

# St Ralph Sherwin Catholic Multi Academy Trust



St Joseph's Catholic Voluntary Academy, Mill Hill Lane, Derby DE1 1TJ

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http://stjosephsblogs.net





# **Application Pack**

Teaching Assistant
St Joseph's Catholic Voluntary Academy
Derby

### Welcome





Dear Applicant,

Thank you for expressing an interest in applying to work within the St Ralph Sherwin Catholic Multi-Academy Trust (CMAT). As CEO, I want to provide you with an introduction to our Trust and to give you a flavour of what working within our Trust would be like.

Firstly, you do not need to be a Catholic to work in our Trust. There are certain reserved positions, which require someone to be Catholic, i.e. CEO, Headteacher, Deputy Headteacher, Subject Leader/Head of RE and Lay Chaplain but other than that a respect for our ethos and a willingness to participate in what we do is all that is required.

Everybody who works within our Trust, in a school or central offices is in some way a teacher. Whether you are the headteacher, a classroom teacher, receptionist, cook, cleaner, caretaker, HR or Finance manager/assistant you have an impact on the children we serve. We are a family and building a community which supports and upholds our gospel values of tolerance, respect, compassion and love are central to our success going forward.

This is a hugely important time in the life of our Trust. As of 1<sup>st</sup> September 2018, we have brought together 25 schools from Derby City, Derbyshire, Staffordshire, Stockport and Nottinghamshire (of which 20 are primary and 5 are secondary) to work within the Trust.

As CEO of the Trust I understand the huge responsibility I have to ensure that every child and young person benefits from the establishment of this new Trust.

The St Ralph Sherwin Catholic Multi-Academy Trust has been formed to preserve, maintain and develop Catholic education in the areas served by its academies. We are committed to providing the highest quality of education for every child and young person we serve.

We have a vision for our Trust that goes beyond our individual academies and that changes our perceptions from my academy to our academy. Working together through the Trust, each academy will benefit educationally from the expertise within the Trust as a whole and practically from the services procured and provided centrally. By formalizing the links between secondary and primary schools we will provide a stable, challenging and consistent education through the phases to those pupils and families we serve. Our Trust will be a dynamic entity, which will grow and adapt with those who are working and learning within it. It will respond to the needs of its community while adhering to the Catholic principles upon which its member academies are founded.

We have been given a wonderful opportunity to shape the future of Catholic education for around 8,000 young people who attend our schools across the Trust.

Schools are special places where we get the chance to improve the lives of young people in a unique way. The best schools are places where we develop young minds; we must focus on growth not just in the brain but the growth of character, the development of the whole person.

I hope you are excited by this vision of what we want to achieve and if you feel you want to be part of this, I would encourage you to apply for this position within our Trust.

Yours sincerely

Sean McClafferty

CEO, Saint Ralph Sherwin Catholic Multi-Academy Trust

## About St Joseph's

### St Joseph's

#### Catholic Voluntary Academy

Part of St Ralph Sherwin Catholic Multi Academy Trust

**Teaching Assistant** 

Grade/SCP: Band: 2 SCP: 11-15

Full time equivalent: £17,007-£17,972 per annum Actual Salary for 39 weeks: £14,347.19 - £15.189.80

**Contract: Permanent** 

Hours: 37 Hours Per week 39 Weeks per year

Location: St Joseph's Catholic Voluntary Academy, Derby

Start Date: 1stSeptember 2019

St Joseph's Catholic Voluntary Academy, part of the St Ralph Sherwin Catholic Multi-Academy Trust, are seeking to appoint an exceptionally talented and inspirational Primary Teaching Assistant to join our school from September 2019.

'Pupils are very happy in school, saying that they feel safe and cared for. Their attitudes to learning in lessons are consistently outstanding. They persevere, try their best and seek to constantly meet the high standards expected of them. 'Ofsted Inspection May 2016

The Governors are seeking to appoint from September 2017, a Teaching Assistant who will uphold our strong reputation for good behaviour and a caring environment. The ability to form strong relationships with children and have good communication skills is essential. The successful teaching assistant will work closely with a team of teachers in classrooms and will be expected to support all children in a variety of learning activities.

