

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
October 6, 2020

The Kingsbury County Board of County Commissioners met Tuesday, October 6, 2020 at 8:30 A.M. in the Courtroom in the County Courthouse with Commissioner Steve Spilde attending via Zoom. Commissioners Delmer Wolkow, Roger Walls, Joe Jensen, and Shelley Nelson present. Chairman Walls presided.

This meeting was recorded and available in the Auditor's office for listening.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jensen moved and Wolkow seconded to approve the agenda. All present voting aye - 5, nay - 0, motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

OPEN DISCUSSION

The Board discussed the status of the Lake Thompson Outlet Maintenance. Jennifer Barnard, Auditor, informed the Board the last of the \$10,000.00 donated to the project had been disbursed.

MINUTES

Nelson moved and Wolkow seconded to approve the minutes of September 22, 2020. All present voting aye - 5, nay - 0. Motion carried.

OPEN DISCUSSION

The Board discussed the progress of the Lake Thompson Outlet Maintenance. Sediment was removed and the work was halted on Thursday with the flow

reaching the 6% limit. The sediment that was removed will be spread on fields when soybeans are harvested.

#### HIGHWAY

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson informed the Board graveling is process for County Roads 12, 2, 8 South, 11 North and 10. Patching is also beginning this week.

Sorenson stated the striping will be done by the State crew today. There were also TS&L inspections, through the state, on two bridges in the county.

#### APPROVE CLAIMS

Jensen moved and Nelson seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0. Motion carried.

#### MISCELLANEOUS

ALCOPRO, INC. 267.00 SUPPLIES, ALCOHOL MONITORING SYSTEMS INC 87.50  
SUPPLIES, APPEARA 110.50 SUPPLIES, ASPHALT PAVING & MATERIALS 4001.09  
SUPPLIES, AT&T 96.85 UTILITIES, AVERA OCCUPATIONAL MEDICINE-MI 415.55  
PROFESSIONAL SERVICES, BADGER OIL COMPANY 2210.30 SUPPLIES/FUEL/UTILITIES,  
JENNIFER BARNARD 160.96 TRAVEL REIMBURSEMENT, CINDY BAU 60.00 UTILITIES,  
MARY CLAIRE BAUER 49.40 TRAVEL REIMBURSEMENT, BEADLE COUNTY SHERIFF 540.00  
PRISONER CARE, BEADLE COUNTY HIGHWAY DEPT 705.57 SEALING, HOLLY BICKETT  
71.00 JUROR FEES, PMB 0112 6.25 PROFESSIONAL SERVICES, BOWES CONSTRUCTION,  
INC 1151.38 PATCHING & SEALING, BUTLER MACHINERY COMPANY 1512.44  
REPAIRS/MAINTENANCE/SUPPLIES, CENTURY BUSINESS PRODUCTS 219.55 UTILITIES,  
CENTURYLINK 387.94 UTILITIES, CODINGTON COUNTY SHERIFF 85.00 PRISONER  
CARE, COLES PETROLEUM 14184.45 FUEL, COOK'S WASTEPAPER & RECYCLING 78.78  
UTILITIES, RAMIE COUGHLIN 22.60 JUROR FEES, CREATIVE PRINTING 381.42  
SUPPLIES, SMITH'S LUMBER 22.06 SUPPLIES, SMITH'S LUMBER 411.55  
REPAIRS/MAINTENANCE, DE SMET CITY 112.72 UTILITIES, AVERA DESMET HOSPITAL  
130.00 PROFESSIONAL SERVICES, KATHY DEDEYNE 43.56 TRAVEL REIMBURSEMENT,  
DESLAURIES AUTO GLASS 493.00 REPAIRS/MAINTENANCE/SUPPLIES, DAVID DOESCHER  
76.88 JUROR FEES, BRANDON DUFFY 14.00 TRAVEL REIMBURSEMENT, ELECTION  
SYSTEMS & SOFTWARE IN 1346.90 ELECTION, FARNAM'S GENUINE PARTS INC. 149.68  
SUPPLIES, FIRST RATE EXCAVATE, INC 130000.00 GRAVEL, FIRST RATE EXCAVATE,  
INC. 9897.97 PROFESSIONAL SERVICES, KEVIN GROON 31.00 JUROR FEES, ANGELA  
GUMS 71.00 JUROR FEES, RICHARD HALVERSON ESTATE 40175.21 GRAVEL, PATRICIA  
J. HARTSEL, RPR 23.80 PROFESSIONAL SERVICES, HILLYARD/SIOUX FALLS 724.41  
COVID SUPPLIES, CITY OF HURON 3872.18 PROFESSIONAL SERVICES, I STATE TRUCK  
CENTER 79.94 SUPPLIES, INFOTECH SOLUTIONS 7924.45 PROF SERV/EQUIPMENT,

