

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 19, 2023

The Kingsbury County Board of County Commissioners met Tuesday, December 19, 2023, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Steve Spilde, Kyle Lee, Roger Walls, Corey Lundquist, and Doug Kazmerzak present. Chairman Kazmerzak presided.

Also attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, and Tammy Anderson - Director of Equalization, Cindy Bau, Emergency Management, and Sheriff Strande

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Chairman Kazmerzak asked if there were any additions or changes to the agenda. There was none.

Motion by Spilde and seconded by Lee to approve the agenda. All present voting aye. Motion carried.

MINUTES

There were two corrections to the December 5, 2023, minutes. A name for the second on a motion for the 4-H MOU was missing, should have been Spilde, and a typographical error in Resolution 2023-17.

Motion by Lee and seconded by Walls to approve the minutes of December 5, 2023, with the noted corrections. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Lundquist and seconded by Lee that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

ANTONIO ARAGON 110.70 INTERPRETOR, ARLINGTON IND DIST 38-1 15996.19 REFUGE
REV CORRECTION, AT&T 120.44 UTILITIES, AVERA OCCUPATIONAL MEDICINE-MI
85.00 PROFESSIONAL SERV, CINDY BAU 56.84 TRAVEL REG VI MTG, BEADLE COUNTY
SHERIFF 475.00 JAIL FEES, RONALD BLACHFORD 147.95 REPAIRS/MAINT, BLUE
WHEELER & BANKS LLP 160.50 BMI, BOB BODE CONSTRUCTION 1581.64 SUPPLIES,
BROOKINGS COUNTY SHERIFF'S OFF 1710.00 JAIL FEES, BROOKINGS DOMESTIC ABUSE
953.10 ANNUAL DIST 2023, BUTLER MACHINERY COMPANY 828.30 SUPPLIES, CENTURY
BUSINESS PRODUCTS 96.83 PROFESSIONAL SERV, CENTURYLINK 989.34 UTILITIES,
CENTURYLINK 235.91 UTILITIES, CITY OF DESMET 133.54 UTILITIES, COLLIER
MICHELLE 51.02 GRAND JURY FEES, COOK'S WASTEPAPER & RECYCLING 63.04
UTILITIES, AVERA DESMET HOSPITAL 12.00 PROFESSIONAL SERV, AVERA DESMET
HOSPITAL 152.00 PROFESSIONAL SERV, DE SMET IND DIST 38-2 20555.23 REFUGE
REV CORRECTION, EAST DAKOTA WATER DEVE DIST 253.18 REFUGE REV CORRECTION,
EQUIPMENT BLADES, INC 22848.80 SUPPLIES/SNOW, FIELDS FISH & GAME, LLC
1040.97 SUPPLIES, GREAT PLAINS ROOFING 24899.00 ROOF FOR SHERIFF'S OFFICE,
LAURA HALL 73.46 GRAND JURY DUTY 121523, HAMLIN IND DIST 28-3 28.06 REVUGE
REV CORRECTION, PATRICIA J. HARTSEL, RPR 89.25 TRANSCRIPT OF GRAND JURY,
RON HILLESTAD 100.00 BIG DITCH- REPAIRS, HILLYARD/SIOUX FALLS 928.73
SUPPLIES, HOLLAND - BEHM RENTALS 840.00 STORAGE RENTAL, I STATE TRUCK
CENTER 72.12 SUPPLIES, INFOTECH SOLUTIONS 2982.49 PROFESSIONAL SERV,
INLAND TRUCK PARTS & SERVICE 415.81 SUPPLIES, INTERLAKES COMMUNITY ACTION
417.17 COMMUNITY SERV DECEMBER, INTERSTATE POWER SYSTEMS, INC 715.86
REPAIR/MAINT, LINDA JENSEN 67.34 GRAND JURY 12/15/2023, KINGBROOK RURAL
WATER 40.80 UTILITIES, KINGSBURY ELECTRIC COOP 560.00 REPAIRS, KINGSBURY
ELECTRIC COOP 649.80 UTILITIES, LAKE COUNTY SHERIFF'S OFFICE 82.50 JAIL
FEES, LAKE PRESTON IND DIST 38-3 9487.13 REFUGE REV CORRECTION, YVETTE
LONG 58.16 GRAND JURY DUTY, M R TIKKA CONSTRUCTION LLC 1701.23
REPAIRS/SUPPLIES, MADISON COMMUNITY HOSPITAL 101.00 PROFESSIONAL SERV, MDS
MANUFACTURING CO INC 1390.00 REPAIRS/MAINT, MARSHAL MIX 70.40 GRAND JURY
DUTY 12/15/23, EASTLINE SUPPLY 79.58 SUPPLIES, EASTLINE SUPPLY 484.83
SUPPLIES, NORTHWESTERN ENERGY 1016.70 UTILITIES, NORTHWESTERN ENERGY
278.49 UTILITIES, O'KEEFE IMPLEMENT 923.94 SUPPLIES, OFFICE PEEPS INC
527.09 SUPPLIES, OLDHAM-RAMONA IND DIST 39-5 3990.55 REFUGE REV
CORRECTION, OTTERTAIL POWER COMPANY 1109.99 UTILITIES, OTTERTAIL POWER
COMPANY 103.86 UTILITIES, PRAIRIE AG PARTNERS 1121.40 SUPPLIES,
PHEASANTLAND INDUSTRIES 551.79 SUPPLIES, MARY PURINTUN 68.36 GRAND JURY
DUTY 12/15/23, SD STATES ATTORNEY ASSOCIATION 820.61 SD STATES ATTY ASSOC
DUES, REDWOOD TOXICOLOGY LABORATORY 434.01 SUPPLIES, RFD NEWS GROUP 450.59
PUBLISHINGS, RUNNING SUPPLY INC. 49.99 SUPPLIES, PETER SCHUKKING 19.18
GRAND JURY 12/15/2023, KEVIN M SCOTTING 400.00 REPAIR, SD DEPT OF REVENUE
168701.39 STATE REMITTANCE, SD DEPT OF TRANSPORTATION 30810.32 STRIPING,
SD FEDERAL PROPERTY AGENCY 38.50 SUPPLIES, SD PROPERTY MANAGEMENT 30000.00
RENTALS, SDACC 1728.00 DUES, SD ASSOC OF COUNTY OFFICIALS 204.00 MP&R FEES

