

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
January 19, 2021

The Kingsbury County Board of County Commissioners met Tuesday, January 19, 2021 at 8:30 A.M. in the Courtroom in the County Courthouse with Commissioner Steve Spilde attending via Zoom. Delmer Wolkow, Roger Walls, Joe Jensen, and Doug Kazmerzak present. Chairman Walls presided.

This meeting was recorded and available in the Auditor's office for listening.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

APPROVE AGENDA

Jennifer Barnard, Auditor, requested to add Executive Session for personnel.

Wolkow moved and Jensen seconded to approve the agenda as amended. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MINUTES

Kazmerzak moved and Wolkow seconded to approve the minutes of January 5, 2021 with one spelling correction. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to discuss several items.

Anderson requested authorization for her deputy, Maggie Purintun, to travel to the District Meeting on January 20, 2021 in Egan, South Dakota. Anderson will be unable to attend.

Jensen moved and Wolkow seconded to approve expenses for Purintun to attend the District Meeting on January 20, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Anderson requested authorization to update Purintun's computer. A quote had been received from InfoTech for \$1,597.99 and the expense is included in the 2021 budget.

Kazmerzak moved and Jensen seconded to approve the purchase of the computer. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Anderson informed the Board there were three properties needing the 2020 Payable in 2021 taxes abated from the tax roll. These were to have been taxed as Centrally Assessed Property and the information was not turned into the Department of Revenue. The properties in question are: Record Numbers 8382 for \$1,097.90, 8383 for \$499.64 and 8384 for 232.60. These have been approved by the corresponding cities.

Jensen moved and Wolkow seconded to approve the abatements for Record Numbers 8382 for \$1,097.90, 8383 for \$499.64 and 8384 for \$232.60. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Anderson provided information to the Board for the intended value changes for the upcoming year. These are still needing to be presented to the City Councils.

Spilde moved and Jensen seconded to adjourn from regular session and move into Executive Session for personnel evaluation at 8:49 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Wolkow moved and Jensen seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 9:11 A.M.

#### PLANNING AND ZONING

Spilde moved and Jensen seconded to adjourn from regular session and move into Planning and Zoning at 9:17 A.M. to discuss several plats. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 10:50 A.M.

#### NORTHERN NATURAL GAS

Barnard presented a request from Northern Natural Gas to renew an existing road crossing permit with Kingsbury County. Barnard stated this was initiated in 1961 and has been renewed every 10 years by resolution.

Barnard read the following resolution:

RESOLUTION # 2021-3

WHEREAS, Northern Natural Gas Company has pipelines under and across certain county roads in Kingsbury County; and

WHEREAS, a request has been submitted in writing by Northern Natural Gas Company to extend the existing permit for ten years, and

WHEREAS, it appears the granting of said request would be in the public interest, convenience and necessity,

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the request of Northern Natural Gas Company to extend the existing Permit for ten years, to expire in January of 2031, on the following location: "2" Oldham Branch Line, Section 20 & 21, T109N, R54W of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota.

Kazmerzak moved and Jensen seconded to accept and approve Resolution 2021-3. All present voting via roll call: Wolkow - aye, Jensen - aye, Spilde - aye, Kazmerzak - aye, Walls - aye. Motion carried

Barnard read the following resolution resulting from the Planning and Zoning meeting:

RESOLUTION # 2021-2

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Miller Addition in the Southwest Quarter of Section 5, Township 112 North, Range 58 West of the 5<sup>th</sup> PM, Kingsbury County, South Dakota on January 19, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Miller Addition in the Southwest Quarter of Section 5, Township 112 North, Range 58 West of the 5<sup>th</sup> PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Wolkow moved and Spilde seconded to accept and approve Resolution 2021-2. All present voting via roll call: Wolkow - aye, Jensen - aye, Spilde - aye, Kazmerzak - aye, Walls - aye. Motion carried.

