



Job Application

San Xavier Allottees Association (SXAA)

Title of Position Applying for: _____ Date: _____

How did you learn about this vacancy: _____ Would you consider temporary? **YES** **NO**

Personal Information

Name: _____
Last First Middle

Are you known by other names while previously employed?

If YES, list name: _____
Last First Middle

Mailing Address: _____
P.O. Box/ Street Address City State Zip Code

Address: _____
Street Address City State Zip Code

Telephone number Day: (____) _____ Email: _____

Military

Are you a Veteran? **YES** **NO** Branch & Dates of Service: _____

Rank & Type of Discharge: _____ Date of Discharge: _____

References

List two (2) individuals other than a relative or supervisors.

Name	Address	City/State/Zip	Telephone Number
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Specialized Training

List any specialized training, apprenticeship and skills you may have received that relates to this position (include number of hours and course content)

List any job related certificates or licenses that relates to this position.

List all office equipment proficiencies/software/word processing applications you are familiar with?

Name: _____

Education				
	Name and Address	Course of Study	Did you Graduate	List Degree(s) Awarded
High School			YES NO	
College or Other			YES NO	
Graduate School or Other			YES NO	

(Submit copies of Degrees or Certificates)

List employment history, (start with the most recent). It is important to include **all** periods of employment; voluntary, training, military, etc. If more space is needed, use the same format on another piece of paper or a continuation sheet in the same format. Please explain gaps in employment

Job Title: _____	Supervisor's name: _____
Company Name: _____	Supervisor's Title: _____
Address: _____	Phone Number: _____
City/State/Zip: _____	How many people did you supervise: _____
Worked From (mo/yr): _____ To _____	Starting pay: _____ Ending Pay: _____
(mo/yr): _____	Reason for leaving: _____
Average hours worked per week: _____	
Describe Work Performed: _____	

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Name: _____

General Information

Are you employed now?	YES	NO	May we contact your present employer?	YES	NO
Are you a US Citizen?	YES	NO	Are you over the age 18?	YES	NO
			<small>(If you answered NO, employment is subject to verification of minimum legal age)</small>		
Do you have a valid driver's license?				YES	NO
Do you have any DUI's or major traffic offenses within the past three (3) years?				YES	NO
Have you been convicted of a felony in the past ten (10) years which has not been annulled, expunged or sealed by a court?				YES	NO

If Yes, please explain; include date, place, details and disposition of case **(A conviction does not automatically mean that you cannot be considered for employment)**. Use a separate sheet of paper to complete this question.

Are you proficient in O'odham language? (Understand, Speak, Read, Write) Yes or No

I, _____ hereby declare that the information provided by me in this application is true and complete to the best of my knowledge. I understand that any deliberate falsification, omission, or misstatement of facts in my application or resulting interviews could result in termination of my employment. I understand the application and all supporting documents are the property of the San Xavier Allottees Association, Inc.

Name: _____ Date: _____

Applications may be mailed and/or emailed to the following address. Faxes not acceptable.

325 East Vamori Street * Tucson, Arizona 85756 * Phone: (520) 807-2121 or Toll Free 1(855) 807-2121

* Fax: (520) 807-2626

* Email: sxaa@sanxavierallottee.org