

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
October 8, 2019

The Kingsbury County Board of County Commissioners met Tuesday, October 8, 2019, at 8:30 A.M. in the Commissioners meeting room in the Courthouse with Commissioners Shelley Nelson, Roger Walls, Joe Jensen, Steve Spilde, and Delmer Wolkow present. Chairman Nelson presided.

This meeting was recorded and available to listen to in the Auditor's office.

APPROVE AGENDA

Walls moved and Jensen seconded to approve the agenda as amended. All present voting aye, motion carried.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

MINUTES

Under the section for the State Water Management Board Discussion there was a motion to contribute up to \$10,000.00 for the Lake Thompson Outlet. "The County will not be pursuing channel or outlet maintenance and no additional funding will be provided" was added after "There was additional discussion regarding the position of the Board".

Jensen moved and Spilde seconded to approve the minutes of September 24, 2019 as amended. All present voting aye, motion carried.

HIGHWAY

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson will be meeting with representatives from Emergency Relief on Wednesday regarding multiple sites.

Jennifer Barnard, Auditor, discussed the status of the Highway Fund and requested to have motions for the same. Barnard made clear the Highway budget for 2019 has not been overspent.

Barnard requested the Board approve the establishment of an "Assigned" line item for Bridge Grant Revenue. The grant received in September 2019 would be the initial amount.

Spilde moved and Wolkow seconded for the establishment of the line item "Assigned Bridge Grant Rev for the Highway Fund. All present voting aye, motion carried.

Barnard requested the Board transfer cash from the 101 General Fund to the 201 Highway Fund with \$975,300.00 available as approved in the 2019 Budget.

Jensen moved and Spilde seconded for \$500,000.00 Be transferred for the 101 General Fund to the 201 Highway Fund. All present voting aye motion carried.

Nelson requested Sorenson order sand for Emergency Management in order to prepare for any need in the Spring of 2020.

Spilde moved and Wolkow seconded for sand to be ordered for Emergency Management. All present voting aye, motion carried.

FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

Sorenson discussed the annual renewal of the Five-Year Highway and Bridge Improvement Plan for Kingsbury County. Those present from the public were Donna Palmlund with The De Smet News and Kip Rounds with Game, Fish and Parks.

Sorenson went over the documentation for the approval of the annual future planning of highway projects. Included in this was a list of revenue sources and locations in addition to possible equipment needs.

A map was made available to the Board members of the upcoming projects.

Barnard read the following resolution:

RESOLUTION 2019-14

A RESOLUTION ADOPTING THE KINGSBURY COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and

WHEREAS, Kingsbury County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local

Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Kingsbury County held a public meeting on October 8, 2019 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE KINGSBURY COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR KINGSBURY COUNTY.

Dated at Kingsbury, South Dakota this October 8, 2019.

Jensen moved and Spilde seconded to approve and accept the Five-Year Highway and Bridge Improvement Plan. Those present voting via roll call: Jensen - aye, Walls - aye, Nelson - aye, Wolkow - aye, Spilde - aye. Motion carried.

GAME, FISH & PARKS

Kip Rounds, with GF&P, met with the Board to discuss the access to North 81 Lake north of the 214 Street and 452 Avenue intersection. Currently anglers are parking along the road.

GF&P would like to bring in gravel to firm up the road, and there is discussion to lease .9 acres for a small parking area. Everything would be maintained by GF&P with no cost to the county.

Sorenson informed Rounds and the Board 452 Ave is currently closed in agreement with Emergency Relief and FEMA due flooding and that if/when the water was to ever recede the county would reclaim the road.

Rounds stated the surrounding landowners are in agreement with the current proposal.

Liability issues were discussed along with methods to resolve them. It was the consensus of the Board to consult with States Attorney Gregg Gass

before a decision is made. Another meeting will be schedule for November 5, 2019.

PLANNING AND ZONING

Wolkow moved and Spilde seconded to adjourn from regular session and move into Planning and Zoning to review the Plat of Hojer's Addition at 9:54 A.M. All present voting aye, motion carried.