St. Joseph's Catholic Primary School is a friendly and welcoming school with an emphasis on promoting high standards.

The ideal candidate will also be enthusiastic, conscientious and caring. You must have a professional approach to work, joining our committed staff at our well-established and active school. The successful candidate will help support our inclusive vision. As well as being able to uphold the ethos and values of a Catholic school so to be able to inspire children to reach their full potential.

Interested candidates must ensure that their passion for education and making a difference to young people shines through at every stage.

Visits to the school are welcome and encouraged. To look around the school appointments can be made by contacting the school directly on 01332 361660 or by email to a.brett@stjosephs.derby.sch.uk

#### How to apply

For more information and application pack visit https://srscmat.co.uk/vacancies or email vacancies@srscmat.co.uk.

Closing date: Tuesday, 18 June 2019 (9 am) Interviews: Thursday, 27 June 2019



## Information for Applicants

#### How to apply

A job description and person specification are available for download.

If you wish to apply, please down load, complete and email your application form and associated forms to vacancies@srscmat.co.uk by the closing date.

Please ensure that your application contains the following:

- A clear indication of the post for which you are applying
- Email addresses for all your referees
   NB Should you be shortlisted, references will be taken up prior to interview
- The completed separate Rehabilitation of Offenders Disclosure Form
- The completed separate Recruitment Monitoring Form

All CVs must be accompanied by a fully completed application form.

#### **Closing Date**

Please ensure your application arrives before the closing date. We are now monitoring our recruitment advertising and would be grateful if you could fill in this question on page two of the application form, stating where you first learned of this vacancy.

#### **Interview**

Interviews for the posts will take place as soon as possible after the closing date. Please assume that if you have not heard from me within two weeks of the closing date, that unfortunately on this occasion your application has not been successful.

#### **School Visit**

The school warmly encourages applicants to visit their school. Please contact the school office to arrange an appointment.

The Trust is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. Should you be shortlisted, references will be taken up prior to interview. The appointment will be made subject to an enhanced DBS check and other pre-employment checks.

## Information for Applicants

#### Saint Ralph Sherwin Catholic Multi-Academy Trust

On 1<sup>st</sup> September 2018, the Saint Ralph Sherwin Catholic Multi-Academy Trust brought all of the 25 Catholic schools located in Derby City, Derbyshire, Staffordshire and Stockport together in a partnership, to ensure the very best spiritual, social and academic experiences and outcomes for the young people in our schools. We will achieve this through working together to share what we do well and identify the areas where we can learn from each other. As a Catholic MAT, we will place the life, teachings and person of Jesus Christ at the centre of everything we do.

The Schools of the Saint Ralph Sherwin CMAT:

#### **Primary Schools**

St John Fisher Catholic Voluntary Academy, Derby St Alban's Catholic Voluntary Academy, Derby St George's Catholic Voluntary Academy, Derby St Joseph's Catholic Primary School, Derby St Mary's Catholic Primary School, Derby Christ the King Catholic Voluntary Academy, Alfreton

St Elizabeth's Catholic Voluntary Academy, Belper St Anne's Catholic Voluntary Academy, Buxton All Saints & Saint Margaret's Catholic Voluntary Academies, Glossop St Mary's Catholic Voluntary Academy, Glossop St Charles's Catholic Voluntary Academy, Hadfield St Thomas Catholic Voluntary Academy, Ilkeston English Martyrs' Catholic Voluntary Academy, Long Eaton

St Joseph's Catholic Voluntary Academy, Matlock St Mary's Catholic Voluntary Academy, New Mills St Edward's Catholic Voluntary Academy, Swadlincote

The Priory Catholic Voluntary Academy, Eastwood Holy Rosary Catholic Voluntary Academy, Burton

#### **Secondary Schools**

St Benedict Catholic Voluntary Academy St Thomas More Catholic School St Philip Howard Catholic School St John Houghton Catholic Voluntary Academy Blessed Robert Sutton Catholic Sports College

