

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
November 22, 2022

The Kingsbury County Board of County Commissioners met Tuesday, November 22, 2022, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Doug Kazmerzak, Steve Spilde, Roger Walls, Kyle Lee and Corey Lundquist present. Chairman Kazmerzak presided.

Attending via Zoom were Tammy Anderson - Director of Equalization, Michelle Longville- Treasurer, and Amy Halverson- Kingsbury Journal.

Also in attendance was Wayne Soren, Lake Preston and John Mills, District 8 State Representative.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Motion by Spilde and seconded by Walls to approve the agenda. All present voting aye. Motion carried.

MINUTES

Motion by Lundquist and seconded by Spilde to approve the minutes from November 10, 2022. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment.

Wayne Soren addressed the Board concerning the condition of a culvert on 449<sup>th</sup> and 212<sup>th</sup> street four miles south of Hwy 14.

Soren also questioned the Board on Man Camps. He is considering applying to establish one on his land for use during construction of GEVO and wanted to know the conditions he would be required to meet. Specifically access roads required.

The Board advised Soren that he would need to apply for a conditional use permit and if approved the Board would address conditions at that time.

John Mills, State Representative, introduced himself to the Board as the Representative for District 8 which Kingsbury County is now in after redistricting this year.

#### CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

#### HIGHWAY

Chris Brozik, Civil Design, joined the meeting.

Kazmerzak updated Dave Sorenson, Highway Superintendent, on the culvert Soren had addressed during Public Comment. Sorenson will investigate the condition of the culvert.

Sorenson updated the Board on highway matters. The shouldering on CR 1 will be suspended until spring due to weather conditions.

Sorenson presented 2 estimates for an oil furnace for the highway shop. One with 250K BTU at \$11,395.00 and one with 350K BTU at \$13,295.00.

Motion by Walls and seconded by Lee to purchase the 350K BTU furnace for \$13,295.00. All present voting aye, motion carried.

Sorenson requested to move into Executive Session for personnel.

Motion by Lundquist and seconded by Walls to adjourn from regular session and move into executive session for personnel at 9:00 A.M. All present voting aye. Motion carried.

Motion by Spilde and seconded by Lee to adjourn from executive session. Chairman Kazmerzak declared the Board out at 9:22 A.M.

Motion by Lundquist and seconded by Lee to allow the carry over of accrued vacation over 80 hrs. until March 1, 2023, for all county employees. All present voting aye. Motion carried.

Sorenson brought to the Boards attention he had received an application from Manchester Township for the Rural Infrastructure Funds. Sorenson thought the application did not qualify since it did not include a 5-year plan and would investigate it further.

Soren addressed the Board concerning the Rural Infrastructure Funds and stated that townships don't understand what would qualify as a small structure under the program.

Chris Brozik, Civil Design, stated that Civil Design had completed an inventory of small structures to provide this information and there is a GIS map that townships can access.

Sorenson stated his intent to provide more information to the townships and Soren suggested this could be done during the annual meetings held in March. Sorenson will continue to explore a time to provide more information to the townships.

#### CHRIS BROZIK, CIVIL DESIGN

Brozik met with the Board to update them on bridge inspections completed in 2022. 15 of the 30 bridges over 20 feet were inspected in 2022. One bridge needed to have the load posting reduced. This bridge is located on 207th Street just west of 425<sup>th</sup> Avenue and is on a minimum maintenance road. The limit was reduced to 6 ton for single units and 10 ton for combinations.

Brozik explained the inspection process and the Bridge Improvement Grant process to the Board. Kingsbury was awarded a grant in February 2022 for replacement in 2023. Brozik recommends applying for another grant for another structure in 2023 for construction in 2024.

#### HR CONSULTANT

Natalie Rehmund, MultiBusiness Solutions joined the meeting. Rehmund presented her proposal for contract human resource support. If the contract were to be accepted the onboarding phase would be the 1st quarter of 2023. During that period Rehmund would be on sight weekly for a full day. The goal would be to become familiar with processes in place. After the 1<sup>st</sup> quarter she would be on sight 1 day a month and available via phone and email. Rehmund would provide services such as policy manual updates, contract negotiations, assist with hiring process as needed, performance reviews and performance improvement plans. The cost to the County for the services would be \$2,150/ month. Additional services may be available at an additional cost.

Lundquist asked Rehmund what her expectations were of the Board of Commissioners. Rehmund stressed the need to remember to utilize her and not just make decisions based on how things were previously done.

Motion by Spilde and seconded by Lee to accept and approve a contract with Natalie Rehmund, MultiBusiness Solutions for \$2,150/month beginning January 1, 2023. All present voting aye. Motion carried.

#### VERMILLION BASIN WATER DISTRICT

Jay Gilbertson, East Dakota Water District and Brad Preheim, Vermillion Basin Water District met with the Board to provide an update on the formation of a larger Vermillion Basin Water District which the County

supported by Resolution in 2019. With the approval of McCook County the District is ready to move forward and requested Kingsbury agree to remain committed. Preheim stated they could move forward with the previous resolution or a new resolution. It was the consensus of the Board to require a new resolution to be brought forward on December 6, 2022.

