



**BERWICK PLANTATION LAKESIDE PAVILION RENTAL -RENTAL AGREEMENT**

**Berwick Plantation is patrolled by Chatham Country Law Enforcement. All Noise Disturbances should be reported to the police not the managing agent for the community.**

**Date of Event**  
\_\_\_\_\_

**Print Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Contact Phone Number:** \_\_\_\_\_  
**Contact E-Mail:** \_\_\_\_\_  
**Berwick Sub-Association:** \_\_\_\_\_  
**Date Requested:** \_\_\_\_\_  
**Time Requested – To and From** \_\_\_\_\_  
**Purpose of Event Description** \_\_\_\_\_  
**Total Estimated People** \_\_\_\_\_ **minimum**                      \_\_\_\_\_ **maximum**

The undersigned hereby covenants and agrees to indemnify, save and hold harmless, Berwick Plantation Master Association, Inc. (BPMA”), its successors and assigns, including without limitation, its directors, officers, agents and employees, against any and all claims, losses, damages, and expenses incurred or sustained based on any alleged injury, or death to any person, or damage to any property that may occur or that may be alleged to have occurred as a result of or related to the undersigned’s use or occupancy of the above described facilities, or any portion thereof and whether such claim be made by the undersigned or by a third person and whether or not that it shall be claimed that the alleged loss was caused through the negligent act or omission of the negligence of the BPMA, its directors, officers, agents, employees or otherwise, in connection with the use of the above described facilities, and the undersigned shall defend any and all such actions, pay all attorneys fees incurred and all other costs and expenses arising therefrom; and the undersigned hereby requests the use of the BPMA Pavilion on the date indicated, and agrees to abide by all its rules and regulations. Notwithstanding the foregoing, the indemnity granted herein shall not extend to acts of gross negligence or willful or wanton misconduct on the part of BPMA.

**Scheduling**

Homeowner must be current on their assessments at the time of the scheduling of the Pavilion and must stay current through the contracted date. If not current, the rental will be canceled. All functions must be booked at least 5 working days in advance. Submit two checks payable to Berwick Plantation Master Association, Inc. in the amounts of **\$100 refundable deposit and \$50 non-refundable, rental fee with your application.** Any resident who assumes the responsibility of the Pavilion must remain in attendance throughout the entire event.

**Acceptance**

All trash, decorations, food, and drink items must be removed from the Pavilion, including in the bathroom areas no later than 10:00 p.m. on the date of the reservation. All debris that does not fit in the on-site trash cans must be removed from the area--excess trash MUST NOT be left at the pavillion. Person making the reservation will be billed for any trash removal and/or trash pickup necessary. The refundable portion of the deposit shall be retained until the Pavilion is cleaned satisfactorily and approved by the Agent.

# Lakeside Pavilion - Advanced Reservations Required

PEOPLE RESERVING ARE RESPONSIBLE FOR ENSURING THE BATHROOMS ARE CLEANED AND THE SPACE IS READY FOR USE.

VITALLY IMPORTANT FOR PEOPLE RENTING THE LAKESIDE PAVILION – READ THIS SECTION BEFORE YOU BOOK THIS SITE!!!!!!

Neither the Managing Agent nor Berwick Board is responsible for the condition of the pavilion for any planned event. This is an exterior pavilion, and we suggest the person making the reservation ensure BEFORE the event that the covered area and bathrooms are in a condition acceptable for use.

Neither the Managing Agent nor Berwick Board is responsible for preparing the site for your event. You should ensure you have a sign made to place on the pavilion pillar that states the reservation is scheduled, time and date it so people using the trails understand you have the event booked there. The only thing we are required to do is ensure others do not use your space when reserved by supporting the police in enforcement of the area.

## Cancellation

A seven (7) day notice of cancellation must be given for a full refund to allow others to use that date.

I AGREE and HOLD HARMLESS AGENTS, Board and Berwick Plantation, and assume full liability for my event, guests and persons.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



### Property Management Section Only

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Deposit Returned \_\_\_\_\_

Mail Agreement to:  
Berwick Plantation  
101 Blue Moon Xing Ste 3 #315  
Pooler, GA 31322  
(912)661-6879  
Or email to [schreibermanagement@gmail.com](mailto:schreibermanagement@gmail.com)