

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 17, 2019

The Kingsbury County Board of County Commissioners met on Tuesday, December 17, 2019, at 8:30 A.M. in the Jury Room in the County Courthouse with Commissioners Joe Jensen, Delmer Wolkow, Roger Walls, Steve Spilde and Shelley Nelson present. State's Attorney Gregg Gass was also in attendance. Chairman Nelson presided.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

AGENDA

Wolkow moved and Walls seconded to approve the agenda. All present voting aye, motion carried.

CONFLICT OF INTEREST

Chairman Nelson asked the Board if there was any conflict of interest for items on the agenda. There was none.

PUBLIC COMMENT

Chairman Nelson asked for public comment. There was none.

MINUTES

Wolkow and Spilde seconded to approve the minutes of December 3, 2019. All present voting aye, motion carried.

APPROVE CLAIMS

Wolkow moved and Spilde seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye, motion carried.

MISCELLANEOUS

ALCOPRO, INC. 2690.00 24/7 SUPPLIES, ARLINGTON INS AGENCY 80.00 BOND RENEWALS, BADGER OIL COMPANY 59.40 UTILITIES, JENNIFER BARNARD 65.88 TRAVEL/SUPPLIES, CINDY BAU 74.00 TRAVEL/CELL PHONE, MARY CLAIRE BAUER 8.40 TRAVEL REIMBURSEMENT, BEADLE COUNTY SHERIFF 4470.00 PRISONER CARE 11/2019, BEST WESTERN RAMKOTA 179.98 TRAVEL, BOYER FORD TRUCKS 148.04 SUPPLIES, JEFF BURNS 234.50 CAA FEES, CENTURY BUSINESS PRODUCTS 20.93 COPIER

CONTRACT, CENTURYLINK 234.28 UTILITIES, CENTURYLINK 1155.13 UTILITIES, CITY OF VERMILLION 1800.00 PURCHASE SANDER, CONSOLIDATED READY MIX, INC. 1055.00 REPAIRS/MAINTENANCE, AVERA DESMET HOSPITAL 366.99 PROFESSIONAL SERVICES, DE SMET NEWS 360.35 SUPPLIES/PUBLICATIONS, DE SMET WELDING 112.88 REPAIRS/MAINTENANCE, DEPT. OF LEGISLATIVE AUDIT 6955.75 AUDIT ENDING 12/31/18, FARNAM GENUINE PARTS INC 4.57 SUPPLIES, GARY SNOW & ASSOC., INC 3426.00 MOLD INSPECTIONS, GREGG GASS 5002.66 STATES ATTY OVERHEAD & UTILITI, HILLYARD/SIOUX FALLS 506.55 SUPPLIES, HYDRAULIC WORLD, INC 89.61 SUPPLIES, INFOTECH SOLUTIONS 2020.49 PROFESSIONAL SERVICES, INTERLAKES COMMUNITY ACTION 363.50 12/19 COMM SERVICE WORKER, INTERSTATE BATTERY 119.95 SUPPLIES, MARK KATTERHAGEN 6.00 BMI, KINGBROOK RURAL WATER 37.10 UTILITIES, KINGSBURY ELECTRIC COOP 752.80 UTILITIES, LAKE AREA VETERINARY CLINIC 43.00 DOG CARE, LEWIS DRUG STORES 19.39 PRISONER CARE, LEWIS & CLARK BEHAVIORAL 178.00 BMI, LUCY LEWNO 112.25 BMI, DARCY LOCKWOOD 6.00 BMI, LAKE PRESTON TIMES 358.44 PUBLICATIONS, LYLE SIGNS, INC. 228.00 SIGNS, MCLEODS PRINTING & OFFICE SUPP 461.86 SUPPLIES, MIDSTATE UTILITY TRAILER SALES 24.75 SUPPLIES, DIANNE MULDER 26.88 TRAVEL REIMBURSEMENT, BYRON NOGELMEIER 485.00 11/19 CAM, BYRON NOGELMEIER 13.00 11/19 PBT, NORTHWESTERN 358.83 UTILITIES, NORTHWESTERN 602.51 UTILITIES, O'KEEFE IMPLEMENT 22.92 SUPPLIES, O'KEEFE IMPLEMENT 1020.29 REPAIRS/MAINTENANCE/SUPPLIES, OFFICE PEEPS INC 69.94 SUPPLIES, OFFICE PEEPS INC 5364.94 OFFICE FURNITURE, OTTERTAIL POWER COMPANY 109.41 UTILITIES, OTTERTAIL POWER COMPANY 1755.27 UTILITIES, PRAIRIE AG PARTNERS 2760.20 REPAIRS/MAINTENANCE/SUPLIES, PAUL JENNINGS CONSTRUCTION 280.50 REPAIRS/MAINTENANCE/SUPPLIES, PRAXAIR DISTRIBUTION INC. 123.36 SUPPLIES, QUILL 23.99 SUPPLIES, RFD NEWS GROUP 153.21 PUBLICATIONS, RICHARD HALVERSON ESTATE 526.21 PIT RUN, ROLLING PRAIRIE GRAIN CO INC 2145.60 SNOW, SD DEPT OF REVENUE 116227.42 11/19 STATE REMITTANCE, SD DEPT OF TRANSPORTATION 21471.61 BRIDGE INSPECTIONS/STRIPING, SDACC 2517.00 CLERP 4TH QTR 2019, SDAE4-HP 120.00 MEMBERSHIP DUES, SDN COMMUNICATIONS 912.00 UTILITIES, SJOLIE CONSTRUCTION LLC 599.49 REPAIRS/MAINTENANCE/SUPPLIES, SPENCER QUARRIES, INC 1320.41 SUPPLIES, STEVEN L. SPILDE 146.58 TRAVEL REIMBURSEMENT, STATE OF SD TREASURER 36.66 OVERPAYMENT OF CAA FUNDS, JACOB STEWART 62.45 OVERPAYMENT ON SPECIAL ASSESSM, WEST PAYMENT CENTER 139.24 LAW LIBRARY, TRANSOURCE 21.90 SUPPLIES, TRUSTWORTHY HARDWARE 39.99 SUPPLIES, TRUSTWORTHY HARDWARE 6.49 SUPPLIES, TSCHETTER AND HOHM CLINIC 146.00 PRISONER CARE, USPS 75.00 POSTAGE, USPS 64.00 PO BOX RENT, USPS (Postage by Phone) 150.00 52199759, VH BLACKINTON CO., INC. 12.00 REPAIRS/MAINTENANCE, VERIZON 183.40 UTILITIES, VISA 631.10 SUPPLIES, DELMER WOLKOW 44.52 TRAVEL REIMBURSEMENT, WILKINSON & SCHUMACHER LAW 2896.20 CAA/MENTAL HEALTH OFFICER, WW TIRE 24508.00 SUPPLIES, ZELL MANUFACTURING 208.89 REPAIRS/MAINTENANCE/SUPPLIES,

