#### BY-LAWS Of LAKE SHORE HOMES

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## BY-LAWS Of LAKE SHORE HOMES

# ARTICLEI

## NAME & OBJECT

## Section 1 - Name

The name of this corporation shall be and is LAKE SHORE HOMES.

## Section 2 - Object

This corporation is organized, and shall be operated exclusively for pleasure, recreation and other non-profitable purposes, no part of the net earning of which shall inure to the benefit of any member, as provided in the Articles of Incorporation, as follows:

(a) To promote sociability and friendship among its members.

(b) To acquire, manage and conduct a resort and pleasure grounds at Loon Lake, Washington, for the use and benefit of its members, and to maintain a club house and park, and to provide other services for the use of members and their guests, exclusively.

(c) To acquire, purchase, hold, buy and sell, mortgage and convey, or otherwise lease, manage and control and in every way deal in and with real and personal property, in order to fully carry out the aims and purposes of this corporation.

## ARTICLEII

## CERTIFICATE OF MEMBERSHIP

## Section 1 - Certificates

The corporation has no capital stock and shares therein shall not be issued.

## Section 2 - Membership Receipts

The corporation may issue certificates of membership, or such other evidence of membership as the Board of Trustees may, from time to time, by resolution, decide upon.

## ARTICLEIII

## **MEMBERS**

Section 1 – Membership (Amended October 27, 2007, October 8, 2011)

Only those persons who are bona fide owners of a lot or lots in Lake Shore Homes shall be admitted as members to this corporation. All persons who are owners of lots in the said Lake Shore Homes and who paid the sum of \$5.00 for the use and benefit of the corporation during the year 1939, either directly to the corporation or to the watchman in charge, for looking after the property, and who shall sign these By-Laws, shall be considered as a member in good standing, with all dues paid in full to January 1st, 1940.

## Section 2 - New Members - Fee for (Amended October 8, 2011)

New members may be admitted to membership in this corporation upon application to the Board of Trustees or upon application to the membership, such application to be in such form as the Board of Trustees may, from time to time, provide, and the acceptance of such application by a majority vote of the Board of Trustees, or by a majority vote of the members shall, upon full compliance with the terms of the Articles of Incorporation and these By-Laws, be entitled to membership in this corporation. A membership fee in the amount of \$5.00 shall be required of all persons making application for membership subsequent to August 1st, 1940.

## Section 3 - Interest of Members

The interest of each member shall be equal to that of any other member, and no member shall acquire an interest which shall entitle him to any greater voice, vote, authority or interest in the corporation than any other member.

## Section 4 - Annual Meeting of Members (Amended July 4, 1957, 1958, July 7, 1968)

The annual meeting of members shall be held on the first Tuesday in May in each year, at the hour of 2:00 o'clock P.M., if not a legal holiday, but if a legal holiday then on the day following, for the election of a Board of seven Trustees for the ensuing year, receiving reports on the affairs of the corporation, and the transaction of any and all other business in any way pertaining to the affairs of the corporation which is within the powers of the members.

## Section 5 - Special Meetings of Members

Special meetings of the members may held from time to time at the call of the President, or upon the written demand of ten members of the corporation who shall be in good standing upon the books of the corporation at the time of making such request; such request must be in writing and may be served upon the President, Vice-President or Secretary, or delivered to any such person or persons, and it shall be the duty of the Secretary to forthwith cause notice to be given to the members entitled to vote at such meeting, that a meeting will be held at a time fixed, which time shall not be less than ten nor more than thirty days after the receipts of such request. If such notice be not given within seven days after the date of delivery or the date of mailing such request, the persons calling the meeting may fix the time thereof and give the notice in the manner provided in these By-Laws.

#### Section 6 - Notice of Meeting of Members

Notice of any annual or special meeting of the members shall be given in writing to all members entitled to vote, by the Secretary or Assistant Secretary, or other person charged with that duty, or if there be no such officer, or in case of his refusal to act, by any Trustee or by the members as herein provided.

