

PTA Classroom Grant Program & Check Request

Teachers: Do you have an idea for your class and need materials to implement it?

Apply for a Teacher Grant. The Teacher Grant Program is designed to provide supplemental instructional materials that will deliver meaningful educational experiences to our students. All teachers are eligible to apply. Grants may be used individually, or by a team, to make a grade level purchase. All grant applications will be processed as they are received, but the earlier you apply, the more likely there will be funds available. Preference will be given to projects which benefit the most students.

After approval, you may order materials yourself and get reimbursed. Attach any information regarding the materials or program, e.g. Brochure, website, flyer, and original receipts.

Teacher Name & Email: _____

Grade/Program: _____

How many students will benefit? _____

Is this a one-time project or can the materials be reused in future years? _____

How do the materials link to VA SOL's and/or the school's curriculum?

Materials Requested and Cost: (Please be specific)

Check all that apply:

- | | |
|--|--|
| <input type="checkbox"/> Vendor Payment | <input type="checkbox"/> Receipt(s) Attached (originals only) |
| <input type="checkbox"/> Personal Reimbursement | <input type="checkbox"/> Invoice(s) Attached (original + 1 copy) |
| <input type="checkbox"/> Mail Check (complete address below) | <input type="checkbox"/> Pick up in Teacher/Staff Mailbox |

Write Check To:(please print clearly)

Name of Person/Company:			
Address:			
City:	State:	Zip:	Phone #:

Questions? Contact PTA President or Treasurer at: President@londontownepta.com / Treasurer@londontownepta.com

Office use:

Approved: _____ Approved: _____

School Administrator

PTA Officer