#### EXECUTIVE SESSION

Motion by Spilde and seconded by Lundquist to adjourn from regular session and move into executive session for personnel at 10:55 A.M. All present voting aye. Motion carried.

Motion by Walls and seconded by Spilde to adjourn from executive session. Chairman Kazmerzak declared the Board out at 11:18 A.M.

#### UNION NEGOTIATIONS

Jacob Bies, AFSCME, Kevin Curd and Marc Lenz joined the meeting

Bies requested to move into executive session for contract negotiations.

Motion by Lundquist and seconded by Lee to adjourn from regular session and move into executive session for contract negotiations at 11:26 A.M. All present voting aye. Motion carried.

Motion by Spilde and seconded by Walls to adjourn from executive session. Chairman Kazmerzak declared the Board out at 1:41 P.M.

#### AUDITOR

Echo Steffensen, Auditor presented the billing options for the Sanford insurance that was approved at the November 10<sup>th</sup> meeting and asked the Board to consider offering to pay 80% toward a family policy.

Motion by Lundquist and seconded by Spilde to offer the Sanford 3500 policy with a medical expense reimbursement plan using the age-based profile and paying 80% of family plan coverage. All present voting aye. Motion carried.

#### INSURANCE COMMITTEE

Caryn Hojer, Register of Deeds, represented the insurance committee and met with the Board to present additional insurance recommendations

The committee recommended offering Aflac for dental insurance. They also recommended to offer Beam for vision and life through Risty Benefits.

The Board also discussed paying 50% of the premium for dental and vision for employees.

Motion by Lee to offer Aflac for dental and Beam for vision, pay 50% of the premium for employees and to provide life insurance from Beam through Risty Benefits. All present voting aye. Motion carried.

#### PLANNING AND ZONING

Motion by Lundquist and seconded by Spilde to adjourn from regular session and move into Planning and Zoning at 1:53 P.M. to review a plat. All present voting aye. Motion Carried.

Chairman Kazmerzak declared the Board out of Planning and Zoning at 1:59 P.M.

Steffensen read the following resolution:

#### RESOLUTION # 2022-24

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Lot 2 of Poverty Flats Addition in the SE1/4 of Section 3, Township 110 North, Range 55 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota on November 22, 2022; and

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Lot 2 of Poverty Flats Addition in the SE1/4 of Section 3, Township 110 North, Range 55 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota

Motion by Lundquist and seconded by Walls to accept and adopt Resolution 2022-24 and for Chairman Kazmerzak to sign the same. All present voting via roll call. Kazmerzak - aye, Lee - aye, Walls - aye, Lundquist - aye and Spilde - aye. Motion carried.

#### OPEN DISCUSSION

The Board held an open discussion on man camps with Joe Jensen, Planning and Zoning Officer.

#### APPROVE CLAIMS

Motion by Lundquist and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

CENTURY BUSINESS PRODUCTS 22.57 SUPPLIES, CENTURYLINK 235.40 UTILITIES, CENTURYLINK 84.62 UTILITIES, CENTURYLIKKNK 552.40 UTILITIES, COOK'S WASTEPAPER & RECYCLING 60.51 UTILITIES, KARLEY FISCHER 250.00 CPR INSTRUCTOR, JIM HARVEY 48.22 SUPPLIES, KINGSBURY ELECTRIC COOP 404.00 UTILITIES, NORTHWESTERN ENERGY 199.95 UTILITIES, OTTERTAIL POWER COMPANY 113.53 UTILITIES, OTTERTAIL POWER COMPANY 1076.39 UTILITIES, SDACO 286.00 MP&R REMITTANCE, SD DEPT OF REVENUE 108370.99 STATE REMITTANCE, DAVID SORENSON 88.00 TRAVEL, TEESDALE LAW OFFICE 611.95 COURT ATTY FEES, VISA 1161.99 SUPPLIES, WARD'S STORE 40.00 ELECTION, WILKINSON & SCHUMACHER LAW PROF, L.L.C. 647.52 CHECK REPLACEMENT,

**AUDITOR**

Steffensen requested approval to payout 31.18 hrs. accrued vacation and 2.63 accrued compensatory time to the deputy treasurer that had resigned.

Motion by Lundquist and seconded by Spilde to approve the payout of 31.18 hrs. vacation accrual and 2.63 accrued compensatory time to the deputy treasurer that had resigned. All present voting aye. Motion carried.

Steffensen requested to schedule the year end meeting for 12/29/2022.

**EXECUTIVE SESSION**

Motion by Lundquist and seconded by Walls to adjourn from regular session and move into Executive Session for personnel at 2:15 P.M. All present voting aye. Motion carried.

Motion by Lundquist and seconded by Spilde to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 2:48 P.M.

The Board adjourned to Tuesday, December 6, 2022, at 8:30 A.M.

**SIGNED**

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Doug Kazmerzak, Chairman

**ATTEST**

\_\_\_\_\_  
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.