

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

****Unapproved Draft Minutes****

De Smet, South Dakota
January 22, 2019

The Kingsbury County Board of County Commissioners met Tuesday, January 22, 2019 at 8:30 AM in the County Commissioners meeting room in the Courthouse with Commissioners Joe Jensen, Steve Spilde, Shelley Nelson, Delmer Wolkow and Roger Walls present. Chairman Nelson presided.

APPROVE AGENDA

Barnard stated the Memorandum of Understanding for the Extension Office and SDSU had been emailed out, but needed to be added to the agenda.

Walls moved and Wolkow seconded to approve the agenda with all additions. All present voting aye, motion carried.

PUBLIC COMMENT

Chairman Nelson asked for public comment. Mike Siefker, with the De Smet News, verified his understanding for the hearing taking place later in the day.

MINUTES

Jensen moved and Spilde seconded to approve the minutes of January 4, 2019. All present voting aye, motion carried.

PLANNING AND ZONING

Jensen moved and Wolkow seconded to adjourn from regular session, and move into Planning and Zoning to review the minutes for Karban 2nd Addition at 8:42 AM. All present voting aye, motion carried.

Chairman Nelson declared the Board out at 8:44

APPROVE CLAIMS

Walls moved and Wolkow seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye, motion carried.

MISCELLANEOUS

1ST DIST ASSC OF LOCAL GOVT. 1963.75 PREDISASTER MITIGATION PLAN, 1ST DIST ASSC OF LOCAL GOVT. 1125.86 2ND QUORTR 2019 DUES, APPEARA 45.00 SUPPLIES, BADGER OIL COMPANY 356.80 SUPPLIES/UTILITIES, BUTLER MACHINERY COMPANY 564.80 REPAIRS/MAINTENANCE, CENTURYLINK 1148.15 UTILITIES, CENTURYLINK 236.25 UTILITIES, COLE PETROLEUM 21203.73 FUEL, DAKOTA CYCLES & HOBIES 26.94 SUPPLIES, HURON GARAGE DOOR COMPANY 140.81 REPAIRS/MAINTENANCE/SUPPLIES, INFOTECH SOLUTIONS 2049.49 PROFESSIONAL SERVICES, INTERLAKES COMMUNITY ACTION 2913.50 JAN 10 COMM SERV WKR, INTERSTATE BATTERY 72.00 SUPPLIES, JIM HAWK TRUCK TRAILERS 382.57 SUPPLIES, KINGBROOK RURAL WATER 40.90 UTILITIES, KINGSBURY ELECTRIC COOP 840.20 UTILITIES, METTLER SICHMELLER ENGINEERING 2775.00 PROFESSIONAL SERVICES/HVAC, NAPA AUTO PARTS 275.74 SUPPLIES, NORTHERN TRUCK EQUIPMENT CORP 1630.17 SUPPLIES, NORTHWESTERN 656.32 UTILITIES, O'KEEFE IMPLEMENT 262.00 SUPPLIES, OTTERTAIL POWER COMPANY 2292.03 UTILITIES, OTTERTAIL POWER COMPANY 175.21 UTILITIES, PRAIRIE AG PARTNERS 3141.00 SUPPLIES/FUEL/UTILITIES, PRAXAIR DISTRIBUTION INC. 115.88 SUPPLIES, QUILL 158.97 SUPPLIES, RICH'S GAS & SERVICE 791.93 REPAIRS/SUPPLIES/FUEL, RUNNINGS 133.86 SUPPLIES, SD DEPT OF TRANSPORTATION 20264.71 STRIPING, SD ASSOC OF ASSESSING OFFICERS 300.00 2019 SPRING ASSESSORS SCHOOL, SDN COMMUNICATIONS 908.00 UTILITIES, STATE 4-H OFFICE-TAGS 90.00 SUPPLIES, WEST PAYMENT CENTER 199.56 LAW BOOKS, TRANSOURCE 4606.02 REPAIRS/MAINTENANCE, TRUSTWORTHY HARDWARE 96.26 SUPPLIES, SIOUX FALLS TWO WAY RADIO 222.97 REPAIRS/MAINTENANCE, UNCOMMON USA INC 1015.99 FLAG POLES, VISA 28.90 SUPPLIES, WW TIRE 1269.05 SUPPLIES,

HIGHWAY

The Board discussed highway matters. David Sorenson, Highway Superintendent was not in attendance.

