

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
January 3, 2023

The Kingsbury County Board of County Commissioners met Tuesday, January 3, 2023, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, Corey Lundquist and Doug Kazmerzak present.

Attending via Zoom were Tammy Anderson - Director of Equalization, Sheriff Strande, Michelle Longville - Treasurer, Natalie Rehmund - HR Consultant and Amy Halverson - Kingsbury Journal

Echo Steffensen, Auditor, called the meeting to order.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance

APPROVE AGENDA

Motion by Lundquist and seconded by Spilde to approve the agenda. All present voting aye. Motion carried.

OATHS OF OFFICE

Steffensen administered the oaths of office to the newly elected officials: Steven Strande - Sheriff, Michelle Longville - Treasurer, Caryn Hojer - Register of Deeds, Steven Spilde - Commissioner District 5, Kyle Lee - Commissioner District 3 and Corey Lundquist Commissioner District 1.

NOMINATIONS

Steffensen called for nominations for the Chairman of the Board.

Lundquist nominated Doug Kazmerzak as Chairman of the Board.

Motion by Walls and seconded by Lee to cease nominations and cast a unanimous vote in favor of Kazmerzak as Chairman. All present voting aye. Motion carried.

Chairman Kazmerzak called for nominations for Vice Chairman.

Motion by Walls and seconded by Lundquist to nominate Kyle Lee as Vice Chairman.

Motion by Spilde and seconded by Walls to cease nominations and cast a unanimous vote in favor of Lee as Vice Chairman. All present voting aye. Motion carried.

COMMISSION BOARD APPOINTMENTS

The Board reviewed and discussed the duties of the previous Board Appointments.

Motion by Lundquist and seconded by Walls for Board appointments to remain the same. All present voting aye. Motion carried.

The assignments for 2023 are as follows:

Kazmerzak - Contract Law, Health Insurance, Courthouse Assistant, Emergency Management, Railroad Authority

Lundquist - First Planning District and Labor Negotiations

Walls - Weed Board, Glacial Lakes, SD Public Assurance Alliance, 4-H & Fair Board

Lee - Courthouse Assistant, Child Protection, ICAP Liaison, Health Insurance Alternate

Spilde - Courthouse, Human Services, Labor Negotiation, SD Public Assurance Alliance

MINUTES

Motion by Lundquist and seconded by Spilde to approve the minutes of December 20, 2022. All present voting aye. Motion carried.

Motion by Spilde and seconded by Walls to approve the minutes of December 29, 2022. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

NEW YEAR REORGANIZATION

Depositories

The current banks used by the Treasurer's office are American Bank & Trust in De Smet, Citizens State Bank and CorTrust Bank in Arlington, American Bank & Trust in Iroquois, First National Bank in Oldham, and First National in Lake Preston. Though no money may be currently held at any one

of the banks listed, all these banks are contacted for CD rates on a random basis.

Motion by Spilde and seconded by Lee to keep the depositories the same. All present voting aye. Motion carried.

Newspapers

The county currently has The Kingsbury Journal and The Arlington Sun listed as the official county newspapers.

Motion by Lee and seconded by Lundquist the official newspapers remain the same. All present voting aye. Motion carried.

HIGHWAY

Kazmerzak gave a brief update on highway matters.

AUDITOR

Steffensen informed the Board personnel evaluations for department heads and contracts would need to be reviewed and scheduled. Steffensen provided the necessary forms for the evaluation process to the Board.

HR CONSULTANT

Natalie Rehmund, HR Consultant, joined the meeting via zoom. The Board discussed the best way for employees to contact her as well set a time for updates to the Board at upcoming meetings.

AUDITOR

Steffensen presented contracts for renewal with First District of Watertown. The GIS Website Hosting renewal is \$5,000.00 and the County Parcel Database renewal is \$2,000.00 for a total of \$7,000.00. The E911 mapping database renewal is \$3,500.00.

Motion by Lee and seconded by Lundquist to accept the contract renewal for the E911 Database mapping and for the Chairman to sign said contract. All present voting aye. Motion carried.

The Board tabled the signing of the GIS Website Hosting renewal and the County Parcel Database renewal until January 17, 2023, wanting to get further clarification from First District.

Steffensen discussed with the Board the possibility of getting county emails for those county employees who do not have them. After some discussion the Board tabled the matter.

MAINTENANCE

Lonny Palmlund met with the Board to update them on Courthouse matters.

Palmlund presented a request to purchase heated mats for the stairs and the deck at the west entry. The initial cost for a 2' wide mat on the deck and 11 inch wide for the stairs would be approximately \$3500.00. The mat would run from the top of the handicapped ramp to the entry.

Corey Lundquist, Commissioner, questioned if 2' would be wide enough for a wheelchair and suggested looking into a 3' wide mat.

Motion by Lee and seconded by Spilde to give Palmlund spending authority of \$5,000.00 to purchase a size of mats needed for the area. All present voting aye. Motion carried.

COURTHOUSE RENDITION

Caryn Hojer, Register of Deeds and Lonny Palmlund, Maintenance recommended to the Board that the County commission local artist Julie Waldner to do a rendition of the courthouse. The cost would be \$6,000.00.

Motion by Lee and seconded by Lundquist to commission Julie Waldner and move forward with the courthouse rendition painting. All present voting aye. Motion carried.

HR CONSULTANT

Natalie Rehmund, Human Resource Consultant, requested to move into executive session for contract negotiations.

Motion by Spilde and seconded by Lee to adjourn from regular session and move into executive session for contract negotiations at 10:14 A.M. All present voting aye. Motion carried.

Motion by Lee and seconded by Spilde to adjourn from executive session. Chairman Kazmerzak declared the Board out at 11:00 A.M.

BOARD OF ADJUSTMENT

Motion by Spilde and seconded by LEE to adjourn from regular session and move into Board of Adjustment at 11:04 A.M.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 1:15 P.M.

Due to the weather the items on the agenda that had not been addressed were postponed and a special meeting was set for January 13, 2022.

The Board adjourned to Friday, January 13, 2022, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.