HIGHWAY MATTERS

Chairman Nelson stated the Board would need to move into Executive Session for personnel.

Walls moved and Jensen seconded to adjourn from regular session and move into Executive Session for personnel at 8:47 A.M. All present voting aye, motion carried.

Jensen moved and Spilde seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 10:27 A.M.

Roger Walls was not feeling well and left the meeting.

HOUSE OF GLASS

Kevin Brick, with House of Glass, met with the Board to discuss the windows being installed in the building and brought a sample window for the Board to look at.

Chairman Nelson read the proposal to the Board which restated the information from the bid in October to include Window brand: Jeld Wen Base bid: \$286,888.00 including labor and excise tax, add on #1: \$8,000.00, add on #2: \$4,200.00 with a total of \$299,888.00. Chairman Nelson requested a motion for the signing of the agreement.

Spilde moved and Jensen seconded for Chairman Nelson to sign the agreement with House of Glass for the window replacement project. All present voting aye, motion carried.

HIGHWAY CONT.

Spilde moved and Jensen seconded to adjourn from regular session and move into Executive Session for personnel at 10:40 A.M. All present voting aye, motion carried.

Spilde moved and Wolkow seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 11:34 A.M.

LAKE THOMPSON CHANNEL AND OUTLET MAINTENANCE

Jim Knight met with the Board to inform the Board that DENR had given their approval for the cattails to be cut in the spring. DENR has requested an engineering study be completed prior to any removal of sediment in the channel. Knight stated there is a possibility of the costs for the study to be covered by donation.

Chairman Nelson verified with the Board the \$10,000.00 contribution by the county could be used toward any cost accrued in the maintenance of the Lake Thompson channel and outlet maintenance. It was the consensus of the Board this was the case.

Knight informed the Board the groundwork for a Lake Project District was in motion. There is also discussion regarding the establishment of a Road

District for Twin Lakes Road. The questions currently being looked at include what portion of the road would be included. This district would be in lieu of the taxes collected by the township.

HIGHWAY CONT.

Wolkow moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 11:50 A.M. All present voting aye, motion carried.

Wolkow moved and Spilde seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 12:10 P.M.

Spilde moved and Jensen seconded to adjourn from regular session and move into Executive Session for contract negotiation at 12:10 P.M. All present voting aye, motion carried.

Spilde moved and Wolkow seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 12:32 P.M.

Spilde moved and Jensen seconded to adjourn from regular session and move into Executive Session for personnel at 12:32 P.M. All present voting aye, motion carried.

