

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
October 17, 2023

The Kingsbury County Board of County Commissioners met Tuesday, October 17, 2023, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Steve Spilde, Kyle Lee, Roger Walls, and Doug Kazmerzak present. Chairman Kazmerzak presided.

Also attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, Dana Feldhaus - Lake Preston School, Tammy Anderson - Director of Equalization, Charity Ruley and Sheriff Strande.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

MOMENT OF SILENCE

Chairman Kazmerzak asked for a moment of silence for the countries and their people who are having to deal with difficult times.

AGENDA

Chairman Kazmerzak asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, stated Natalie Remund, HR Consultant wanted to be added for an executive session for contract negotiations.

Motion by Spilde and seconded by Lee to approve the agenda with the addition. All present voting aye. Motion carried.

MINUTES

Steffensen requested to make a correction on the September 19, 2023, minutes. The minutes stated the Highway Superintendent Dave Sorenson was attending a conference in Deadwood October 22-24, 2023. The conference is in Sioux Falls October 23-25, 2023.

Motion by Lee and seconded by Walls to correct the minutes of September 19, 2023. All present voting aye. Motion Carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment.

Dana Feldhaus, Lake Preston School Superintendent, joined the meeting via Zoom to discuss bus routes for the upcoming school year.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson requested approval to purchase a plow from Northwest Truck for \$19,953.00.

Motion by Lee and seconded by Walls to authorize Sorenson to purchase a plow from Northwest Truck for \$19,953.00. All present voting aye. Motion carried.

Sorenson requested to move into executive session for personnel.

Motion by Spilde and seconded by Lee to adjourn from regular session and move into executive session for personnel at 8:57 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 9:12 A.M.

MINUTES

Motion by Walls and seconded by Lee to approve the minutes from October 3, 2023, with one spelling correction. All present voting aye. Motion carried.

APPROVE CLAIMS

Motion by Lee and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

CINDY BAU 88.00 UTILITIES, CENTURY BUSINESS PRODUCTS 196.31 SUPPLIES, CENTURYLINK 225.62 UTILITIES, CENTURYLINK 950.47 UTILITIES, CITY OF DESMET 133.54 UTILITIES, CLUBHOUSE HOTEL & SUITES 954.00 TRAVEL, CITY OF HURON 4014.55 911 SURCHARGE AUG 2023, INFOTECH SOLUTIONS 2928.49 PROFESSIONAL SERVICES, INNOVATIVE OFFICE SOLUTIONS 1602.90 SUPPLIES, KINGBROOK RURAL

WATER 40.80 UTILITIES, KINGSBURY ELECTRIC COOP 296.88 UTILITIES, KYLE LEE 109.76 TRAVEL SDACC ANNUAL MTG, NORTHWESTERN ENERGY 34.40 UTILITIES, NORTHWESTERN ENERGY 17.54 UTILITIES, OTTERTAIL POWER COMPANY 90.00 UTILITIES, OTTERTAIL POWER COMPANY 1666.78 UTILITIES, PRAIRIE AG PARTNERS 4115.00 WEED BOARD SUPPLIES, SDACC 1000.00 PROFESSIONAL SERV, SD ASSOC OF COUNTY OFFICIALS 188.00 MP&R FEES FOR SEPT 2023, SDN COMMUNICATIONS 917.00 PROFESSIONAL SERV, TRUSTWORTHY HARDWARE 83.96 SUPPLIES & REPAIRS, TWO WAY SOLUTIONS, INC. 1550.00 TOWER RENT, VERIZON 242.56 UTILITIES,

EXTENSION

Abbi Steeke, 4-H Program Advisor, and Kathy DeDyne, Extension/4-H Office Assistant met with the Board requesting executive session for personnel and provide office updates.

Motion by Spilde and seconded by Lee to adjourn from regular session and move into executive session for personnel at 9:30 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 9:33 A.M.

Motion by Walls and seconded by Spilde to change the part-time Extension/4-H Office Assistant position to a full-time position as of January 1, 2024. All present voting aye. Motion carried.

