

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
January 18, 2022

The Kingsbury County Board of County Commissioners met Tuesday, January 18, 2022, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, Doug Kazmerzak, and Corey Lundquist present. Chairman Kazmerzak presided.

Attending via Zoom were Tammy Anderson - Director of Equalization, Michelle Longville - Treasurer, Sheriff Strande, and Donna Palmlund - Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Echo Steffensen, Auditor, requested to add election worker pay to the agenda.

Motion made by Lee and seconded by Walls to approve the agenda as edited.
Motion carried.

MINUTES

Motion by Walls and seconded by Lundquist to approve the minutes of December 28, 2021. Motion carried.

Motion by Lundquist and seconded by Lee to approve the minutes of January 4, 2022. Motion carried

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

HIGHWAY

Dave Sorenson, Highway Superintendent, was unable to attend.

EXECUTIVE SESSION

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Executive Session for personnel at 8:45 A.M. Motion carried.

Motion by Lundquist and seconded by Lee to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 9:24 A.M.

PLANNING AND ZONING

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Planning and Zoning at 9:27 A.M. to review a Plat. Motion carried.

Chairman Kazmerzak declared the Board out of Planning and Zoning at 9:43 A.M.

Steffensen read the following Resolutions:

RESOLUTION # 2022-1

WHEREAS The Kingsbury County Planning & Zoning Board met to review the Plat of Lots 1 and 2 of Snyder's Addition in the SE1/4 of Section 15, Township 110 north, Range 53 West of the 5th PM, Kingsbury County, South Dakota on January 18, 2022; and

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Lots 1 and 2 of Snyder's Addition in the SE1/4 of Section 15, Township 110 north, Range 53 West of the 5th PM, the Kingsbury County, South Dakota

Motion by Spilde and seconded by Lee to accept and approve Resolution 2022-1. All present voting via roll call: Lee - aye, Spilde - aye, Kazmerzak - aye, Walls - aye, Lundquist - aye. Motion carried.

EXECUTIVE SESSION

Motion by Lee and seconded by Spilde to adjourn from regular session and move into Executive Session for personnel at 9:45 A.M. Motion carried.

Motion by Walls and seconded by Spilde to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 2:34 P.M.

Motion by Lee and seconded by Spilde to declare all county employees as essential workers under the American Rescue Plan Act guidelines as they regularly perform in-person work, interact with others at work, or physically handle items handled by others and are considered critical to

protect the health and well-being of the residents of Kingsbury County.
Motion Carried.

TREASURER

Michelle Longville, Treasurer met with the Board to introduce the new Deputy Treasurer. Laurie Johnson was welcomed by the Board.

Longville discussed a Senior Tax Freeze with the Board. No action was taken.

Longville updated the board on office matters and requested to have Laura Hildebrandt continue to help with tax notices while training her new deputy. The Board agreed by consensus as no end date had been previously set.

APPROVE CLAIMS

Motion by Lundquist and seconded by Lee that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. Motion carried.

MISCELLANEOUS

AT&T 119.47 UTILITIES, CENTURYLINK 237.73 UTILITIES, CENTURYLINK 950.82 UTILITIES, COOK'S WASTEPAPER & RECYCLING 54.79 UTILITIES, COOK'S WASTEPAPER & RECYCLING 396.91 UTILITIES, BYRON NOGELMEIER 119.00 12/2021 CAM FEES, FLEGELS FLOWERS 30.00 SUPPLIES, KINGSBURY ELECTRIC COOP 756.60 UTILITIES, KINGSBURY COUNTY TREASURER 47,855.64 ADVANCE TAX, KINGSBURY COUNTY TREASURER 21,158.09 ADVANCE TAX, NORTHWESTERN 1401.71 UTILITIES, NORTHWESTERN 1815.99 UTILITIES, OTTERTAIL POWER COMPANY 140.79 UTILITIES, OTTERTAIL POWER COMPANY 1666.88 UTILITIES, SD DEPT OF REVENUE 110558.06 DEC-21 STATE REMITTANCE, SD UNEMPLOYMENT INSURANCE 138.11 QTRLY PR TAXES, SDACO 272.00 DEC-21 MP&R REMITTANCE, US POST OFFICE 2030.00 SUPPLIES

AUDITOR

Steffensen discussed with the Board the need to have a policy for employees who have had close personal contact or are diagnosed with Covid.

Walls motioned and Lundquist seconded that the county would follow CDC guidelines and if an employee misses work due to Covid they will need to use their sick leave, however they can request up to 5 days administrative leave and have sick leave reinstated if they provide a doctor's note showing a positive test. Motion carried.

Steffensen requested the Board to increase the Election Worker pay for 2022. Tabled to Monday, January 24, 2022.

The Board adjourned to Monday, January 24, 2022, at 9:00 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.