**Call To Order**

* Present at the meeting: 5 board members, 3 general members. Called to order at 6:37 pm by Jen Hughes

**Principal’s Report**

* Planning Days of Cheer for last 5 school days of school before winter break. Ms Banford plus a couple teachers are going to plan what those days will look like, PTA can get involved in this.
* 3hr early release Mondays gives teachers time for several hours of state requried training. Kids who stay for the afternoon break into grade level groups and rotate through stations with instructional assistants.

**Treasurer’s Report**

* October beginning balance was $47,742.01
* $4,068.04 revenue, $18,878.80 expense
* October ending balance end of Oct $32,931.25

**President’s Report**

* Copy Paper question. PTA used to print on blue paper to get attention and so the PTA would know we were using the PTA paper. Ble has gotten expensive so we’re now using white paper. Can we keep track of our paper used using the counter on the copier since the PTA has a copier sign in? Ms Banford will confirm with the tech person that that plan works.
* Parent Directory question: there is an opt in option on parents sis vue. We need to make sure the parents know that that function is there so the teachers can delegate volunteer things to parents and the parents will have access to contact info for parents in their class.
* El Fresco Spirit Night raised $72, they had hoped to give more and are interested in doing another. Would they be open to having staff members work the registers? Can we do fewer hours but a wider net ($1 from ever chips & guac goes to PTA?) Can we involve El Fresco in the Family Fun Fair? Do they have a food truck?
* Mc Donalds Spirit Night raised $250 - that was for all sales during a 2 hour period. They also had a prize wheel in the store and had it decorated.
* Trunk or Treat was a big success. Feedback: stagger the candy refills every 15 minutes or so, hand out candy, don’t leave bowls out, donated candy is back up candy, not PTA table candy. Busyest time was 6:30-7:15ish. Went through 1 case of popcorn. Could we create a flow so that they enter and exit? We had 1 dentist donate, can we get 2 businesses to donate next year?
* Movie Night Nov 22, Doors open at 6, movie starts at 6:30. Mary Ellen will make sure the movie is legally downloaded to the ipad. Inside Out 2.
* Dec 5 & 6th is the Holiday Market, the kids shop. 5-8 pm in the Gym, Lobby & Cafeteria. Silent Auction and local vendors will be there too.
* January 31 is the Chili Cookoff, 6-8 pm. Would like to expand to include mac n cheese and desserts. Also want to do tasting amounts for free then they can purchase bowls of chili. PTA provides spoons. Would also need tasting cups.
* Sweetheart Dance is Feb 21st 6-9 pm in the Gym this year plus photobooth in the music room. 6th grade will sell pizza (preorder), PTA provides treats and snacks
* Possibly: Game Night March 21 6-9 pm
* April 11, Family Movie Night, 6th grade selling pizza & drinks
* June 7 Family Fun Fair, 10 AM - 2 PM
* Next Community Day is in the spring. Community groups who want a table at community day should reach out to Lucero the family Lieson.
* Baroody Clubs: it didn’t work out for us at the fall term, we think there might have been too many things going on, including free clubs hosted by the school. Considering doing a winter term which begins in January.
  + School is offering science olympiad, math olympiad, chess, and chess plus maybe 1-2 more. Tuesdays only. Not allowed to offer sports, art or music, only academic clubs. Begins 2nd week of Jan-Spring Break.
  + Good News Club (local church program) offers free programming on Mondays.
  + Baroody could do sports, music and art on Wednesdays and Thursdays. We will check in with Baroody to see about a winter program.
* 6th Grade Administrative Details: 1. Propose that 6th grade money is use it or lose it, unspent money goes back to the PTA or is gited to the school, not carried over to the next school year. 2. Propose quarterly check in of 6th grade to PTA general meeting. 3. Propose doing as much 6th grade fundraising as possible go through Givebacks.
* How can we do less personal spending and reimbursment? Do more purchases using the PTA card? Can we keep track of when it’s associated with 6th grade? The more we can do on company apps the better, make sure you get the tax info to the company-which might involve a phone call. Also, we need to know how much people are donating so we can factor in expenses for future budgets. Keep receipts for PTA card purchases.
* Next meeting: who are the vendors we use regularly, can we set up buyer accounts? Look into a google phone to use for account verification.
* Are we doing anything for the teachers during testing season?

**6th Grade**

* Election Day fundraiser made $1400+, gave the leftover crumble cookies to the school staff.
* For future reference, put the table right at the exit. As long as we are outside the chalked line.
* 6th Grade is doing Pizza & Drinks at Movie Night. Pizza is preorder, drinks are available that night.
* 6th grade to sell preorder pizza at the Sweetheart dance
* 6th grade to sell pizza and drinks at April MOvie Night

**Events Calendar**

* Nov 13th: Chick fil a at Chantilly at the expo center (PTA)
* Nov 14: Literacy Night
* Dec 5th and 6th: Holiday Market and silent auction
* Dec 12 Spirit Night: Panda Express 9:30 AM-10 PM (PTA),
* Dec Mc Donalds (6th grade)
* Jan 15th: Chick fil a (PTA)
* Jan 31st: Chili cook off
* Feb 6: Science Night
* Feb 13 is McDonalds (PTA), Chick a Fil (6th Grade)
* Feb 21st: Sweetheart dance
* March: Game Night
* Kindergarten Orientation (PTA Table)
* Heritage Night April 10
* April: Movie Night (Bingo?) April 11 (we should move this)
* May: Boosterthon
* May; Teacher Appreciation
* June: Family Fun Fair (June
* June 11 last day of school, can we do a spirit night somewhere sweet (sweet frog maybe?)

**For December: A Work Meeting, Dec 10**

* PTA begins at 6:30.
* Teacher appreciation events, based on next week’s meeting
* Set up some purchase accounts while everyone’s here
* Get volunteers involved.
* School would like to have a guest speaker: 5:30-6:30 PM equity office presentation on The Power of Our Words, for families, not just parents. Can we have a translator? Can PTA help pay for food?

**Meeting Adjournment**

* The meeting was adjourned at 7:49 pm.