Jensen moved and Wolkow seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 1:23 P.M.

EMERGENCY MANNAGEMENT

Cindy Bau, Emergency Management/911 Coordinator, met with the Board to discuss the Pre-Disaster Mitigation Plan. A resolution for the adoption of the Pre-Disaster Mitigation Plan for 2019-2024 had been drafted by First District.

Jennifer Barnard, Auditor, read the following resolution:

RESOLUTION 2019-18

Kingsbury County Commission

Resolution Adopting the Kingsbury County Pre-Disaster Mitigation Plan

2019 - 2024

WHEREAS, Kingsbury County received assistance in the preparation of the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024 from representatives of Kingsbury County and received funding from the South Dakota Office of Emergency Management / FEMA; and

WHEREAS, several public planning meetings were held between September 2018 and March of 2019 regarding the development and review of the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024 contains several potential future projects to mitigate hazard damage in Kingsbury County; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Kingsbury County Pre-Disaster Mitigation Plan on November 7th, 2019 and

WHEREAS, a duly-noticed public hearing was held by the Kingsbury County Pre-Disaster Mitigation Team on March 20th, 2019 to solicit public comment on the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, a duly-noticed public meeting was held by the Kingsbury County Commission on December 17, 2019 to formally approve and adopt the final Kingsbury County Pre-Disaster Mitigation Plan 2019-2024.

NOW, THEREFORE BE IT RESOLVED that the Kingsbury County Commission adopts the Kingsbury County Pre-Disaster Mitigation Plan 2019-2024.

Jensen moved and Spilde seconded to accept the Pre-Disaster Mitigation Plan 2019-2024 and for Chairman Nelson to sign the same. All present voting aye, motion carried.

Bau presented information to the Board for upcoming changes for the E911 percentage to be paid to Huron. This is rising from 80% to 85% in 2020 and 85% to 90% in 2021. Once the contribution percent is at 90, there will be no additional increases.

Bau also presented information for the Board to review regarding the 2019 Hazard Mitigation Program (HMGP) and the 2019 Pre-Disaster Mitigation (PDM) which had been received from Jim Poppen, State Hazard Mitigation Officer.

HIGHWAY CONT.

Spilde moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel at 1:33 P.M. All present voting aye, motion carried.

Spilde moved and Wolkow seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 3:28 P.M.

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to discuss carpet for the Deputy Director's office.

Anderson had received a quote for carpet to be replaced in the deputy's office and the filing room for \$1,435.94 to include the installation and removal of the old carpet.

Wolkow moved and Jensen seconded to approve the expense for the new carpet in the Deputy Director's office and the filing room for \$1,435.94. All present voting aye, motion carried.

TREASURER

Elaine Blachford, Treasurer, met with the Board to discuss the Treasurer and Register of Deeds office closing at noon on December 31, 2019 to close out the year information. This is done annually.

It was the consensus of the Board for the two offices to close at noon on December 31, 2019 as done in previous years.

Blachford requested to move into Executive Session for contract negotiations.

Jensen moved and Spilde seconded to adjourn from regular session and move into Executive Session for contract negotiation at 3:56 P.M. All present voting aye, motion carried.

Spilde moved and Wolkow seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 4:02 P.M.

Spilde moved and Jensen seconded to pay \$1,925.00 for software support provided during the switchover in the Treasurer's office. All present voting aye, motion carried.

MAINTENANCE

Lonny Palmlund, Maintenance, met with the Board to discuss a previously requested phone allowance.

Wolkow moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 4:17 P.M. All present voting aye, motion carried.

Spilde moved and Jensen seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 4:32 P.M.

AUDITOR

Barnard presented information to the Board regarding the renewal of the Victim Witness Coordinator Agreement shared with Beadle, Brule, Clark, Faulk, Hyde, Miner, Potter, Sandborn, Spink and Sully Counties. Kingsbury County's contribution changed from \$6,448.00 in 2019 to \$6,450.00 in 2020, only a \$2.00 increase.

Jensen moved and Spilde seconded for the agreement to be renewed and for Chairman Nelson to sign the agreement. All present voting aye, motion carried.

Barnard also presented information on the revised Intergovernmental Contract for South Dakota Public Assurance Alliance. Barnard informed the Board of the minor changes in the agreement.

Wolkow moved and Spilde seconded to renew the Intergovernmental Agreement as revised and for Chairman Nelson to sign the agreement. All present voting aye, motion carried.

Barnard provided information regarding the Emergency Management Fund and the Surplus Cash standing as of the beginning of December.

The Board adjourned to Monday, December 30, 2019 at 9:00 A.M.

SIGNED _____
Shelley Nelson, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.