

Student Attendance

Attendance is a critical factor in school success for students. Our school day begins at 8:50 a.m., and ends between 2:20 and 2:50 each day, depending on transportation. Parents are expected to make sure that their children attend school on a regular basis and arrive between 8.25 and 8.45 each morning. Students who are not in their learning center by 8:50 will be considered tardy.

Attendance is especially important for any courses which meet as a class, including but not limited to, Math, Old Testament, New Testament, Spanish, and Personal Finance.

Attendance Procedure

After a student reaches 6 absences in one quarter, the student's supervisor/instructor will contact the parents to discuss missed work and to create a plan to make up missed work if necessary.

It will be up to the supervisor/instructor to determine what action is appropriate.

For students who are on grade level and have completed a sufficient amount of work, no action may be necessary. For students who are behind in their Pace work, and/or their in-class assignments, appropriate action may include assignments to be completed at home, during breaks, in-school or after school detention, or summer school.

If the parents and supervisor cannot agree upon a plan, or if the parent/student is unwilling or unable to follow through with the plan, the administrator and/or school board may be called on to mediate. If an agreement cannot be reached, and the school board deems it best, the family may be asked to withdraw their student.

River Valley Mennonite School is required to keep accurate attendance records. If your student is tardy or absent from school, please send an excuse note including date(s) missed and reason for absence to school in a timely manner. (see example below)

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Absence Report

Student's Name _____

Date (s) of Absence _____ Absent Tardy

Reason _____

Schools are responsible to keep accurate attendance records. Please return promptly.

Parents Signature _____