

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
November 21, 2023

The Kingsbury County Board of County Commissioners met Tuesday, November 21, 2023, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Steve Spilde, Kyle Lee, Roger Walls, Corey Lundquist and Doug Kazmerzak present. Chairman Kazmerzak presided.

Also attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, and Tammy Anderson - Director of Equalization.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

MOMENT OF SILENCE

Chairman Kazmerzak asked for a moment of silence for peace in the world.

AGENDA

Chairman Kazmerzak asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, stated a contract with Lake County for inmate housing had been received, needs approval and the Chairman's signature. Steffensen also requested to add an executive session for personnel.

Chairman Kazmerzak requested the addition of a meeting with Michelle Longville, Treasurer, concerning a tax issue.

Motion by Lundquist and seconded by Walls to approve the agenda with the additions. All present voting aye. Motion carried.

MINUTES

Motion by Lundquist and seconded by Walls to approve the minutes of November 7, 2023. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Lee and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

CENTURY BUSINESS PRODUCTS 59.63 SUPPLIES, CENTURYLINK 989.29 UTILITIES, CENTURYLINK 301.34 UTILITIES, COAST TO COAST 298.00 SUPPLIES, COOK'S WASTEPAPER & RECYCLING 382.25 UTILITIES, COOK'S WASTEPAPER & RECYCLING 4.06 UTILITIES, DCI 26.75 PROFESSIONAL SERVICES, DEUEL COUNTY AUDITOR 84.00 DISTRICT MEETING, TANYA FLEGEL 125.68 WEED BOARD TRAVEL, CITY OF HURON 3987.97 911 SURCHARGE SEPT 2023, INFOTECH SOLUTIONS 3107.49 PROFESSIONAL SERV, DOUG KAZMERZAK 115.30 TRAVEL REIM WEED BOARD, KINGSBURY CONSERVATION DIST 487.50 TRAVEL AREA MTG, KINGSBURY ELECTRIC COOP 393.60 UTILITIES, KINGSBURY JOURNAL 481.67 PUBLISHINGS, NORTHWESTERN ENERGY 224.99 UTILITIES, NORTHWESTERN ENERGY 66.50 UTILITIES, OTTERTAIL POWER COMPANY 1290.28 UTILITIES, OTTERTAIL POWER COMPANY 74.92 UTILITIES, RFD NEWS GROUP 434.47 PUBLISHINGS, SD DEPT OF REVENUE 119869.54 STATE REMITTANCE

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson requested authorization to consign a C53A Pneumatic Roller and an Eynter Chip Spreader with Purple Wave Auction on December 19, 2023.

Motion by Lundquist and seconded by Lee to allow the highway superintendent to sign a contract with Purple Wave Auction and consign said items.

Sorenson requested to move into executive session for personnel.

Motion by Spilde and seconded by Lee to adjourn from regular session and move into executive session for personnel at 8:53 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 9:00 A.M.

Sorenson requested a .50/hr. increase for 2 highway employees who had completed their probationary period.

Motion by Lundquist and seconded by Lee to approve a .50/hr. increase for 2 highway employees who had completed their probationary period. All present voting aye. Motion carried.

Chris Brozik, Civil Design Inc. met with the Board to discuss the 2023 Bridge Inspections.

RISTY BENEFITS

Dan Johnson and Sonja Nordbye, Risty Benefits, met with the Board to present the 2024 insurance options.

Motion by Lee and seconded by Walls to renew the Wellmark health insurance policy as presented. All present voting aye. Motion carried.

Motion by Walls and seconded by Lee to bundle life, dental, and vision insurance with Reliance Standard as presented. All present voting aye. Motion carried.

AUDITOR

Steffensen presented the Lake County Inmate Housing contract for 2024 to be signed by the Chairman.

Motion by Lee and seconded by Lundquist to authorize Chairman Kazmerzak to sign said contract. All present voting aye. Motion carried.

BOARD OF ADJUSTMENT

Motion by Lundquist and seconded by Spilde to adjourn from regular session and move into Board of Adjustment at 10:29 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 10:46 P.M.

AUDITOR

Steffensen requested approval to void warrant #59992 payable to Butler Machinery for \$773.18 which was lost in the mail and authorization to reissue.

Motion by Spilde and seconded by Lundquist to authorize the Auditor to void warrant #59992 payable to Butler Machinery for \$773.18 and reissue said payment.

TREASURER

Michelle Longville, Treasurer, met with the Board to discuss a delinquent tax matter.

BOARD OF ADJUSTMENT

Motion by Spilde and seconded by Lee to adjourn from regular session and move into Board of Adjustment at 11:22 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 12:29 P.M.

The Board recessed until 1:00 P.M.

BOARD OF ADJUSTMENT

Motion by Lee and seconded by Walls to adjourn from regular session and move into Board of Adjustment at 1:01 P.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 1:46 P.M.

MANCHESTER TOWNSHIP

Ryan Schoenfelder, Supervisor/Clerk Manchester Township, met with the Board to discuss the Rural Access Infrastructure Fund application.

AUDITOR

Steffensen requested authorization for a contingency transfer to the Commissioner budget due to overages caused by an increase in wages and insurance that were not known during the budget process.

Steffensen read the following resolution:

RESOLUTION 2023-16

WHEREAS, Kingsbury County, South Dakota, has established a contingency fund for which emergency appropriations may be made by Resolution; and

WHEREAS, Kingsbury County, South Dakota, has incurred obligations in finance of certain funds; and

WHEREAS, at the time of the adoption of the Annual Budget, insufficient funds were appropriated to the following functions: Commissioners,

NOW, THEREFORE, BE IT RESOLVED that \$27,000.00 be transferred from the Contingency Fund to the following funds:

| | | |
|-------------|------------------------|-------------|
| \$ 8,510.00 | Commissioner Salary | 101-111-411 |
| \$ 215.00 | Commissioner OASI | 101-111-412 |
| \$18,275.00 | Commissioner Insurance | 101-111-415 |

Motion by Lee and seconded by Spilde to pass, approve and adopt Resolution 2023-16.

All present voting via roll call. Kazmerzak - aye, Lee - aye, Walls - aye, Lundquist - aye and Spilde - aye. Motion carried.

EXECUTIVE SESSION

Gary Schumacher, States Attorney and Steffensen, Auditor requested to move into executive session for personnel.

Motion by Lundquist and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 2:15 P.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 3:02 P.M.

The Board adjourned to Tuesday, December 5, 2023, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.