INTERLAKES COMMUNITY ACTION 765.34 PROFESSIONAL SERVICES, INTERSTATE  
 BATTERY 46.00 REPAIRS/MAINTENANCE, JEBRO, INCORPORATED 66876.31  
 SUPPLIES/SEALING, JOE JENSEN 89.88 TRAVEL REIMBURSEMENT, CHARLES JOHNSON  
 131.72 CORONER FEES, KINGBROOK RURAL WATER 41.40 UTILITIES, KINGSBURY  
 JOURNAL 10.24 PUBLICATION, KINGSBURY JOURNAL 719.00 PUBLICATIONS, LAKE  
 COUNTY SHERIFF'S OFFICE 1050.00 PRISONER CARE, MATTHEW BENDER & CO 65.44  
 LAW LIBRARY, MICHAEL LUETHMERS 21.76 JUROR FEES, LYLE SIGNS, INC. 107.00  
 SIGNS, MARSHALL & SWIFT 2238.10 PROFESSIONAL SERVICES, MAYNARD'S FOOD  
 CENTER 3.39 SUPPLIES, MCLEODS PRINTING & OFFICE SUPP 339.46 SUPPLIES,  
 MIDWEST RADAR & EQUIPMENT 280.00 REPAIRS/MAINTENANCE, TOM MILLER 73.52  
 JUROR FEES, EASTLINE SUPPLY 996.74 SUPPLIES, EASTLINE SUPPLY 1017.93  
 SUPPLIES, EASTLINE SUPPLY 44.91 REPAIRS/MAINTENANCE, RONALD NESSEIM 56.72  
 JUROR FEES, JANET NINAS 50.00 JUROR FEES, NORTHWESTERN 58.84 UTILITIES,  
 O'CONNOR COMPANY 778.02 REPAIRS/MAINTENANCE, O'KEEFE IMPLEMENT 704.78  
 SUPPLIES, O'KEEFE IMPLEMENT 147.78 REPAIRS/MAINTENANCE, O'KEEFE IMPLEMENT  
 68.28 REPAIRS/MAINTENANCE, OFFICE PEEPS INC 618.20 SUPPLIES, OUTLAW  
 GRAPHICS 200.00 EQUIPMENT, STEVE PALMER 50.00 JUROR FEES, WAYNE PEDERSON  
 50.00 JUROR FEES, DOROTHY PITMAN 10.84 JUROR FEES, PRAXAIR DISTRIBUTION  
 INC. 280.02 SUPPLIES, QUILL 440.37 SUPPLIES, DEAN REILLY 23.44 JUROR FEES,  
 RFD NEWS GROUP 1877.78 PUBLICATIONS, WILLIAM RYDBOM 20.08 JUROR FEES, SD  
 DEPT OF TRANSPORTATION 767.45 PROFESSIONAL SERVICES, SD UNEMPLOYMENT  
 INSURANCE 135.51 3RD QTR UNEMPLOYMENT, SDACC 3896.00 4TH QTR CLERP, SD  
 ASSOC OF COUNTY OFFICIALS 230.00 MP&R REMITTANCE, SDN COMMUNICATIONS  
 916.00 PROFESSIONAL SERVICES, DAVID SORENSON 15.00 SUPPLIES REIMBURSEMENT,  
 SPENCER QUARRIES/ 1238.39 SEALING, DAVID STEFFENSEN 64.28 JUROR FEES,  
 STEVE STRANDE 193.20 SUPPLIES, SHELLEY STRANDE 74.76 MATRON DUTIES,  
 THYSSENKRUPP ELEVATOR CORP 173.58 PROFESSIONAL SERVICES, TRANSOURCE  
 4324.32 REPAIRS/MAINTENANCE/SUPPLIES, TRUSTWORTHY HARDWARE 305.12  
 SUPPLIES/REPAIRS/MAINTENANCE, TWO WAY SOLUTIONS, INC. 349.97  
 REPAIRS/MAINTENANCE, UNITED STATES TREASURY 611.10 TAX PAYMENT, VERIZON  
 395.33 UTILITIES, VISA 478.66 SUPPLIES/WEB PAGE/TRAVEL, VISA 21.05  
 SUPPLIES, RICK WARNE 10.84 JUROR FEES, GLEN WENDEL 50.84 JUROR FEES, WW  
 TIRE 717.80 SUPPLIES, ZELL MANUFACTURING 44.31 SUPPLIES,