Such notice may be given by the corporation to any member either personally or by mail or other means of written communication, charges prepaid and addressed to such member at his last known address as appears upon the books of the corporation.

Notice of any meeting of members shall be sent to each member entitled thereto, not less than seven days before such meeting, such notice shall specify the place, the day and hour of the meeting, and in the case of special meetings, the general nature of the business to be transacted

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#### Section 7 - Adjournment of Meetings of Members

In <u>case of adjournment of any meeting of the members it shall not be necessary to give any notice of the time and place of such adjourned meeting or of the business to be transacted thereat, other than by announcement at the meeting at which adjournment was taken.</u>

#### <u>Section 8</u> - Consent of Members to Meeting

Transactions had at any meetings of members, however called and noticed, shall be as valid as though had at a meeting duly called and held after regular call and notice, if a quorum be present either in person or by proxy, and if either before or after the meeting each of the members entitled to vote and not present in person or by proxy sign a written waiver of notice or consent to the holding of such meeting or an approval of the minutes thereof.

## Section 9 - Place of Meetings of Members

All meetings of members shall be had at the principal place of business of the Company at Spokane, Washington, or at such other place as the Board of Trustees may, by resolution, designate. Any meeting shall be valid wherever held.

#### Section 10 - Quorum of Members

The presence in person or by proxy of a majority of the members entitled to vote at any such meeting shall constitute a quorum for the transaction of business. Members who are not in good standing or not entitled to vote shall not be counted in determining a quorum for any meeting.

#### Section 11 - Determination of Members Entitled to Notice

All members in good standing and all members whose dues are not more than three months in arrears, at the time the call for said meeting is made, shall be entitled to notice of any and all meetings.

#### Section 12 - Voting Rights

All persons who are members of the corporation and who have a paid up receipt in good standing showing all dues and assessments levied duly paid for the year in which any meeting is held, or who shall pay such dues on such meeting date, at or prior to such meeting, shall be entitled to vote thereat.

#### Section 13 - Voting

All voting at any and all meetings of the members shall be by ballot unless by resolution adopted at such meeting, such ballot be dispensed with, and each member of the corporation in good standing on the books of the corporation, as provided by these By-Laws, shall be entitled to one vote, either in person or by proxy.

## Section 14 - Proxies

Proxies shall be in writing and shall be signed by the persons executing the same and shall require no other attestation. No proxy shall be valid after the expiration of three months from the date thereof unless such proxy otherwise specifically provides, and under no circumstances shall such proxy be valid unless the member executing the same is in good standing on the books of the corporation at the time such proxy is to be voted, as provided in Section 12 of these By-Laws.

Proxies shall not be revoked by the death or incapacity of the maker unless before the vote is counted or the authority is exercised, written notice of such death or incapacity is given to the corporation.

#### Section 15 - Members Must Subscribe to By-Laws

Every person becoming a member of this corporation shall subscribe his signature to and agree to abide by these By-Laws and such rulings and regulations as the Board of Trustees may adopt for the governing of the corporation, and with the understanding that these By-Laws are subject to amendment and change as herein provided.

## Section 16 - Termination of Membership

Membership in this corporation shall be terminated by the death of a member, or by the sale, transfer or other disposition of all of his lots in Lake Shore Homes, or for the non-payment of dues as herein provided.

Upon the termination of membership, for any cause, all right, title and interest of such member in the corporation and in the assets thereof shall be forfeited to the corporation.

<u>Section 17</u> - Dues and Assessments (Amended July 4, 1957 & July 13, 1969 & July 13, 1971 & July 13, 1980, July 5, 1992, July 6, 1997, October 3, 2009, August 20, 2012)

Dues shall be uniform upon all members and shall be in the amount of \$5.00 per year, payable annually in advance, provided, however, that such dues may be paid on or before the first day of January of each year, any member whose dues are more than three months in arrears shall not be entitled to notice of any meeting and any member whose dues are in arrears for a period of over twelve months on any annual meeting date, may be dropped from such membership for non-payment of dues, by resolution of the Board of Trustees. All dues shall date from May 1st of the year within which such person is admitted as a member.

