

LHC 2020-2021 HOA BOARD EXECUTIVE MEETING MINUTES FOR 05/06/2021

Call to Order: Meeting called to order by President Lee Himmel at 9 am; Location: Home of President Lee Himmel

Attendees: Lee Himmel, President; Frank Ford, Vice President; Phil Mustico, Treasurer; Nina Paterno, Secretary; Jonathan Poole, Seascope Community Manager

I) Old Business: Finalize agenda for May Annual Homeowners' Meeting

- 1) The Board reviewed the proposed agenda to identify any missing information required for the meeting or items that should be added to the agenda.
- 2) Jonathan Poole will forward the prior annual meeting minutes to the Board.
- 3) The Board reviewed the State guidelines for the pool with Jonathan Poole. Current guidelines, which are not final, require volunteers to test the pool water at least once a day. Secretary Paterno will draft the 2021 Pool Schedule announcement to be posted on the webpage and forwarded to Homeowners by Jonathan Poole. The proposed 2021 Pool Schedule and State Guidelines was added to the meeting agenda.
- 4) Jonathan confirmed that the meeting room at the VFD has been reserved and that the Board should arrive at 5:15 to do room set-up. He also confirmed that a microphone will be available.
- 5) The Board did a final review of the Financial Outlook Report which will be posted on the web page and sent to Homeowners by Jonathan Poole with the annual meeting notice.
- 6) Secretary Paterno will finalize the Annual Meeting Notice and Preliminary Agenda to be posted on the web page and forwarded to Homeowners by Jonathan Poole. The meeting notices must be posted and emailed by Monday, May 10th.
- 7) Treasurer Mustico will update the Year-to-date Budget Report to be handed out at the meeting.
- 8) The Board identified items that would be covered at the proposed June Board meeting, rather than the annual meeting, and noted that the date, time and location of the next meeting will actually be determined by the new Board.

Meeting Adjournment: Meeting adjourned by President Lee Himmel at 12 noon.