**October 15, 2024, 6:00 pm**

**Agenda for regular meeting of the Ponderosa Park Domestic Water Improvement District**

Pursuant to A.R.S. 38-431.01, 38-431.09, 38-431.02(H) This meeting is open to the public and the following topics and variables will be subject to board consideration/discussion/approval or other action. The meeting will be held at 4619 South Deer Trail, Ponderosa Park, Prescott AZ. Fann Environmental: Mike Young, Jim Muylle, Natalie Galgano-Pinkley, may be called upon at any time to answer questions or give reports requested by the board. Recorder, Sharla Peterson may be called upon at any time, to answer questions regarding agenda and minutes.

Agenda

**Call to order at 6:00 pm**

**Roll Call:** Derek Rice, PhD, AJ Adamkiewicz, Jackie Wheeler, Alan Weeks, Robert (Bob) McBurnie.

**Approve minutes of PPDWID board meeting on September 17, 2024**: Discussion, corrections, **Vote**

**Bylaws/Operation guidelines revision:** All board members

* Review and discussion of the draft
* Recommend we have attorney review for corrections, vote next month to accept.

**Financial Report for September 2024:** Jackie Wheeler & all board members.

* Bookkeepers report: Normal account activity.
* Monitor Assistance Program (MAP) $ 1,033 bill
* Propane was filled $287,29
* Fann Invoice: $ 9,182.85
* Unpaid customer account current balances $ 3,812.81 update this month **&** 17 of door hangers were hung on 10-8-2024.
* Credit Card service fees: $45.00 & $371.65 Jackie Wheeler is following up.
* Audit update: Bob McBurnie and Jackie Wheeler and all board members
	+ MA&C would require $1,000.00 to preparation, ERAU students are not accredited.
	+ Accounting Solutions: no update on review costs.

**Monthly Operators Report:** Bob McBurnie andall board members.

* Current total water pumped in September 719,600 gallons. Flushing: 50 gallons.
* Total coliform is negative for September.
* Chlorine, quarterly average report 0.58 mg/l
* 10 lid modifications, 50 are left to drill. Meters replacement upgrade, 7 left, no change.
* Winterization of facilities.

**ADEQ:** Bob McBurnie &all board members

* PFAS issues: waiting to talk with ADEQ engineer on results & solution. Update if available.
* System Evaluation: The financial and pumping data was provided to the ADEQ engineer. Facility review was completed with Jim Muylle and Bob McBurnie, waiting on engineer’s report.

**Pine Cone #1 well site:** Bob McBurnie and all board members.

* Update and general discussion. Bob McBurnie update if available.

**Forest Service Property Use Permit (Tanks):** Bob McBurnie & all board members.

* New restrictions: Fann & Utility Services need to be notified of restrictions. Still working on it.
* AJ Adamkiewicz follow up on rip-rap and clean up.

**Air BNB/Short term rentals/multiple homes on single lot:** Bob McBurnie and all board members. Update

Next month’s agenda items: All board members

Call to close the meeting.



10-11-2024 posting