#### Section 18 - Liabilities of Members

No member shall be liable for any of the debts or obligations of the corporation unless the Constitution and Laws of the State of Washington shall provide otherwise.

#### Section 19 - Meeting of Members, Officers of

The President, if present, shall preside at all meetings of the members, and in his absence the Vice-President shall preside, and in the absence of both the President and Vice-President the members shall elect one of their own numbers to preside at any such meeting.

The Secretary, or Assistant Secretary, if present, shall act as the recording officer of the proceedings of all meetings of the members, and in the absence of the Secretary and Assistant Secretary, the presiding officer shall appoint some person to act as the Secretary and Recording officer of the meeting.

#### Section 20 - Order of Business

The order of business at the annual meeting, and insofar as practicable, at all meetings of the members, shall be as follows:

- 1. Roll Call
- 2. Proof of Due Notice of Meeting
- 3. Reading and disposal of any unapproved Minutes
- 4. Annual reports of Officers and Committees
- 5. Election of Trustees
- 6. Unfinished Business
- 7. New Business
- 8. Adjournment

## ARTICLEIV

## TRUSTEES

<u>Section 1</u> - Number and Authority (Amended July 4, 1958)

At the annual meeting of the members a Board of seven Trustees shall be elected who shall have, subject to the limitations of these By-Laws, the entire charge of the property, interest, business and transactions of the corporation, with full power and authority to manage and conduct the same except as herein otherwise provided.

## Section 2 - Term (Amended July 4, 1958)

Each Trustee shall be elected for a term of one year, and until the election and qualification of his successor.

#### Section 3 – Qualifications

No person shall be elected or competent to act as a Trustee of this Company unless he is, at the time of his election, a member of the corporation in good standing.

#### Section 4 - Vacancies in the Board of Trustees

A vacancy in the Board of Trustees shall be deemed to exist in the case of the death, resignation or removal of a Trustee. A vacancy may be filled by a majority vote of the remaining Trustees though less than a quorum, or by a sole remaining Trustee, and each Trustee so elected shall hold office until his successor is elected at an annual or special meeting of the members.

#### Section 5 - Regular Meeting of Trustees (Amended July 10, 1977)

The Board of Trustees shall meet in regular session immediately following the annual meeting of the members, such meeting to be held in the same place where the regular meeting of the members was held, and they shall also meet in regular session on the first Wednesday after the first Monday in each month, at such time or place as they shall be resolution, from time to time, or by adjournment, duly fix.

## Section 6 - Special Meeting of the Board of Trustees

Special meetings of the Board of Trustees may be held upon the call of the President at such time or times, and such place or places as he may designate, provided, however, that a special meeting shall be held at any time upon the written demand of three members of the Board of Trustees.

#### Section 7 - Quorum of Board of Trustees

A majority of the authorized members of Trustees shall be necessary to constitute a quorum for the transaction of business, and the acts of the majority of the Trustees present at a meeting at which a quorum is present shall be the acts of the Board of Trustees. A minority of the Board of Trustees present at any regular or special meeting may adjourn to a later date but may not transact any business until a quorum has been secured.

## Section 8 - Notice of Trustees' Meetings

No notice shall be necessary of any regular meeting of the Board of Trustees if such regular meeting date shall have been fixed by a resolution of the Board. The Secretary shall notify each member of the Board of all special meetings in writing at least twenty-four hours before the time of such proposed meeting, by personally serving said notice on each of the said Trustees or placing same in the United States post office addressed to the said Trustees at their last known place of residence, postage prepaid, at least three days prior to the date fixed in said notice for such proposed meeting, provided, however, that no notice of special meetings need be given where the same is held by the unanimous consent of the Board, or where waiver of notice of the time, place and purpose of the meeting is signed by all members of the Board, or where all members of the Board are present at such meeting.