Chairman Nelson declared the Board out of Planning and Zoning at 9:57 A.M.

Wolkow moved and Walls seconded to accept the Plat of Hojer's Addition as recommended by the Planning and Zoning Board. All present voting aye, motion carried.

BOARD OF ADJUSTMENT

Spilde moved and Jensen seconded to adjourn from regular session and move into Board of Adjustment to discuss a Letter of Assurance for Graham Schukking at 9:58 A.M. All present voting aye, motion carried.

Chairman Nelson declared the Board out of Board of Adjustment at 10:08 A.M.

APPROVE CLAIMS

Wolkow moved and Spilde seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye, motion carried.

MISCELLANEOUS

ACUITY SPECIALTY PRODUCTS, INC 114.94 SUPPLIES, TAMMY ANDERSON 137.00 TRAVEL REIMBURSEMENT, APPEARA 101.83 REPAIRS/MAINTENANCE/SUPPLIES, AT&T 81.43 UTILITIES, BADGER OIL COMPANY 1523.70 SUPPLIES, JENNIFER BARNARD 29.57 TRAVEL/SUPPLIES REIMBURSEMENT, CINDY BAU 263.11 UTILITIES/SUPPLIES/TRAVEL, MARY CLAIRE BAUER 263.20 TRAVEL REIMBURSEMENT, BEADLE COUNTY SHERIFF 7150.00 PRISONER CARE, BIERSCHBACH EQUIPMENT 49.80 SUPPLIES, KELLY BITTIKER 203.78 KITCHEN UPGRADE REIMBURSEMENT, ELAINE BLACHFORD 20.00 TRAVEL REIMBURSEMENT, RONALD BLACHFORD 19.00 SUPPLIES, BOWES CONSTRUCTION, INC 21433.39 PATCHING, BUNKER AUTO 525.00 REPAIRS/MAINTENANCE, BUTLER MACHINERY COMPANY 2533.00 REPAIRS/MAINTENANCE/SUPPLIES, CENTURY BUSINESS PRODUCTS 358.98 COPIER MAINTENANCE CONTRACT, CONFIDENTIAL INVESTIGATIVE SER 668.20 CAA EXPENSES, CLUBHOUSE HOTEL & SUITES-PIERR 966.00 TRAVEL, CODINGTON COUNTY SHERIFF 340.00 PRISONER CARE, DENISE CODY 18.00 BMI, COLE PETROLEUM 17357.31 FUEL, COWBOY COUNTRY STORE-DESMET 4.49 PRISONER CARE, CREATIVE PRINTING 121.63 SUPPLIES, SMITH'S LUMBER 691.96 KITCHEN UPDATE 4-H GROUNDS, DE SMET CITY