#### APPROVE CLAIMS

Wolkow moved and Jensen seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

#### MISCELLANEOUS

CENTURYLINK 231.02 UTILITIES, CENTURYLINK 1180.05 UTILITIES, COOK'S WASTEPAPER & RECYCLING 288.37 UTILITIES, HILLYARD/SIOUX FALLS 22.64 SUPPLIES, KINGSBURY ELECTRIC COOP 722.40 UTILITES, BYRON NOGELMEIER 33.00 DEC 2020 PBT, BYRON NOGELMEIER 302.00 DEC 2020 CAM, NORTHWESTERN 325.27 UTILITIES, NORTHWESTERN 586.66 UTILITIES, OTTERTAIL POWER COMPANY 1095.05 UTILITIES, OTTERTAIL POWER COMPANY 199.87 UTILITIES, OTTERTAIL POWER COMPANY 609.62 UTILITIES, PREMIER CONTRACTING LLC 34594.21 SUPPLIES, SD DEPT OF REVENUE 25.58 Sales and Use Tax, SD DEPT OF REVENUE 101078.40 STATE REMITTANCE, SD UNEMPLOYMENT INSURANCE 118.30 4TH QTR UNEMPLOYMENT INS, SDN COMMUNICATIONS 916.00 UTILITIES, US IMAGING, INC. 6791.34 PROFESSIONAL SERVICES,

#### MAINTENANCE

Lonnie Palmlund, Maintenance, met with the Board to discuss several items.

Palmlund informed the Board there is a need to order another container of Bear Ground deicer. Each container has lasted two years and is working very well. The cost is \$1,252.35 and the funds are available in the 2021 budget.

It was the consensus of the Board for the deicer to be purchased.

Palmlund informed the Board the boiler had been inspected and there is a need to replace a gasket, seal and gauge. A quote had been received for \$150.00 for the equipment and \$112.00 per hour for labor along with an estimated time on site of 3-6 hours. The complete cost would vary between \$992.00 and \$1,664.00.

It was the consensus of the Board for Palmlund to verify any warranty or guarantee of the work to be done and to schedule the work to be completed.

#### SHERIFF

Steve Strande, Sheriff, and Shelley Strande, Sheriff's Office Manager, met with the Board to discuss the need to appoint a new Chairman to the Mental Health Board. The recommendation was to appoint David Wheeler.

Wolkow moved and Kazmerzak seconded to accept the recommendation and to appoint David Wheeler as Chairman to the Mental Health Board. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Jensen moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel evaluation at 11:58 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Wolkow moved and Jensen seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 12:42 P.M.

#### AUDITOR

Barnard met with the Board to discuss several items.

Barnard requested authorization to travel to the Welfare Director conference on March 10, 2021 and the New Official's Workshop on March 16-17, 2021. Both conferences are in Pierre and the expenses would include registration, hotel, and mileage.

Jensen moved and Kazmerzak seconded to approve the expenses for the conferences in March 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Barnard updated the Board on the process limitations for paying the previously approved bonus to the County employees.

It was the consensus of the Board for the bonuses to be paid out on January 22, 2021.

Barnard provided information received from South Dakota State University regarding the new Memorandum of Understanding for the Extension Office Director.

After some discussion Wolkow moved and Jensen seconded for Chairman Walls to sign the Memorandum.

With additional discussion, Kazmerzak moved to amend the motion to table the discussion to February 2, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

#### EMERGENCY MANAGEMENT/911 COORDINATOR

Cindy Bau, Emergency Manager/911 Coordinator, met with the Board to discuss several items.

Bau presented a quarterly report for signature.

Jensen moved and Wolkow seconded for Chairman Walls to sign the quarterly report. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Bau reviewed the manual of office information that was put together should Bau need to quarantine.

Bau provided information on classes for Board members to take, as needed, for any future natural disaster. These classes are free through FEMA and can be taken online.

Bau updated the Board on the damage to the 911 Repeater Antenna in Lake Preston. The quote for repairs could be as high as \$2,475.00 and available in the 911 Fund.

Jensen moved and Spilde seconded to have the Repeater Antenna repaired. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Bau informed the Board the fifth shipment of PPE had been distributed to various entities in Kingsbury County.

Bau informed the Board the required LEPC meeting had been attended by eight. The topic was Homeland Security Grants.

Jensen moved and Kazmerzak seconded to adjourn from regular session and move into Executive Session for personnel evaluation at 1:25 P.M. All present voting aye, motion carried.

Wolkow moved and Kazmerzak seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 2:12 P.M.

The Board adjourned to Tuesday, February 2, 2021 at 8:30 A.M.

SIGNED \_\_\_\_\_  
Roger Walls, Chairman

ATTEST \_\_\_\_\_  
Jennifer Barnard, County Auditor

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