END OF MONTH

COURTHOUSE SALARIES	\$50,693.99
HIGHWAY SALARIES	32,531.17

PAYROLL DEDUCTIONS

Sanford Health Plan	29,558.94
AFLAC	1,425.58
AFLAC	456.40
Office of Child Support Enforcement	403.00
The Principal Financial Group	270.81
Delta Dental	844.00
Avesis Third Party Administrators	217.22
SD Retirement Supplement Pretax	3,250.00

SD Retirement System	13,391.04
SD Retirement Supplement	525.00
AFSCME	283.20
Kingsbury County	25,314.69

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of September 2020 were reviewed by the Board. Wolkow moved and Jensen seconded that the Auditor's report with the Treasurer as of the close of business September, 2020 be accepted as follows. All present voting aye - 5, nay - 0. Motion carried.

Cash on Hand	\$ 1,583.50
Checks in Treas. Possession less than 3 days	39,803.01
Credit Card	493.60
Cash Short	1,121.24
Cash Long-ISF Check	100.00
Demand Deposits	8,768.49
Savings Account	2,122,950.89
Revolving Loan Fund	295,101.55
Big Ditch MM	361,939.20
Time Deposits	1,657,523.80
TOTAL	4,489,385.28

BREAKDOWN OF MONEY BY FUNDS

County General Fund	1,953,140.59
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	1,773,262.52
Drainage Ditch #4	188,053.70
Drainage Ditch Debt Service Cash	-1,887.37
Amount held for School Dist.	200,437.11
Amount held for Townships	99,961.05
Amount held for Cities	60,721.83
Amount held for East Dakota Water Dist.	617.14
State Remittance	138,592.45
Amount held for others	76,486.26
TOTAL	4,489,385.28

AUDITOR

Barnard presented city law enforcement contracts for renewal on behalf of Sheriff Strande. There were no changes made to the previous contracts.

Nelson moved and Spilde seconded to approve the Contract Law agreements between Kingsbury County and the cities of Arlington, Lake Preston, De Smet and Oldham for 2021 and for Chairman Walls to sign the same. All present voting aye - 5, nay - 0. Motion carried.

#### BOARD OF ADJUSTMENT

Jensen moved and Spilde seconded to adjourn from regular session and move into Board of Adjustment for the Variance application for Kuhl at 9:40 A.M. All present voting aye - 5, nay - 0. Motion carried.

Chairman Walls declared the Board out at 9:46 A.M.

#### OPEN DISCUSSION - REOPENING THE COURTHOUSE

Tammy Anderson - Director of Equalization, Jennifer Malone - Clerk of Courts, Mary Claire Bauer - Extension/4H, Cindy Bau - Emergency Management/E911, Elaine Blachford - Treasurer and Lonny Palmlund - Maintenance, met with the Board to discuss the status of the courthouse.

Nelson moved and Wolkow seconded for the courthouse to remain at limited access, for two part-time door monitors to be hired, for public notice to be made, for an additional pass-through window to be installed in the Treasurer's Office and to adopt the State Covid-19 Quarantine regulations. All present voting aye - 5, nay - 0. Motion carried.

#### EMERGENCY MANAGEMENT

Bau met with the Board to request Chairman Walls sign her quarterly report.

Jensen moved and Spilde seconded for Chairman Walls sign the quarterly report. All present voting aye - 5, nay - 0. Motion carried.

#### MAINTENANCE

Palmlund met with the Board to discuss the Preventative Maintenance proposal from G&R Controls. The previously requested breakdown of the quote had been received and provided to the Board.

Paul Doohen, with G&R Controls, joined the meeting to discuss a potential Preventative Maintenance option with the Board and Palmlund.

Palmlund reviewed the updated breakdown with the Board and recommended the 3-Year Software Contract option along with the Preventative Maintenance package totaling \$5,262.00.

Jensen moved and Spilde seconded to follow Palmlund's recommendation to accept the 3-Year Contract and the Preventative Maintenance package. All present voting aye - 5, nay - 0. Motion carried.

Palmlund updated the Board on the window replacement project.

The Board adjourned to Tuesday, October 20, 2020 at 8:30 A.M.

SIGNED \_\_\_\_\_  
Roger Walls, Chairman

ATTEST \_\_\_\_\_  
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.