

Expectations of a Local Alliance Women's Ministry Director

Character: Born again believer; Spirit-filled; exemplifies a godly lifestyle of integrity; faithful in church attendance and supportive of her pastor/elders/governing board; genuinely wanting to be a servant leader to those to whom she ministers.

1. Make sure she understands the mission, vision, values and guiding principle of Alliance Women. We are now under Church Ministries and no longer an auxiliary ministry. (See attached document)
2. Have a clear understanding of how women's ministries fits into the structure of the local church: i.e. under the authority of the pastor and church board/aligning themselves with the mission statement and objectives of their particular congregation. She should be willing to come under this authoritative structure with a joyful and uncomplaining spirit. Be supportive and cooperative of all ministries within the church body. Coordinate women's ministries with other things that are happening in the church body by planning ahead.
3. Understand that through the power of the Holy Spirit she has the unique opportunity to be the key to making the women's ministries effective and beneficial in her church.
4. Know and help her leadership team to know the needs of the women in their church (family problems; women with anxiety, fear, depression; women who work outside the home; women facing or recovering from abuse such as physical, sexual, emotional, or verbal abuse; women who are divorced or abandoned; women recently widowed; women new to the community; financial hardships; do any women have to deal with a chronically ill child, husband, or parent; do are any of the women responsible for the care of an aging relative; new believers; women involved in immorality or pornography or who have husbands involved in these addictions; women involved in gambling; women involved in New Age, witchcraft, cults, eastern religions etc.)
5. With the help of a leadership team, plan the women's ministries of the local church to meet the needs of every woman and help each one to find her place in ministry.
6. Implement different groups/activities/training to fulfill the purpose of women's ministries i.e. our objectives as outlined above.

7. Make sure she has the proper leadership resource materials as provided by the National Alliance Women team and via the alliancewomen.org website
8. Plan and publicize events and meetings well in advance
9. Participate in area and district training events
10. Help her women participate in supporting the National Team Contribution Fund.
11. Help her women participate in supporting the National Project for the year.
12. Keep accurate records and supply a yearly report to the District Director.
13. Direct her leadership team so they have a good working relationship
14. Establish and maintain a prayer support base.
15. Maintain a personal relationship with Christ through a disciplined prayer and Bible Study as an individual

C. Building a ministry team

1. Meet with the Pastor to discuss your goals and mesh them with his desires and plans for the church. Pray and support him and his family well.
2. Working with volunteers
 - a. Show respect for them
 - b. Praise them for what they do well
 - c. Be considerate of them, their schedules, difficulties etc.
 - d. Be positive towards them
 - e. Be reasonable in your expectations of them
 - f. Express appreciate for them both privately and publically
 - g. Always be training someone to take your place
 - h. Pray for those on your team regularly (know their needs)
3. Establish a vision and mission statement for the women's ministries in

your church along with objectives.

Vision statement: A one-sentence concise answer to the question: What do I want to accomplish?

Mission statement: A statement that defines the ministry and its purpose. It should answer: Who are we?; Whom do we serve?; Whom do we want to reach?; Why do we want to reach them?; How will we do it?

4. In your planning your meetings or events establish the following:
 - a. Set an agenda/time/place for meeting
 - b. Goals - short one sentence action statement
 - c. Tactics - Action plans to accomplish the goal
 - d. Establish a budget
 - e. Publicize
 - f. Plan a calendar of events well ahead of time so people know what to expect - this goes for team meetings as well as events. Be mindful of district events in your planning.
 - g. Performance measurements - analyze how well a goal was reached/or not reached.
 - h. Reporting system - keep records

5. Planning the ministries of the local church
 - a. Fellowship involvement
 - b. Discipleship involvement
 - c. Outreach involvement
 - d. Missions Involvement
 - e. Prayer Involvement
 - f. Participation in District Events