



(806)773-3997 | grace@graceshoop.com | www.graceshoop.com

EDUCATION

Texas A&M University, The Bush School of Government & Public Service

Master of Public Service & Administration | Concentration in Education Policy

Projected Graduation: May 2026, GPA: 3.63

University of Oklahoma

Bachelor of Arts in Public Relations, Graduated: May 2023, GPA: 3.84

PROFESSIONAL EXPERIENCE

Correspondence Assistant

Office of the Speaker of the Texas House of Representatives, Austin, TX May-August 2025

- Served as a liaison between Speaker Dustin Burrows' Office and statewide constituents
- Answered and fielded media inquiries and interview requests
- Addressed constituent concerns and questions through phone, email and in-person visits

Chapter Development Consultant

June 2023-May 2024

Delta Delta Delta Sorority, Dallas, TX

- Served as a role model to collegiate chapters across the United States while supporting the mission, values, and purpose of Tri Delta
- Educated, consulted and advised on effective chapter management, including public relations, programming, administrative operations, recruitment, retention, and risk management

Client Service Intern

January-May 2023

Saxum Integrated Marketing Agency, Oklahoma City, OK

- Assisted in public relations communications support for political clients by providing daily media monitoring and reporting.
- Scheduled meetings with policymakers and compiled agendas for internal client meetings

Consulting Intern

July-September 2021

Lilly & Company Political Fundraising Firm, Austin, TX

- Created and monitored social media metrics for several statewide campaigns and generated data-driven reports of findings
- Coordinated fundraising events in key districts for federal-level officeholders

LEADERSHIP & VOLUNTEERISM

Miss Spirit of Texas

August 2025-Current

- Serve the state of Texas as a strong role model for young people
- Advance the Miss America Organization's principles and goals through public interactions, media appearances, speaking engagements and social media
- Promote and advance my Community Service Initiative through authoring a children's book and creating a school training program for teenagers
- Miss Southlake 2025: Top 10 finalist, overall interview award, Best of Texas Silver Level recognition, recipient of the Tatum Hubbard Visionary Scholarship
- Miss Arlington 2024: Top 15 semi-finalist, non-finalist interview award, outstanding social media, Best of Texas Gold Level recognition