123.56 UTILITIES, DE SMET WELDING 301.89 REPAIRS/MAINTENANCE/SUPPLIES, KATHY DEDEYNE 128.24 TRAVEL REIMBURSEMENT, BRANDON DUFFY 40.00 TRAVEL REIMBURSEMENT, GREG DUFFY 215.32 WEED BOARD, HASCHE CONSTRUCTION, INC 991.20 SUPPLIES, CITY OF HURON 3641.13 911 EMERGENCY SURCHAGE, INFOTECH SOLUTIONS 3,319.47 SUPPLIES/PROFESSIONAL SERVICES, INFOTECH SOLUTIONS 3094.47 SUPPLIES/PROFESSIONAL SERVICES, INTERLAKES COMMUNITY ACTION 363.50 COMMUNITY SERVICE WORKER, INTERSTATE BATTERY 181.95 REPAIRS/MAINTENANCE, J & L MACHINE AND WELDING, INC 30.30 REPAIRS/MAINTENANCE, J & T'S EXHAUST WORLD 939.90 REPAIRS/MAINTENANCE, JEBRO, INCORPORATED 67737.38 SEALING, JOE JENSEN 100.80 TRAVEL REIMBURSEMENT, MARK KATTERHAGEN 18.00 BMI, KINGSBURY CONSERVATION DIST 262.50 TRAVEL REIMBURSEMENT, KINGBROOK RURAL WATER 37.10 UTILITIES, KINGSBURY ELECTRIC COOP 500.90 REPAIRS/MAINTENANCE, LEWIS DRUG STORES 32.68 PRISONER CARE, LUCY LEWNO 176.50 BMI, LAKE PRESTON TIMES 316.47 PUBLICATIONS, LYLE SIGNS, INC. 1228.00 SIGNS, MAYNARD'S FOOD CENTER 9.34 SUPPLIES, MCLEODS PRINTING & OFFICE SUPP 208.65 SUPPLIES, MIDWEST RADAR & EQUIPMENT 240.00 REPAIR/MAINTENANCE, MINNEHAHA COUNTY AUDITOR 85.50 BMI, MUMFORD PROTSCH LLP 646.00 SPECIAL PROSECUTION, NAPA AUTO PARTS 155.57 SUPPLIES, NAPA AUTO PARTS 34.44 REPAIRS/MAINTENANCE, NORTHWESTERN 14.26 UTILITIES, O'KEEFE IMPLEMENT 415.83 SUPPLIES, O'KEEFE IMPLEMENT 53.82 REPAIRS/MAINTENANCE, OFFICE PEEPS INC 1837.04 SUPPLIES, PALMLUND AUTOMOTIVE 35.00 REPAIRS/MAINTENANCE, PRAIRIE AG PARTNERS 178.50 UTILITIES, PHEASANTLAND INDUSTRIES 842.07 CLOTHING, PRAIRIE STATES TRUCKING INC 49868.93 SEALING, PRAXAIR DISTRIBUTION INC. 119.74 SUPPLIES, QUILL 126.93 SUPPLIES, RAMKOTA HOTEL 475.00 TRAVEL, RFD NEWS GROUP 1628.45 PUBLICATIONS, RICH'S GAS & SERVICE 45.00 SUPPLIES, RICH'S GAS & SERVICE 31.51 SUPPLIES, LEROY ROTH 1700.00 REPAIRS/MAINTENANCE, RUNNING SUPPLY INC. 99.98 SUPPLIES, GARY W. SCHUMACHER 434.90 TRAVEL REIMBURSEMENT, SPENCER QUARRIES, INC 26996.32 SEALING, SPENCER QUARRIES, INC/ 22792.80 PATCHING, STEVEN L. SPILDE 128.14 TRAVEL, STEVE STRANDE 302.22 TRAVEL/CORONER CALL, THE LODGE AT DEADWOOD 339.00 TRAVEL, THYSSENKRUPP ELEVATOR CORP 168.07 PROFESSIONAL SERVICES, TRAV'S OUTFITTER 254.96 CLOTHING, TRUENORTH STEEL 7913.69 CULVERTS, TRUGREEN 554.00 PROFESSIONAL SERVICES, TRUSTWORTHY HARDWARE 21.98 SUPPLIES, USPS 1100.00 STAMPS, VERIZON WIRELESS 405.85 UTILITIES, VISA 1173.02 SUPPLIES/TRAVEL/WEB PAGE, SANDI WATERBURY 32.04 MATRON, WHARTON COMPUTER REPAIR 120.18 SUPPLIES, DELMER WOLKOW 196.12 TRAVEL, WW TIRE 1731.62 REPAIRS/MAINTENANCE, YANKTON COUNTY SHERIFF OFFICE 100.00 BMI, YANKTON COUNTY 120.00 BMI,

CONSERVATION AND WEEDS

Tanya Flegel, Conservation/Weed Board, and Jim Finnegan, NRCS, met with the Board to discuss the Trip Report from an evaluation to see if impacted areas at Lake Thompson would "meet the requirements of NRCS' Emergency Watershed Protection Program". A meeting is scheduled for Wednesday night and invitations have been extended to Lake Thompson area residents.

Also discussed was the request for the Conservation District to sponsor the Lake Thompson area in the Emergency Watershed Protection Program and the obligations that a sponsor would need to undertake.

