

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
November 17, 2020

The Kingsbury County Board of County Commissioners met Tuesday, November 17, 2020 at 8:30 A.M. in the Courtroom in the County Courthouse with Commissioners Shelley Nelson, Delmer Wolkow and Steve Spilde attending via Zoom. Commissioners Roger Walls and Joe Jensen present. Chairman Walls presided. Also attending via Zoom - District II Commissioner Elect - Doug Kazmerzak, Tammy Anderson - Director of Equalization, Elaine Blachford - Treasurer, Shelley Strande - Sheriff Office Manager, Sheriff Strande, and Donna Palmlund with the Kingsbury Journal.

This meeting was recorded and available in the Auditor's office for listening.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, stated the following items needed to be added to the agenda: Sheriff - Executive Session for Personnel, Director of Equalization - Office needs, and a request from the Town of Erwin needed to be added to the agenda.

Spilde moved and Jensen seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. Nelson stated she would be abstaining from the Hauck's Bay Addition Plat.

HIGHWAY SUPERINTENDANT

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson stated the crew has been removing snow and salt-sanding as needed. The crew would also be graveling on CR 4 and 17.

Sorenson requested to demolish the old office building next to the county storage building. The roof is collapsing and would otherwise need to be replaced.

Jensen moved and Wolkow seconded to approve the demolition of the old office building instead of replacing the roof. All present voting aye - 5, nay - 0. Motion carried.

Sorenson stated there has been one positive case of Covid-19 within the highway employees.

Sorenson informed the Board the "Punch list" for the federal signage program is to be completed after December 1, 2020.

#### BID LETTING FOR HAULING

Sorenson opened and read the following bids for hauling rip rap to various places in Kingsbury County:

Prairie States Trucking	- .1475 ton per mile
Premier Contracting, LLC	- .140 ton per mile
O'Conner & Son Trucking, Inc	- .148 ton per mile
Sjolie Construction, LLC	- .200 ton per mile
Western Construction, Inc	- .148 ton per mile

Sorenson recommended to accept the bid from Premier Contracting, LLC.

Nelson moved and Jensen seconded to accept the bid from Premier Contracting, LLC. All present voting aye - 5, nay - 0. Motion carried.

#### MINUTES

Wolkow requested the following clarification be added regarding the invoice for SDACC and SDACO be made. The underline portion was added:

"Barnard informed the Board the invoice for the 2021 Dues for SDACC and SDACO (South Dakota Association of County Commissioners and County Officials) had been received.."

Spilde moved and Wolkow seconded to approve the minutes of November 5, 2020 as edited. All present voting aye - 5, nay - 0. Motion carried.

#### OPEN DISCUSSION

Barnard provided information to the Board on the purchase of tablets for the Board members. The Board had previously motioned to approve the purchase of tablets at \$250.00 each however it was recommended a higher than 4G RAM was needed for the intended purpose of the equipment.

A quote of \$739.00 had been received from Verizon for Surface Go 2 tablets with 8G RAM and 128GB memory. These could be ordered with or without internet service being provided and would allow for the Board to attend meetings via Zoom and access documents at the same time without running at a slower pace. This would also allow the Board access to county emails without having to use their personal devices at \$5.50 each per month through Infotech. The cost of the purchase would total \$3695.00 and could be submitted for reimbursement through the Coronavirus Relief Fund.

Jensen moved to approve the purchase of the tablets and to add a county email account for each Board member. All present voting aye - 5, nay - 0. Motion carried.

#### APPROVE CLAIMS

Wolkow moved and Nelson seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0. Motion carried.

#### MISCELLANEOUS

CENTURY BUSINESS PRODUCTS 44.35 UTILITIES, CENTURYLINK 232.34 UTILITIES, CENTURYLINK 1563.85 UTILITIES, COOK'S WASTEPAPER & RECYCLING 356.59 UTILITIES, DVL FIRE AND SAFETY 170.50 PROFESSIONAL SERVICES, KINGSBURY ELECTRIC COOP 464.00 UTILITIES, KINGSBURY COUNTY CONSERVATION 15000.00, KINGSBURY COUNTY TREASURER 618.51 ADV TAX, BYRON NOGELMEIER 648.00 10/2020 CAM FEES, NORTHWESTERN 141.11 UTILITIES, NORTHWESTERN 333.54 UTILITIES, OTTERTAIL POWER COMPANY 100.96 UTILITIES, OTTERTAIL POWER COMPANY 1123.90 UTILITIES, SD DEPT OF REVENUE 131862.43 10/2020 STATE REMITTANCE, TOWN OF BADGER 60.00 RENTAL FEE FOR 2020 GENERAL ELECTION, USPS 55.00 POSTAGE

#### BOARD OF ADJUSTMENT

Spilde moved and Wolkow seconded to adjourn from regular session and move into Board of Adjustment to hold the Vander Dussen Conditional Use Application Hearing at 9:57 A.M. All present voting aye - 5, nay - 0. Motion carried.

Chairman Walls declared the Board out at 1:51 P.M.

#### AUDITOR

Barnard read the following letter from the Town of Erwin:

"Kingsbury County Commissioners,

The Erwin Board requests to have Kingsbury County do our building permits.

When Kingsbury Co. first developed Planning and Zoning for the county, it was offered to the Town of Erwin and it was agreed by that Board to have the County do it.

Somewhere along the line, a previous Town Board, before the current one, was told that the County no longer did town building permits. The Town Board then started issuing permits.

After talking to Jennifer on the Dennis & Lisa Kuhl variance, we became aware that the County still did do towns. We would like to request that the County consider this and to start in January 2021 to issue the Town of Erwin building permits."

Nelson moved and Spilde seconded for the county to issue permits for the Town of Erwin. All present voting aye - 5, nay - 0. Motion carried.

#### EXECUTIVE SESSION

The Board moved into Executive Session for personnel.

Jensen moved and Nelson seconded to adjourn from regular session and move into Executive Session for personnel at 2:02 P.M. All present voting aye - 5, nay - 0. Motion carried.

Nelson moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 3:06 P.M.

Jensen left the meeting during the Executive Session.

Nelson moved and Wolkow seconded to pay out compensatory time accrued by Deputy Treasurer, Michelle Longville, due to issues arising from Covid-19 and quarantines in the office. All present voting aye - 4, nay - 0. Motion carried.

Nelson moved and Wolkow seconded to allow Sheriff Strande to hire additional staff as needed during the Coronavirus pandemic. All present voting aye - 4, nay - 0. Motion carried.

#### DIRECTOR OF EQUALIZATION

Anderson joined the meeting and informed the board the new carpet for her office and the third-floor hallway would be installed on December 4, 2020 and had previously been approved.

Anderson requested to purchase new office furniture, excluding a desk, up to \$5,000.00. Anderson stated there are funds available in the 2020 budget.

Spilde moved and Nelson seconded for Anderson to purchase new office furniture up to \$5,000.00. All present voting aye - 4, nay - 0. Motion carried.

The Board adjourned to Tuesday, December 8, 2020 at 8:30 A.M.

SIGNED \_\_\_\_\_  
Roger Walls, Chairman

ATTEST \_\_\_\_\_  
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.