

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
January 16, 2024

The Kingsbury County Board of County Commissioners met Tuesday, January 16, 2024, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Steve Spilde, Roger Walls, Corey Lundquist, and Doug Kazmerzak present. Commissioner Kyle Lee attended via Zoom. Vice Chairman Lundquist presided.

Also attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Cindy Bau, Emergency Management, and Sheriff Strande

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Vice Chairman Lundquist asked if there were any additions or changes to the agenda.

Commissioner Kazmerzak stated Jake Anderson may attend the meeting concerning questions on the Asphalt Paving CUP.

Motion by Kazmerzak and seconded by Spilde to approve the agenda with the addition. All present voting aye. Motion carried.

MINUTES

Motion by Kazmerzak and seconded by Walls to approve the minutes of January 4, 2024. All present voting aye. Motion carried.

PUBLIC COMMENT

Vice Chairman Lundquist asked for public comment. There was none.

CONFLICT OF INTEREST

Vice Chairman Lundquist asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Walls and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

CENTURY BUSINESS PRODUCTS 45.18 SUPPLIES, CENTURYLIND 235.91 UTILITIES, CENTURYLINK 989.37 UTILITIES, COOK'S WASTEPAPER & RECYCLING 129.08 UTILITIES, COOK'S WASTEPAPER & RECYCLING 382.25 UTILITIES, CITY OF HURON 4021.61 FEES, INFOTECH SOLUTIONS 2968.49 PROFESSIONAL SERVICES, KINGSBURY ELECTRIC COOP 712.80 UTILITIES, NORTHWESTERN ENERGY 328.84 UTILITIES, NORTHWESTERN ENERGY 1130.91 UTILITIES, OTTERTAIL POWER COMPANY 106.98 UTILITIES, OTTERTAIL POWER COMPANY 1530.89 UTILITIES, QUILL 323.58 SUPPLIES, SD DEPT OF REVENUE 105249.80 STATE REMITTANCE, SDML WORKER'S COMPENSATION 38672.00 INSURANCE, VERIZON 242.85 UTILITIES

HIGHWAY

Vice Chairman Lundquist provided an update on highway matters.

AUDITOR

Echo Steffensen, Auditor, presented the 2024 inmate housing contract with Brookings County for approval and signature.

Motion by Walls and seconded by Spilde to accept the 2024 inmate housing contract with Brookings County and for the Vice Chairman to sign said contract. All present voting aye. Motion carried.

Steffensen presented for signature a corrected Letter of Agreement with First District Association of Local Governments for the 2024 Pre-Disaster Mitigation Plan.

Motion by Kazmerzak and seconded by Walls for the Vice-Chairman to sign said Letter of Agreement. All present voting aye. Motion carried.

DEPARTMENT OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board and requested to move into executive session for possible litigation.

Motion by Kazmerzak and seconded by Walls to adjourn from regular session and move into executive session for possible litigation at 8:50 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of executive session at 9:01 A.M.

Anderson requested a correction to the tax notice for Record #7688.

Motion by Walls and seconded by Kazmerzak to approve the correction on tax notice #7688. All present voting aye. Motion carried.

BOARD OF ADJUSTMENT

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Board of Adjustment at 9:15 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of Board of Adjustment and back into regular session at 9:30 A.M.

PLANNING & ZONING

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Planning & Zoning at 9:30 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of Planning & Zoning and back into regular session at 9:43 A.M.

RESOLUTION 2024-2

Steffensen read the following resolution for the Plat of Waliezer Addition the SW1/4 Section 23, Township 112 North, Range 55 West of the 5th P.M., Kingsbury County, South Dakota forwarded to the Board by the Planning and Zoning Commission:

RESOLUTION # 2024-2

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Waliezer Addition the SW1/4 Section 23, Township 112 North, Range 55 West of the 5th P.M., Kingsbury County, South Dakota on January 16, 2024; and

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Waliezer Addition the SW1/4 Section 23, Township 112 North, Range 55 West of the 5th P.M., Kingsbury County, South Dakota.

Motion by Walls and seconded by Kazmerzak to accept and adopt Resolution 2024-2 and for Vice Chairman Lundquist to sign the same.

Vice Chairman Lundquist called for discussion. There was none.

All present voting via roll call. Kazmerzak - aye, Lee - aye, Walls - aye, Lundquist - aye and Spilde - aye. Motion carried.

GEVO

Kent Hartwig, Director of State Government Affairs- GEVO and Ty Eschenbaum, AI Development Solutions met with the Board to provide updates on the GEVO project. Hartwig and Eschenbaum stated they were very optimistic on the project moving forward, however there were still many hurdles to clear.

HUMAN RESOURCES

Natalie Remund, HR Consultant, addressed the Board via Zoom.

Remund requested all county employees with vacation hours totaling over the allowable 120 hours to be able to carry them over until March 31, 2024.

Motion by Kazmerzak and seconded by Lee that all county employees who have vacation hours over the allowable 120 hours be allowed to carry them over until March 31, 2024. All present voting aye. Motion carried.

Remund provided an update on the compensation study to be performed by McGrath Human Resources. Remund advised the Board that a representative from the company requested to be on the agenda for February 6, 2024 to meet with the Board. The Board instructed the Auditor to add them to the agenda.

JOHN DELZER

John Delzer, Attorney, met with the Board to request an update on the Board's decision on the Deputy State's Attorney matter.

The Board asked Delzer to have Gary Schumacher, State's Attorney, request to meet with the Board at the next regular scheduled meeting with a proposal.

TREASURER

Michelle Longville, Treasurer, met with the Board to discuss office matters and update them on the status of property tax notices.

Longville requested to be able to continue to have the part time clerk in the office on an as needed basis. The Board tabled the matter until further discussion could be had with Human Resources.

Longville advised the Board that tax notices would be mailed soon.

LEGISLATIVE AUDIT

Maria Schwader, Legislative Audit, met with the Board to discuss findings of the 2021-2022 audit completed last year. Schwader informed the Board the audit went well, and the Courthouse employees were very cooperative. She provided a list of items that were looked at and some immaterial violations that will need to be addressed.

Motion by Lee and seconded by Kazmerak to have Corey Lundquist as Vice Chairman sign the letter of acknowledgement for the audit. All present voting aye. Motion carried.

The Board adjourned to Thursday, February 6, 2024, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.