

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
November 16, 2021

The Kingsbury County Board of County Commissioners met Tuesday, November 16, 2021, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, Doug Kazmerzak, and Corey Lundquist. Chairman Walls presided.

Attending via Zoom were Maggie Purintun - Deputy Director of Equalization, Cindy Bau - Emergency Management/911 Coordinator, Michelle Longville - Treasurer, Sheriff Strande, and Mike Siefker - Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Echo Steffensen, Auditor, requested to add request to sign SDPAA Endorsement.

Lundquist moved and Kazmerzak seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

HIGHWAY MATTERS

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson requested the board approve a Road Haul Agreement with Prairie States Construction. Wayne Lloyd was present from Prairie States and gave the board an explanation of the project.

Kazmerzak moved and Spilde seconded to accept the Road Hall Agreement and have the Chairman sign said agreement. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Sorenson informed the board he had received another Road Haul Agreement from GEVO. He will forward the agreement to the States Attorney for review.

Sorenson requested to move into Executive Session for personnel.

Lee moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 9:02 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Lee seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 9:13 A.M.

Sorenson discussed with the Board an upcoming road project. Discussion was had on the Build Back Better Act and whether the county might receive some funds to help with the cost.

Sorenson requested to move into Executive Session for personnel.

Spilde moved and Lundquist seconded to adjourn from regular session and move into Executive Session for personnel at 9:31 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Lundquist moved and Lee seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 9:49 A.M.

PLANNING AND ZONING

Kazmerzak moved and Spilde seconded to adjourn from regular session and move into Planning and Zoning at 9:51 A.M. to review a Plat. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 10:03 A.M.

Steffensen read the following Resolution:

RESOLUTION # 2021-33

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Lot 1 of Kattke Farm's Addition SW 1/4 of Section 18, Township 109 North, Range 54 West of the 5th PM, Kingsbury County, South Dakota on November 16, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Lot 1 of Kattke Farm's Addition SW 1/4 of Section 18, Township 109 North, Range 54 West of the 5th PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Spilde moved and Lee seconded to accept and approve Resolution 2021-33. All present voting via roll call: Lee - aye, Spilde - aye, Kazmerzak - aye, Walls - aye, Lundquist - aye. Motion carried.

STATES ATTORNEY

Gary Schumacher, States Attorney, met with the board to explain the Attorney General's letter on Opioid Litigation. Schumacher recommended the Auditor register the County so more information can be obtained.

Lee moved and Kazmerzak seconded to have Steffensen register the County on the website. All present voting aye- 5, nay- 0, abstain -0. Motion carried.

A general discussion was held on Medical Cannabis and any possible future action that will be needed.

Schumacher requested to move into executive session for possible litigation and personnel.

Kazmerzak moved and Lundquist seconded to adjourn from regular session and move into Executive Session for personnel at 10:41 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 11:18 A.M.

APPROVE CLAIMS

Spilde moved and Lundquist seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MISCELLANEOUS

BEADLE COUNTY SHERIFF 4970.00 PRISONER CARE, BROOKINGS COUNTY FINANCE 60.00 TRAVEL, CENTURY BUSINESS PRODUCTS 7.10 SUPPLIES, CENTURYLINK 237.73 UTILITIES, CENTURYLINK 770.71 UTILITIES, COOK'S WASTEPAPER & RECYCLING 49.56 UTILITIES, COOK'S WASTEPAPER & RECYCLING 396.91 UTILITIES, DE SMET CITY 141.34 UTILITIES, KINGSBURY ELECTRIC COOP 353.80 UTILITIES, KINGSBURY COUNTY TREASURER 11.20 DUPLICATE PLATE FOR HIGHWAY, LAKE COUNTY SHERIFF'S OFFICE 1050.00 PRISONER CARE, MAURICIO LOPEZ LOPEZ 140.00 24/7 REFUND, BYRON NOGELMEIER 227.00 CAM 10/2021, NORTHWESTERN 50.88 UTILITIES, NORTHWESTERN 393.24 UTILITIES, OTTERTAIL POWER COMPANY 69.23 UTILITIES, OTTERTAIL POWER COMPANY 1034.39 UTILITIES, RUDES FUNERAL HOME 2000.00 CARE OF POOR, SD DEPT OF REVENUE 132821.97 STATE REMITTANCE 10/2021, SDN COMMUNICATIONS 916.00 PROFESSIONAL SERVICES, TRUSTWORTHY HARDWARE 39.98 SUPPLIES- REPLACES CK #57207, VERIZON 231.50 UTILITIES,

TREASURER

Michelle Longville met with the Board to update them on the hiring of a new deputy. She requested to be able to offer the position to a qualified candidate before the next meeting of the Board as the Policy Manual states a department head is to notify the board of a chosen candidate. It was the consensus of the Board that she could notify them via text or email.

Longville also discussed compensatory time with the Board. There are times throughout the year that compensatory time cannot be avoided in the treasurer's office and may exceed the maximum amount.

Lee motioned and Lundquist seconded that any compensatory hours over 20 on the last pay period of the month be paid out as overtime until the end of 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MINUTES

Kazmerzak moved and Lee seconded to approve the minutes of November 2, 2021, with one spelling correction and one date correction. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Lundquist left the meeting.

LIQUOR LICENSE RENEWAL

Lee moved and Kazmerzak seconded to approve the 2022 renewal for the Mathew's Store. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

EMERGENCY MANAGEMENT/911 COORDINATOR

Bau met with the Board to discuss procedure for inclement weather.

Bau provided information to the Board on an upcoming Virtual Weather School from the Weather Service and the upcoming LEPC meeting.

AUDITOR

Steffensen requested authorization to transfer \$50,000.00 of the amount budgeted for the Emergency Management Fund cash availability.

Lee moved and Spilde seconded to approve the \$50,000.00 transfer. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

ROCS

Kazmerzak moved and Lee seconded ROCS request for \$2000.00 in 2022. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Steffensen presented a Lake County Inmate Housing Contract to the Board on behalf of the Sheriff's office. The rates listed are for \$80.00 per day of housing and \$35.00 per day for inmates on work or school release.

Lee moved and Spilde seconded to accept the contract with Lake County and to have the Chairman sign said contract. All present voting aye - 4, nay - 0, abstain - 9. Motion carried.

Steffensen provided the Board with documentation showing the status of County Finances.

Steffensen requested permission to transfer Administrative Duties for the ARP Fund and DUNS number to herself as auditor.

Kazmerzak moved and Lee seconded to transfer these duties to Steffensen. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Steffensen requested to move into Executive Session for personnel. Kazmerzak moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 12:42 P.M. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 1:44 P.M.

The Board adjourned to Thursday, December 9, 2021, at 8:30 A.M.

SIGNED _____
Roger Walls, Chairman

ATTEST _____
Echo Steffensen, County Auditor