#### Section 9 - Waiver of Notice of Trustees' Meetings

Transactions at any meetings of the 'Board of Trustees, however called and noted or wherever hold, shall be as valid as though had at a meeting duly held after regular call and notice, if a quorum be present, and either before or after the meeting each of the trustees not present sign a written waiver of notice or a consent to hold such meeting, or an approval of the minutes thereof, and such waivers, consents or approvals shall be filed with the corporate records or made a part of the minutes of the meetings.

#### Section 10 - Place of Trustees' Meetings

Unless otherwise provided by resolution or adjournment, regular meetings of the Trustees shall be held at the office of the Company at Spokane, Washington.

# Section 11 - Officers (Amended July 4, 1958)

The officers of the corporation shall consist of a President, Vice-President, Secretary and Treasurer, who shall be chosen at the meeting of the Board of Trustees held immediately following the annual meeting of the members in each year. Any two or more of such offices, except the office of President and Secretary, may be held by the same person. Any Vice-president, Assistant Treasurer or Assistant Secretary, respectively, may exercise any of the powers of the President, the Treasurer or Secretary, respectively; the Board of Trustees is hereby given authority to elect such Assistant Secretary and Assistant Treasurer and Vice President as they shall deem advisable, provided, however, that all of such officers shall be elected from the members of the Board of Trustees.

# Section 12 - Removal of Trustees

The entire Board of Trustees or any individual Trustee may be removed from office by a majority vote of the members in good standing and entitled to vote at an election of Trustees. In case the Board or any one or more Trustees be so removed new Trustees may be elected at the same meeting. The Board of Trustees may declare vacant the office of a Trustee if he be declared of unsound mind by an order of court, or finally convicted of a felony, or if within ten days after the notice of his election he does not accept such office in writing and subscribe to the oath of office.

# Section 13 - Powers of Trustees (Amended July 4, 1957)

Subject to limitation of the Articles of Incorporation, the Statutes and Laws of the State of Washington, and these By-Laws as to actions to be authorized or approved by the members, all corporate power shall be exercised by or under the authority of, and the business of the corporation shall be controlled by, the Board of Trustees.

## Section 14 - Duties of Trustees

## (a) Corporate Minutes:

To cause to be kept a book of minutes of all meetings of the Trustees and members, with the time and place of holding, whether regular or special, and if special how authorized, the notice thereof given, the names of those present at Trustees' meetings, and the names of the members present at all meetings of the members, and the proceedings thereof.

## (b) Books of Account:

To cause to be kept and maintained adequate and correct accounts of its properties and the business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, surplus and members.

## (c) Member Register:

To provide a book for the register of all of the members and to keep a record of the dues and assessments levied and paid, and to make a list of such members, alphabetically, prior to any meeting of members, which list shall show the members in good standing and entitled to vote, and those who are not entitled to vote and the amount of charges against such members, if any.

## (d) By-Law Book:

To provide a book for the By-Laws and see that such By-Laws are written therein and that each member subscribes and agrees to said By-Laws as herein required.

## (e) Inspection of Corporate Records:

The member register, books of account and minutes of proceedings of both the Trustees and members shall be open to inspection by any member in good standing at any and all reasonable times.

## (f) Annual Reports:

The Board of Trustees at the annual meeting of members shall make a report to the members of the, transactions, affairs and conditions of the Company.

(g) To Collect Dues and Cancel Membership:

The Board of Trustees shall have power and authority to drop any member for non-payment of dues, and to cancel such member's membership in said corporation for non-payment of dues, as here-in provided.

(h) Powers Generally of Trustees:

The Board of Trustees shall have all such other powers as may be proper, to carry out the purposes for which this corporation is formed.

<u>Section 15</u> - Compensation of Trustees:

The Trustees shall receive no compensation for any services rendered as a Trustee except only as the members at a regular or special meeting, by resolution duly adopted, shall fix and provide.

