



	<p>Platform Sports Coaching Ltd</p> <p>“Platform to Success”</p>
Job Details	
Job Title:	Activity Leader
Area:	Richmond
Pay:	Competitive
Responsible to:	Site Manager
Effective from:	Sept 2022
<p>Activity Leader Richmond (Specific venue information below) £10.20 - £15.00 per hour (Depending on experience)</p> <p>Minimum 15 hours a week (With opportunities for overtime)</p> <p>Platform Sports Coaching provides child-centred, exciting sports coaching for children aged 4 – 12 years old. Founded by a former PE teacher, Platform Sports has become well respected within the sports coaching industry and is highlighted as a forward-thinking dynamic company.</p> <p>Due to recent growth, we are looking to add a passionate & energetic activity leader to our team with the aim to deliver high engaging sessions to children both before & afterschool. The role is working for Platform Active with services including PE, afterschool clubs & lunch clubs. There is lots of exciting opportunities for the individual to grow with the company and further increase their salary and responsibilities.</p> <p>Key Responsibilities</p> <ul style="list-style-type: none"> • Plan delivery of programmes, activities during Platform Active services including breakfast club, afterschool club & holiday camps. • Ensure the health and safety of children, clients, and team always. • Ensure children and clients receive the best possible service in line with company service standards. • Lead the management and organisation of activities, actions, and programmes during platform provision services. <ul style="list-style-type: none"> • Deliver programmes, activities, and actions within their function / service effectively • Ensure adequate availability and effective use of resources to deliver function / service • Ensure site / team compliance with all policies and procedures Service Delivery: • Inspire children, young people, and clients to develop and lead healthy active lifestyles • Ensure sites and services have the resources and support needed to operate effectively • Report regularly to their manager on site / team performance and compliance • Ensure company policies and procedures are being adhered to including absence management procedure & disciplinary procedure 	



Working Hours & Venue Information

Term Time:

- Mondays – 3 -6pm** (Thomson House School, Mortlake)
- Tuesdays – 3 – 6pm** (Thomson House School, Mortlake)
- Wednesdays – 3 – 6 pm** (Thomson House School, Mortlake)
- Thursdays – 3 – 6 pm** (Thomson House School, Mortlake)
- Fridays – 3 – 6pm** (Thomson House School, Mortlake)

School Holidays

Monday – Friday 9am – 3pm (Hours may vary)

Other Benefits:

- Puma Branded coaching kit
- Paid Holiday
- Paid overtime
- Resources & Planning material

If you are interested in the above role please apply [here](#) if you require any further information then please do not hesitate to contact to us at info@platformsportscoaching.co.uk. Platform Sports Coaching is committed to safer recruitment and all successful applicants will undergo a full enhanced DBS check.

Health & Safety Responsibilities

Maintaining an up-to-date knowledge of health and safety legislation/legal guidance.

Undertaking the appropriate risk assessments for the breakfast club & after-school club, where necessary

Ensuring that adequate standards of safety and hygiene are maintained throughout the breakfast club & after-school club, including the completion of appropriate risk assessments, and the recording and reporting of hazards and incidents.