AUDITOR

Steffensen presented a letter of support that was requested from Dakota Access Pipeline for Chairman Kazmerzak to sign.

Motion by Lee and seconded by Spilde to authorize Chairman Kazmerzak to sign said letter. All present voting aye. Motion carried.

Steffensen presented a letter of agreement from First District for the Pre-Disaster Mitigation Plan for Chairman Kazmerzak to sign.

Motion by Walls and seconded by Spilde to accept said letter of agreement and for Chairman Kazmerzak to sign said letter. All present voting aye. Motion carried.

TREASURER

Michelle Longville, Treasurer, met with the Board to provide office updates.

Longville requested to be allowed to have a part-time employee fill in on an as needed basis.

Motion by Lee and seconded by Spilde to allow a part-time employee to fill in on an as needed basis up to a total of 400 hours from June through year end in the Treasurer's office. All present voting aye. Motion carried.

Longville requested to move into executive session for contract negotiations.

Motion by Spilde and seconded by Lee to adjourn from regular session and move into executive session for contract negotiations at 10:51 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 11:33 A.M.

Longville requested a motion to authorize her to enter the County into a contract with Catalis, formerly known as Gov Tech Services for inquiries by taxpayers and eventually allowing online payment services.

Motion by Lee and seconded by Spilde to allow the Treasurer to enter the County into a contract with Catalis, formerly known as Gov Tech Services, for inquires by taxpayers and eventually allowing online payment services. All present voting aye. Motion carried.

Longville requested a motion to authorize her to enter the County into a contract with Qualified Presort Services, Sioux Falls to print, prepare and mail tax statements.

Motion by Walls and seconded by Spilde to allow the Treasurer to enter the County into a contract with Qualified Presort Services, Sioux Falls, to print, prepare and mail tax statements. All present voting aye. Motion carried.

Longville requested a motion to authorize her to enter the County into a contract with American Bank & Trust for the purpose of sweeping funds to allow for more FDIC insurance coverage.

Motion by Lee and seconded by Spilde to allow the Treasurer to enter the County into a contract with American Bank & Trust for the purpose of sweeping funds to allow for more FDIC insurance coverage. All present voting aye. Motion carried.

AUDITOR

Steffensen presented a letter of agreement from First District for the Hazard Materials Plan for Chairman Kazmerzak to sign.

Motion by Lee and seconded by Walls to accept said letter of agreement and for Chairman Kazmerzak to sign said letter. All present voting aye. Motion carried.

Steffensen presented and read the following resolution for Grant Supplemental Budget for the highway department for funds received from the State of SD for funds expensed on the Lake Albert Bridge.

RESOLUTION 2023-15
GRANT SUPPLEMENTAL BUDGET

WHEREAS GRANT FUNDS WERE RECEIVED FROM THE STATE OF SOUTH DAKOTA FROM THE SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION BIG FUND FOR PROJECT 2021-56 KINGSBURY COUNTY- STR #39-354-020 BRIDGE THE FOLLOWING ITEMS WILL BE REIMBURSED FOR MONIES EXPENDED IN THE 2023 BUDGET:

201-311-422.10 BRIDGE INSPECTIONS- CIVIL DESIGN \$10,711.25

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF KINGSBURY COUNTY COMMISSIONERS DO HEREBY PROPOSE, MAKE AND MOVE FOR ADOPTION OF THIS GRANT SUPPLEMENTAL BUDGET IN THE ITEM SET FORTH ABOVE.

DATED IN DE SMET THIS 17TH DAY OF OCTOBER 2023.

Motioned by WALLS and seconded by SPILDE. All present voting via roll call: Lee - AYE, Spilde - AYE, Kazmerzak - AYE, Walls - AYE

HUMAN RESOURCES

Natalie Remund, HR Consultant, requested to move into executive session for contract negotiations.

Motion by Lee and seconded by Spilde to adjourn from regular session and move into executive session for contract negotiations at 12:10 P.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 1:19 P.M.

The Board completed a review of the 4-H Program Advisor.

The Board adjourned to Monday, October 23, 2023, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.