

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

January 21, 2020

The Kingsbury County Board of County Commissioners met Tuesday, January 21, 2020 at 8:30 A.M. in the County Commissioners meeting room in the Courthouse with Commissioners Joe Jensen, Steve Spilde, Shelley Nelson, Delmer Wolkow and Roger Walls present. Chairman Walls presided.

This meeting was recorded and available in the Auditor's office for listening.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, informed the Board that Mary Clair Bauer, Extension, would not be attending the meeting and that Evaluations needed to be added to the agenda.

Wolkow moved and Spilde seconded to approve the agenda with all additions. All present voting aye, motion carried.

MINUTES

Under Highway, "deicing" was corrected to "de-icing" and under Evaluations, "executive session for personnel" was changed to "executive session for personnel evaluations".

Jensen moved and Spilde seconded to approve the minutes of January 7, 2020 as corrected. All present voting aye, motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

HIGHWAY

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson stated the crew has been plowing and pushing back snowbanks. Sorenson also informed the Board there are now four sanders.

Sorenson and the Board discussed tree removal on the courthouse lawn. Sorenson stated it would be more cost effective for Kent Sckerl to remove the trees with figures that had been quoted of \$250.00 per tree for complete removal and clean-up.

#### AFSCME - HIGHWAY UNION CONTRACT

Kooper Caraway, with AFSCME, Casey Harty and Anthony Halverson, both with the Highway Department, met with the Board to discuss edits proposed to the AFSCME Union Contract. State's Attorney Gregg Gass was also present.

Also discussed was the process to make changes to the contract prior to the end date.

#### JIM KNIGHT

Jim Knight updated the Board on the status of the Mitigation application and funding options for the repair of Twin Lakes Road to include the private pass and 212<sup>th</sup> Street on the east side of the pass.

Knight has been in communication with De Smet Township Board members and First District in Watertown.

Funding options being explored include a new levy for a road district if one is established or a special assessment for those who would benefit from the repairs to the road.

#### STATE'S ATTORNEY

Gass met with the Board to discuss various items for Executive Sessions.

Spilde moved and Wolkow seconded to adjourn from regular session and move into Executive Session for contract negotiation and mental health at 9:54 A.M. All present voting aye, motion carried.

Jensen moved and Nelson seconded to adjourn from executive session and return to regular session. Chairman Walls declared the Board out at 10:14 A.M.

Spilde moved and Wolkow seconded to adjourn from regular session and move into Executive Session for possible litigation at 10:14 A.M. All present voting aye, motion carried.

Nelson moved and Jensen seconded to adjourn from executive session and return to regular session. Chairman Walls declared the Board out at 10:34 A.M.

Spilde moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel at 10:35 A.M. All present voting aye, motion carried.

Nelson moved and Wolkow seconded to adjourn from executive session and return to regular session. Chairman Walls declared the Board out at 10:56 A.M.

#### APPROVE CLAIMS

Wolkow moved and Spilde seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye, motion carried.

#### MISCELLANEOUS

1ST DIST ASSC OF LOCAL GOVT. 10500.00 GIS WEB HOSTING/DATA MAINENANC, APPEARA 101.20 SUPPLIES, BADGER OIL COMPANY 3608.35 SUPPLIES/FUEL/UTILITIES, MARY CLAIRE BAUER 41.36 TRAVEL REIMBURSEMENT, BLUE TARP FINANCIAL, INC. 88.51 SUPPLIES, BROOKINGS DOMESTIC ABUSE 659.63 APPORTION 2019 DBA MONEY, BUNKER AUTO, INC. 875.00 REPAIRS/MAINTENANCE, BUTLER MACHINERY COMPANY 3797.00 REPAIRS/MAINTENANCE, CENTURY BUSINESS PRODUCTS 20.97 COPIER MAINTENANCE, CENTURYLINK 1155.12 UTILITIES, CENTURYLINK 234.28 UTILITIES, BRIAN CHRISTENSEN 81.84 WEED BOARD, COLES PETROLEUM 20442.95 FUEL, COOK'S WASTEPAPER & RECYCLING 356.59 UTILITIES, SMITH'S LUMBER 14.51 SUPPLIES, DE SMET CITY 117.04 UTILITIES, DE SMET WELDING 119.20 REPAIRS/MAINTENANCE, EASTLINE SUPPLY 70.97 SUPPLIES, GREG DUFFY 192.76 WEED BOARD, KINGBROOK RURAL WATER 37.10 UTILITIES, KINGSBURY ELECTRIC COOP 914.85 REPAIRS/MAINTENANCE, KINGSBURY ELECTRIC COOP 737.60 UTILITIES, LYLE SIGNS, INC. 45.22 SUPPLIES, MAYNARD'S FOOD CENTER 77.78 SUPPLIES, BYRON NOGELMEIER 405.00 DEC CAM FEES NORTHWESTERN 978.39 UTILITIES, NORTHWESTERN 655.93 UTILITIES, O'KEEFE IMPLEMENT 902.42 SUPPLIES, RYAN OLSON 74.28 WEED BOARD, OTTERTAIL POWER COMPANY 663.81 UTILITIES, OTTERTAIL POWER COMPANY 221.68 UTILITIES, PRAIRIE AG PARTNERS 274.50 SUPPLIES/UTILITIES, PRAXAIR DISTRIBUTION INC. 118.13 SUPPLIES, PREMIER EQUIPMENT, LLC 7806.08 REPAIR/MAINTENANCE, SDSU-SDLTAP 100.00 TRAVEL, SOUTH DAKOTA STATE TREASURER 57.06 SALES AND USE TAX, SPENCER QUARRIES, INC 10552.40 SUPPLIES, TRUENORTH STEEL 1181.98 SNOW, TRUSTWORTHY HARDWARE 44.25 SUPPLIES, TWO WAY SOLUTIONS, INC. 195.00 REPAIRS/MAINTENANCE, USPS 35.00 POSTAGE, USPS (POSTAGE-BY-PHONE) 1000.00 POSTAGE FOR POSTAGE METER, VERIZON 183.40 UTILITIES, VISA 858.57 TRAVEL, ROGER WALLS 70.08 WEED BOARD, ERLAND WEERTS 76.80 WEED BOARD, ZELL MANUFACTURING 177.96 SUPPLIES,