Highway project fund search is still in progress. Funds are in the system, just in various accounts.

The Board discussed the possibilities of starting the next big road project early pending the cost of materials. A conversation with Sorenson will be needed.

Spilde had received a call regarding no visible tail lights on equipment while graveling was being done in the fog. This will be brought to Sorenson's attention.

Walls had received a call inquiring gravel on a one mile piece of road going west into Osceola. This is not really a county road, and there is no county road access to the town limit. Walls had already spoken to Sorenson.

The Board members expressed concern in "inheriting" township roads when any maintenance is done by the county. The members would like to have a conversation with the Le Sueur Township Board for partnering in the repair.

The Board discussed the need to look at load limits, in addition to future permitting requirements.

BOARD OF ADJUSTMENT

Wolkow moved and Spilde seconded to adjourn from regular session, and move into Board of Adjustment for the Conditional Use application of Clint Martens at 9:32 AM. All present voting aye, motion carried.

Chairman Nelson declared the Board out at 9:44

DIRECTOR OF EQUALIZATION

Maggie Purintun, Deputy Director of Equalization, met with the Board to request authorization to travel to the Spring Assessors School in April.

Wolkow moved and Jensen seconded to approve the expenses Purintun to travel to the Spring Assessors School in April. All present voting aye, motion carried.

AUDITOR

Jennifer Barnard, Auditor, discussed how the Board would like the office to handle the last four days of 2018 being in the first 2019 pay period.

It was the consensus of the Board for those days in 2018 to be paid at the 2018 pay rate.

Barnard also requested the Board to give a decision on how payroll is figured on an annual basis. Currently, it is the standard for the budget to be figured on full time employees to be paid for 2080 hours per year, including vacation time and holidays. Occasionally, there are years where there are 2088 hours worked and 2019 is one of those years. Hourly employees are paid on actual hours worked.

It was the consensus of the Board to continue to figure the budgeted hours on the standard of 2080 hours.

TREASURER

Elaine Blachford, Treasurer, met with the Board to request a tax abatement.

There was a parcel of land Quit Claim Deeded to the County, and accepted by the Board, on November 18, 2018. The taxes are now in the County's name, and a check has been received for the taxes due by the previous owner up to the date of acceptance of \$180.97. Blachford requested the Board to abate the balance of the taxes due on the property from November 19 to December 31, 2018, due in 2019, of \$30.05.

Jensen moved and Walls seconded to abate \$30.05 of the taxes due in 2019 for parcel number \$3227. All present voting aye, motion carries.

Auditor

Barnard presented a request to land aircraft on a county road by Agtegra.

Walls moved and Wolkow seconded for Chairman Nelson to sign the request. All present voting aye, motion carried.

EMERGENCY MANAGEMENT

Cindy Bau met with the Board to discuss several items.

Bau presented the Board with a Quarterly Report on the PDM Plan which needed to be signed by Chairman Nelson. The report indicated that 15% of the work has been completed.

Jensen moved and Spilde seconded for Chairman Nelson to sign the report. All present voting aye, motion carried.

Bau presented the Board with the Quarterly report for the State which needed to be signed by Chairman Nelson. The report has been changed to only need to report her salary paid and travel expenses.

Wolkow moved and Walls seconded for Chairman Nelson to sign the State Quarterly Report. All present voting aye, motion carried.

Bau requested authorization to purchase a new computer. Bau had included the funds in the 2019 budget, and had been informed by Kyle, with InfoTech, that her computer was in need of replacement.