NOV-2023, SD ASSOC OF COUNTY WEED & PEST 75.00 FEES, KAREN SPILDE 72.44 GRAND JURY DUTY 12/15/23, STAMP FULFILLMENT SERVICES 352.50 SUPPLIES, ABBIGALE STEEKE 84.48 TRAVEL & SUBSCRIPTION, STEVE STRANDE 125.00 CORONER, MICHELLE STRANDE 148.00 MATRON DUTY/TRAVEL, AMY TAWZER 30.40 GRAND JURY 12/15/2023, TK ELEVATOR CORP 2128.00 REPAIR, JEANETTE TODD 51.02 GRAND JURY 12/15/2023, TRUSTWORTHY HARDWARE 34.98 REPAIR, TRUSTWORTHY HARDWARE 19.96 SUPPLIES, TWO WAY SOLUTIONS, INC. 1368.47 REPAIRS, USPS 82.00 P O BOX RENTAL, USPS 82.00 SUPPLIES, ABI VANREGENMORTER 51.02 GRAND JURY 12/15/2023, VANDER HAAG'S, INC. 231.89 SUPPLIES, VERIZON 239.42 UTILITIES, DANIEL WILKINSON 51.02 GRAND JURY 12/15/2023, WILKINSON & SCHUMACHER LAW 4618.11 REPAIRS/SUPPLIES/UTILITIES, WILKINSON & SCHUMACHER LAW 2570.00 PRO SER, REPAIRS, SUPPLIES, UT, WW TIRE 507.72 REPAIRS, WW TIRE 14377.02 SUPPLIES, ZELL MANUFACTURING 49.54 SUPPLIES,

SHERIFF

Sheriff Strande met with the Board to discuss the purchase of the 2023 F150 Pickup from Lamb Motor Company that had been discussed at the December 5, 2023, meeting.