#### AUDITOR

Barnard presented information for the Board to review from the Department of Correction pertaining to a new Juvenile Justice Detention Cost-Sharing Fund, and a copy of the 2020 South Dakota Legislature Draft 342 - "An Act to minimize taxpayer costs by maximizing flexibility when funding county infrastructure construction.

Barnard presented a Beadle County Jail Contract that had been received from and signed by Sheriff Strande.

Wolkow moved and Spilde seconded to accept the contract and for Chairman Walls to sign the same. All present voting aye, motion carried.

Barnard informed the Board a request of permission for AGTEGRA of Huron to land aerial application aircraft on county roads had been received.

Nelson moved and Jensen seconded to grant permission for AGTEGRA of Huron to land aerial application aircraft on county roads and for Chairman Walls to sign the request. All present voting aye, motion carried.

Barnard requested authorization to travel to Mitchell on January 29, 2020 for the Annual Report Workshop. Barnard also requested Deputy Auditor Echo Steffensen attend for cross training needs.

Spilde moved and Jensen seconded for Barnard and Steffensen attend the Annual Report Workshop. All present voting aye, motion carried.

#### EVALUATIONS

Nelson moved and Jensen seconded to adjourn from regular session and move into Executive Session for personnel evaluations at 11:37 A.M. All present voting aye, motion carried.

Board adjourned for lunch from 12:00 P.M. until 1:00 P.M. and reconvened in Executive Session.

Spilde moved and Jensen seconded to adjourn from executive session and return to regular session. Chairman Walls declared the Board out at 3:41 P.M.

#### EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management/911 Coordinator, met with the Board to discuss various items.

Barnard informed the Board the Pre-Disaster Mitigation Plan that had been submitted has been approved and is on file in the Auditor's office.

Bau requested the first quarter Pre-disaster Mitigation Quarterly Report by sign by Chairman Walls.

Nelson moved and Wolkow seconded for Chairman Walls sign the first quarter Pre-disaster Mitigation Quarterly Report. All present voting aye, motion carried.

Bau also requested the quarterly report for the state be signed by Chairman Walls.

Wolkow moved and Spilde seconded for Chairman Walls sign the quarterly report. All present voting aye, motion carried.

Bau then requested Chairman Walls sign the Personnel Action Form for her 2020 salary partial reimbursement.

Jensen moved and Nelson seconded for Chairman Walls sign the Personnel Action Form. All present voting aye, motion carried.

Bau provided information to the Board pertaining to the EOC Exercise for this March.

Bau requested authorization to travel to Mitchell for a 2020 flood meeting on January 29, 2020.

Nelson moved and Spilde seconded for Bau to attend the 2020 flood meeting in Mitchell. All present voting aye, motion carried.

Bau requested authorization to travel to Sioux Fall for a FEMA Individual Assistance meeting on February 20, 2020.

Spilde moved and Delmer seconded for Bau to attend the FEMA Individual Assistance meeting in Sioux Falls. All present voting aye, motion carried.

Bau requested authorization to travel to Brookings for the Annual Pipeline meeting on February 4, 2020.

Wolkow moved and Nelson seconded for Bau to attend the Annual Pipeline meeting in Brookings. All present voting aye, motion carried.

Bau informed the Board she had been invited to the Miner County EOC Exercise on February 28, 2020. The exercise is the same that will be done in Kingsbury County in March.

Nelson moved and Jensen seconded for Bau to attend the Miner County EOC Exercise. All present voting aye, motion carried.

The Board updated Bau on the information presented by Jim Knight.

## MAINTENANCE

The Board discussed the tree removal with Lonny Palmlund, Maintenance, and updated Palmlund on the information Sorenson provided.

Palmlund provided information on tree replacement options that had been discussed with Tanya Flegel, with the Conservation District, and a potential landscape design he had received from Bluestone Landscape Company.

Nelson moved and Wolkow seconded to hire Kent Sckerl to remove up to 38 Ash trees from the courthouse yard at \$250.00 per tree including stump grinding and clean-up. All present voting aye, motion carried.

Barnard presented the letter of support for the potential grant to be applied for by the Conservation District for Ash tree removal and replacement which had been drafted by Nelson.

Jensen moved and Spilde seconded for the Board members to sign the letter of support. All present voting aye, motion carried.

## ADDITIONS TO JANUARY 7, 2020 MINUTES - INADVERTEDLY OMITTED

(Discovered on January 30, 2020)

Three motions made after the final Executive Session:

Wolkow moved and Nelson seconded to pay Bau 74.5 additional hours for hours worked in 2019 for Emergency Management flooding issues. All present voting aye, motion carried.

Nelson moved and Spilde seconded to increase the vacation carryover hours from 40 to 80 and to amend the policy manual accordingly. All present voting aye, motion carried.

It was the consensus of the Board for Sorenson and Bau to carry over their vacation balances but to use down to 80 as of June 1, 2020. All present voting aye, motion carried.

The Board adjourned to Tuesday, February 4, 2020 at 8:30 A.M.

SIGNED

\_\_\_\_\_  
Roger Walls, Chairman

ATTEST \_\_\_\_\_  
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.