#### Section 16 - Order of Business

The order of business, insofar as practicable, at all meetings of the Board of Trustees shall be:

- 1- Roll Call
- 2 Proof of Due Notice of Meeting (Special Meetings only)
- 3 Reading and Disposal of any Unapproved Minutes
- 4 Report of Officers and Committees
- 5 Unfinished Business
- 6 New Business
- 7 Adjournment

## ARTICLEV

## **OFFICERS**

Section 1 - Enumeration, Election and Qualifications (Amended July 4, 1958)

The officers of the corporation shall be a President, Vice-President, Secretary and Treasurer who shall be elected by the Board of Trustees at the first regular meeting of the Board held after the election of Trustees each year. They shall hold offices for the term of one year and until their successors are duly elected and qualified. Any Trustee may hold two or more such offices, except that the office of President and Secretary shall not be combined. The Board may also elect such Assistant Secretary and Assistant Treasurer as they may desire, all of whom, however, shall be members of the Board.

#### Section 2 - President

The President, when present, shall preside at all meetings of the members and of the Board of Trustees. He shall sign, as President, all contracts and other instruments in writing which have first been approved by the Board of Trustees-, he shall call the Board of Trustees together whenever he deems it necessary and shall have, subject to the advice and control of the Board of Trustees, the general control and management of the affairs of the Company. He shall have the usual powers of supervision and management as nay pertain to the office of President and such additional power and authority as may be conferred upon him by the Board, and shall perform such other duties as may be properly required of him by the Board.

#### Section 3 - Vice-president

The Vice-president shall familiarize himself with the affairs of the corporation and in the absence, disability or refusal of the President to act, shall possess the powers and perform the duties of that officer.

#### Section 4 - Treasurer

It shall be the duty of the Treasurer to keep safely all of the moneys of the corporation, to deposit all funds received by him in such bank or banks as may be designated, from time to time, by the Board of Trustees, and to disburse the same under the direction of the Board of Trustees, provided, however, that all checks shall require the signature of one officer of the corporation in addition to that of the Treasurer.

At each annual meeting of the members he shall submit a complete statement of his accounts and expenditures for the past year with proper vouchers for their information. He shall perform such other duties pertaining to his office as shall be prescribed by the Board of Trustees, and give bond to the extent of safeguarding the corporation's cash, if requested by the Board of Trustees so to do, who may also fix the amount of such bond.

## Section 5 - Secretary

The Secretary shall keep a record of the meetings of the Board of Trustees and of the members; he shall keep a member register showing all the names of the members; he shall collect all dues and other moneys belonging to the corporation, pay the same to the Treasurer and take his receipt therefore. He shall perform such other duties as may be required of him by the Board of Trustees.

The duties of the Assistant Secretary shall be the same as the Secretary during his absence or inability to act.

#### Section 6 - Salary of Officers

The officers of the corporation shall receive such compensation for their services as shall, from time to time, be fixed by the Board of Trustees, subject however, to the approval of the member

# A R T I C L E VI

## BONDS

Section 1 - Bonds of Officers and Employees

The Board of Trustees may require any officer of the corporation or employee to give bond for the faithful performance of his duty, in such amount as it may deem proper, but no bond shall be required of any officer except upon a resolution of the Board.

# ARTICLEVII

#### **FINANCES**

Section 1 - Debts

The Ordinary and usual current expenses, debts and contracts may be made and entered into by the President without any action on the part of the Board, otherwise no debts shall be contracted except upon authority of the Board.

## Section 2 - Bank Deposits

Funds of the corporation shall be deposited by the Treasurer as the same may come into his hands, in such depository or depositories as may be designated by the President or the Board of Trustees, such deposit shall be made in the name of the corporation and money shall be withdrawn only by check signed by the Treasurer and such other officer of the corporation as the Board of Trustees may from time to time, by resolution, duly designate.

## A R T I C I E VIII

#### <u>SEAL</u>

Section 1 - Corporate Seal

The corporate seal of this corporation shall contain the full corporate name of the corporation in the outer circle thereof, within the circle shall be the words "Incorporated," the date of such incorporation, and the word "Seal," in the center thereof, or such other design or wording as the Trustees may adopt.