Motion by Lee and seconded by Lundquist to move forward with the purchase of the 2023 F150 from Lamb Motor Company for \$44,916.00. Aye- 3, Nay- 1. Motion carried.

Sheriff Strande updated the Board on department matters.

WHITEWOOD TOWNSHIP RAIF

The Board reviewed the application with a bid from Whitewood Township for Rural Access Infrastructure grant funds.

Motion by Lundquist and seconded by Lee to approve the RAIF application from Whitewood Township. All present voting aye. Motion carried.

AUDITOR

Echo Steffensen, Auditor, reviewed the estimated surplus cash estimate for year end with the Board.

BOARD OF ADJUSTMENT

Motion by Walls and seconded by Lundquist to adjourn from regular session and move into Board of Adjustment at 10:30 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 12:04 P.M.

AUDITOR

Steffensen presented the 2024 Bridge Improvement Grant Application to be signed.

Motion by Walls and seconded by Lundquist for Chairman Kazmerzak to sign said 2024 Bridge Improvement Grant Application. All present voting aye. Motion carried.

Steffensen presented a Proof of Loss form from SDPAA for repairs on the small shop.

Motion by Lee and seconded by Spilde for Chairman Kazmerzak to sign the Proof of Loss form. All present voting aye. Motion carried.

AUDITOR

Steffensen requested a tax abatement on record #7207 due to an error.

Motion by Lundquist and seconded by Lee to approve the tax abatement on record #7207. All present voting aye. Motion carried.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, requested to move into executive session for personnel.

Motion by Spilde and seconded by Lee to adjourn from regular session and move into executive session for personnel at 12:21 P.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session at 2:58 P.M.

BOARD OF ADJUSTMENT

Motion by Lee and seconded by Spilde to adjourn from regular session and move into Board of Adjustment. The Board adjourned to regular session until information for the Board of Adjustment could be delivered.

HUMAN RESOURCES

Natalie Remund, Human Resource Consultant, presented her 2024 contract for approval. The only change in the contract was a cost increase of \$1200.00 annually.

Motion by Walls and seconded by Spilde to approve said contract and for Chairman Kazmerzak to sign same. All present voting aye. Motion carried.

Remund discussed the wage study proposal from McGrath Consulting, recommending the Board approve the proposal and move forward with the wage study.

Motion by Lee and seconded by Lundquist to approve the proposal from McGrath Consulting and to move forward with a wage study. All present voting aye. Motion carried.

Remund requested an increase to the starting wage for courthouse deputy positions.

Motion by Lee and seconded by Spilde to increase the starting wage for courthouse deputy positions from \$17.00 per hour to \$17.75 per hour effective January 1, 2024. All present voting aye. Motion carried.

BOARD OF ADJUSTMENT

Motion by Lee and seconded by Lundquist to adjourn from regular session and move into Board of Adjustment at 3:25 P.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 3:38 P.M.

OPEN DISCUSSION

The Board discussed a proposed end-of-year bonus for employees.

Motion by Lee and seconded by Walls to approve a end-of-year appreciation bonus of \$750.00 across the board for all county employees and to include said bonus in the last payroll of the year. Aye- 3. Nay- 1. Motion carried.

EXECUTIVE SESSION

Chairman Kazmerzak requested to move into executive session for personnel.

Motion by Walls and seconded by Lundquist to adjourn from regular session and move into executive session for personnel at 3:50 P.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 4:14 P.M.

The Board adjourned to Thursday, December 28, 2023, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.