It was the consensus of the Board for Bau to purchase a new computer.

Bau informed the Board that she had completed the THYRA class the previous week and had passed the test required at the completion of the class.

Bau requested to move into executive session for personnel reasons.

Jensen moved and Walls seconded to adjourn from regular session, and move into Executive Session for personnel at 10:18 AM. All present voting aye, motion carried.

Spilde moved and Jensen seconded to move back into regular session. Chairman Nelson declared the Board out at 10:45

FIRST DISTRICT OF LOCAL GOVERNMENTS

Todd Kays, with First District in Watertown, met with the Board to review the 2018 activities. The counties in this district include the counties of: Brookings, Clark, Codington, Deuel, Grant, Hamlin, Kingsbury, Lake, Miner, Moody, and Roberts.

The Board discussed vacation time carry over with Kays. No decision was made.

Kays suggested a review of the complete Zoning Ordinance be done. This was last reviewed five years ago.

Kays and the Board discussed the septic system inspections for various lake area locations.

AUDITOR

Barnard presented a Memorandum of Understanding between the SDSU Extension and Kingsbury County which needed to be signed by Chairman Nelson. Also included was an evaluation form for the Extension Department Head, Marie Claire Bauer.

Spilde moved and Walls seconded for Chairman Nelson to sign the Memorandum of Understanding. All present voting aye, motion carried.

SHERIFF

Steven Strande, Sheriff, met with the Board to discuss multiple items.

Strande presented a bill from the Codington County Dive team for \$340.00. The Board discussed paying more than the bill amount due do the type of work the dive team does and divers volunteer their time.

Walls moved and Wolkow seconded to add \$260.00 to the billed amount for a total of \$600.00. All present voting aye, motion carried.

Strande presented a jail contract for Charles Mix County which needed to be signed by Chairman Nelson. Charles Mix County Jail would charge \$65.00 per day to house each prisoner.

Jensen moved and Spilde seconded for Chairman Nelson to sign the jail contract for Charles Mix County. All present voting aye, motion carried.

Strande presented Law Enforcement contracts for De Smet, Lake Preston, Arlington and Oldham which needed to be signed by Chairman Nelson.

Jensen moved and Wolkow seconded for Chairman Nelson to sign each of the contracts for Law Enforcement. All present voting aye, motion carried.

Strande requested authorization to travel to Pierre for a Newly Elected Sheriff Workshop.

Spilde moved and Walls seconded to approve travel expenses for the Newly Elected Sheriff Workshop.

Strande informed the Board there is some maintenance being done on the jail cells in the Sheriff's building. The judge has stated the prisoners are to leave the courtroom once remanded into custody.

Board adjourned for lunch from 11:50 AM until 1:00 PM., and reconvened in the Courtroom.

The Board listened to testimony pertaining to the proposed Mathew's Township division. This hearing, in its entirety, was recorded and available to the public to listen to in the Auditor's office.

Those present included Rochelle and David Stout, Laurel Wulf, Joyce Hitchcock, Brian Driscoll, Margaret and James Mourek, Matt Peckenpaugh, Bill Sims, Michael Siefker, Tony Peckenpaugh, James Peckenpaugh, Nancy and Robert Peckenpaugh, Steven Palmer, Dale Larson, Mary and Roger Widman, Allan Larson, Robert Lee, Mary and Roger Lee, Brian Donahoe, Mike Carroll.

State's Attorney, Gregg Gass, turned the floor over to Attorney Brian Donahoe, who gave the background and reason for the proposed township division. Donahoe also gave reasoning behind the proposed boundary lines for the proposed new Ephraim Township.

Those present were able to ask questions, and state opinions at various times.

No action was taken by the Board. Gass indicated to those present the Board had met the legal requirement to hold the hearing. The matter will now be reverted to the Mathew's Township Board to hold a vote of the Mathew's Township residents.

The Board adjourned to Tuesday, February 5, 2019 at 8:30 AM.

SIGNED _____
Shelley Nelson, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.