# ARTICLEIX

## ADDITIONAL LOTS

Section 1 - Creation of

The Board of Trustees shall have no power or authority to stake off or mark out any additional lots from any of the real estate of the corporation in addition to the real estate now held in the platted portion of Lake Shore Homes, other than lots now designated as 19 1/2 and 20 1/2, and shall have no power or authority to sell or otherwise dispose of any of the real estate belonging to the said corporation, except that contained in the platted portion of Lake Shore Homes and lots 19 1/2 and 20 1/2, without the express consent of a two-thirds vote of

the membership of this corporation duly given at a meeting duly and regularly called and held for that purpose, provided, however, that such consent may be given by such vote at the annual meeting of the members, provided that the notice of such annual meeting shall state such action to be of the purposes of such meeting.

# ARTICLEX

## **BOARD OF HEALTH**

There shall be appointed by the President, with the advice and consent of the Trustees, three members to act as a Board of Health, who shall make all necessary rules and regulations for the comfort, health and welfare of the community, subject to the approval of the Trustees.

## A R T I C L E XI

## BOARD OF PUBLIC SAFETY (Amended July 10, 1977)

There shall be appointed by the President, with the advice and consent of the Trustees, three members who shall constitute a Board of Public Safety and Affairs, and they shall make such rules and regulations as may be for the best interests and the protection of the community, subject to the approval of the Trustees.

# A R T I C L E XII

# PROTECTION OF TREES

No trees, underbrush or standing timber of any kind shall be cut, injured or damaged, provided however, that the Board of Trustees may, in their absolute discretion, issue a written permit to any member to cut underbrush or dead trees for use only on the lot of such member, and may cut such live trees for use on the corporate property as they shall deem necessary.

## A R T I C L E XIII

#### PROTECTION OF MEMBERS

No shooting or hunting by members or others shall be permitted, and no member shall create any fire hazard, and no brush or other refuse shall he burned, except at places designated by the Board of Public Safety.

## A R T I C L E XIV

#### DOMESTIC ANIMALS (Amended July 10, 1977)

No domestic animals shall be permitted upon the land of this corporation except by written permit from the Board of Trustees, so that all wild animal life may be protected.

# ARTICLEXV

## **BUILDING RESTRICTIONS**

All buildings shall be erected by the members in a safe and workmanlike manner and all exterior woodwork is to be painted or stained and shed roofs are to be absolutely prohibited.

# ARTICLEXVI

## GUEST PRIVILEGES (Amended July 10, 1977)

Members may permit guests the privileges of the corporate property by issuing a card, to be provided by the Board of Trustees, for a period of time designated on said card, and the said members shall be held responsible for all acts and doings of said guests. The said member shall, upon the issuing of a card or cards, notify the Secretary of the person who is authorized to exercise guest privilege, so that the officers of the corporation may be always advised of those persons entitled to the use of the corporate property.

# A R T I C L E XVII

## PEDDLERS AND HUCKSTERS

All peddlers and hucksters shall be excluded from the corporate property, except those authorized by the Board of Trustees, and such authorization shall be evidenced by a card or certificate stating the time for which said permit is issued.

## A R T I C L E XVIII

## AMENDMENTS

Section 1 - How and By Whom Made

These By-Laws may be amended, repealed or altered in whole or in part at any regular meeting of the members, or at any special meeting thereof called for that purpose, by a two-thirds vote of the membership.

# **CERTIFICATION**

# STATE OF WASHINGTON)

County of Spokane ) ss

)

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned Trustees and the President and Secretary of Lake Shore Homes, do hereby certify that the foregoing By-Laws, consisting of eighteen Articles, were duly adopted as the By-Laws of this corporation at a meeting of the members thereof, duly and regularly called and held for that purpose on the 12th day of April, A.D. 1940, and that the same do now constitute the entire Book of By-Laws of the said corporation, and that any and all other By-Laws and parts of By-Laws were, on the said date, duly and regularly repealed.

IN WITNESS WHEREOF we have hereunto set our hands this 15th day of April, A.D. 1940.

Leo Dahlin

President

Jack L. Hamill Fred T. Hubbell P. L. Hampton Milo Jones August Wittmann

Attest:

W. L. Jones Secretary