END OF MONTH	
COURTHOUSE SALARIES	\$48,135.07
HIGHWAY SALARIES	37,921.57
PAYROLL DEDUCTIONS	
Sanford Health Plan	25,912.27
AFLAC	1,164.25
AFLAC	911.36
Office of Child Support Enforcement	403.00
Kingsbury County Treasurer	8,800.00
The Principal Financial Group	265.99
Garnishment	331.31
Delta Dental	800.00
Avesis Third Party Administrators	176.70
SD Retirement Supplement Pretax	50.00
SD Retirement System	15,149.32
SD Retirement Supplement	3,850.00
AFSCME	236.00
Kingsbury County	29,454.22

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of September 2019 were reviewed by the Board. Jensen moved and Walls seconded that the Auditor's report with the Treasurer as of the close of business Monday, September 30, 2019 be accepted as follows. All present voting aye, motion carried.

Cash on Hand	\$ 1,394.10
Checks in Treas. Possession less than 3 days	72,372.41
Cash Items - Postage	0.00
Credit Card	6,116.50
Cash Short	0.00
Cash Long	-236.90
Demand Deposits	5,625.18
Savings Account	2,056,153.93
Revolving Loan Fund	293,907.93
Big Ditch MM	354,896.00
Time Deposits	1,657,523.80
TOTAL	4,447,752.95

BREAKDOWN OF MONEY BY FUNDS

County General Fund	2,320,604.15
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg., Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	1,459,921.52
Drainage Ditch #4	187,416.10
Drainage Ditch Debt Service Cash	-8,051.34
Amount held for School Dist.	169,678.87
Amount held for Townships	93,830.64
Amount held for Cities	56,937.42
Amount held for East Dakota Water Dist.	494.18
State Remittance	101,403.84
Amount held for others	65,517.57
TOTAL	4,447,752.95

Jensen informed the Board he would be attending the South Dakota Planners Association Conference on October 16-17, 2019 in Brookings and would have a \$100.00 registration fee.

Walls moved and Spilde seconded to approve travel expenses for the South Dakota Planners Association Conference in Brookings. All present voting aye, motion carried.

Nelson informed the Board Cindy Bau, Emergency Management/911 Coordinator, would need to travel to Huron on October 22, 2019 to receive a contribution from Dakota Access Pipeline.

Spilde moved and Jensen seconded to approve travel expenses for to receive the contribution. All present voting aye, motion carried.

MAINTENANCE

Lonny Palmlund, Maintenance, met with the Board to discuss various projects.

Palmlund suggested hiring Mitchell Plumbing for the winterization of the HVAC system. Mitchel Plumbing assisted in the installation of the HVAC and provided an estimate of \$1,950.00 to drain, fill the outdoor unit with 100% Glycol and removed the temporary piping from under the unit. This cost included 32 gallons of Glycol which could be stored and used again.

Walls moved and Jensen seconded to hire Mitchell Plumbing for the winterization of the HVAC system. All present voting aye, motion carried.

AUDITOR

Barnard gave a report to Chairman Nelson that had been left for signature.

Chairman Nelson requested a motion the signing of the Emergency Management Quarterly Report Bau had requested by phone.

Wolkow moved and Spilde seconded for Chairman Nelson to sign the Emergency Management Quarterly Report. All present voting aye, motion carried.

Barnard provided updated property liability insurance numbers for the county property.

EXECUTIVE SESSION

Chairman Nelson stated the Board would need to move into Executive Session for possible litigation and personnel.

Spilde moved and Jensen seconded to adjourn from regular session and move into Executive Session for possible litigation and personnel at 11:27 A.M. All present voting aye, motion carried.

Chairman Nelson declared the Board out of Executive Session at 12:15 P.M.

AUDITOR

Barnard had brought to her attention the question of who should sign the time sheet for Shelley Strande, Sheriff's Office Manager, for auditing purposes.

Spilde moved and Wolkow seconded for Strande's time sheets to be signed by the Auditor due to the relationship to the department head. All present voting aye, motion carried.

The Board adjourned to Tuesday, October 22, 2019 at 8:30 A.M.

SIGNED _____

Shelley Nelson, Chairman

ATTEST _____

Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.