

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 22, 2020

The Kingsbury County Board of County Commissioners met Tuesday, December 22, 2020 at 8:30 A.M. in the Courtroom in the County Courthouse with Commissioner Steve Spilde attending via Zoom. Commissioners Roger Walls, Delmer Wolkow, Shelley Nelson, District II Commissioner Elect - Doug Kazmerzak and Joe Jensen present. Chairman Walls presided. Also attending via Zoom - Tammy Anderson - Director of Equalization, and Donna Palmlund with the Kingsbury Journal.

This meeting was recorded and available in the Auditor's office for listening.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, stated the following items needed to be added to the agenda: Treasurer - Executive Session for Personnel, and an AAA Affidavit.

Wolkow moved and Jensen seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, motion carried.

MINUTES

Jensen moved and Nelson seconded to approve the minutes of December 8, 2020. All present voting aye - 5, nay - 0, motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. Nelson welcomed Kazmerzak and wished him well in his position.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

HIGHWAY SUPERINTENDANT

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson stated the graveling had been completed between the lakes in Lake Preston and the road closure signs had been pulled. The rip rap had also been completed on the grade at Lake Preston and started on the Whitewood grade.

Sorenson also stated a culvert on CR 5 would also need to be replaced.

Sorenson presented applications for grant funds on three bridges with an 80% - 20% match to the county.

Nelson moved and Wolkow seconded for the grant applications to be signed and submitted for consideration. All present voting aye - 5, nay - 0, motion carried.

Sorenson discussed the upcoming bids for the pups to be updated for the highway equipment.

Ty Eschenbaum joined the meeting via zoom.

Chris Brozik, with Civil Design, presented information to the Board pertaining to bridges in the County and the inspection process.

Eschenbaum and the Board discussed the progression of the road study for the Vander Dussen Dairy. It was the consensus of the Board to discuss the matter with State's Attorney Gass and get back to Eschenbaum.

APPROVE CLAIMS

Wolkow moved and Nelson seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0. Motion carried.

MISCELLANEOUS

AVERA MCKENNAN HOSPITAL 714.00 BMI, BADGER OIL COMPANY 1411.30
SUPPLIES/UTILITIES, JENNIFER BARNARD 88.20 TRAVEL REIMBURSEMENT, PMB 0112
6.25 PROFESSIONAL SERVICES, BUTLER MACHINERY COMPANY 20753.69 SUPPLIES,
CENTURY BUSINESS PRODUCTS 31.02 COPIER MAINTENANCE CONTRACT, CENTURYLINK
236.74 UTILITIES, CENTURYLINK 1224.06 UTILITIES, SMITH'S LUMBER 107.08
REPAIRS/MAINTENANCE, DVL FIRE AND SAFETY 258.75 PROFESSIONAL SERVICES,
EQUIPMENT BLADES INC 4176.00 SUPPLIES/ SNOW, INFOTECH SOLUTIONS 2301.99
PROFESSIONAL SERVICEWS, INTERLAKES COMMUNITY ACTION 382.67 12/2020
COMMUNITY SERVICE WORK, JEBRO, INCORPORATED 14556.39 SEALING, JOHNSON &
GRAVEL 1233.96 REPAIRS/MAINTENANCE, KINGSBURY ELECTRIC COOP 589.40
UTILITIES, KINGSBURY JOURNAL 10.63 PUBLICATIONS, LEWIS & CLARK BEHAVIORAL
368.00 BMI, LYLE SIGNS, INC. 238.88 SIGNS, MAYNARD'S FOOD CENTER 35.97
SUPPLIES, MIDSTATE UTILITY TRAILER SALES 114.96 SUPPLIES, MINNEHAHA COUNTY

AUDITOR 138.00 BMI, EASTLINE SUPPLY 138.67 SUPPLIES, EASTLINE SUPPLY 38.32 REPAIRS/MAINTENANCE, BYRON NOGELMEIER 412.00 11/2020 CAM, NORTHWESTERN 314.55 UTILITIES, O'KEEFE IMPLEMENT 155.79 SUPPLIES, O'KEEFE IMPLEMENT 75.00 REPAIRS/MAINTENANCE, OFFICE PEEPS INC 687.83 FURNITURE/EQUIPMENT, OFFICE PEEPS INC 1455.78 SUPPLIES, OTTERTAIL POWER COMPANY 142.18 UTILITIES, OTTERTAIL POWER COMPANY 1349.20 UTILITIES, PALMLUND AUTOMOTIVE 250.00 PROFESSIONAL SERVICES, PRAIRIE AG PARTNERS 345.10 UTILITIES, PRAIRIE AG PARTNERS 434.39 REPAIRS/MAINTENANCE, QUILL 671.57 SUPPLIES, RFD NEWS GROUP 553.85 PUBLICATIONS, RICH'S GAS & SERVICE 64.00 SUPPLIES, SD DEPT OF REVENUE 115701.26 11/2020 STATE REMITTANCE, SD DEPT OF TRANSPORTATION 863.90 BRIDGE INSPECTIONS, SDACO 182.00 11/2020 MP & R REMITTANCE, SDN COMMUNICATIONS 916.00 PROFESSIONAL SERVICES, SPENCER QUARRIES/ 42207.56 SUPPLIES/PATCHING, STAN HOUSTON EQUIPMENT COMPANY 74.95 SUPPLIES, WEST PAYMENT CENTER 150.04 LAW BOOKS, TRUENORTH STEEL 559.50 CULVERTS, US POSTAL SERVICE 64.00 BOX RENT, VISA 1.94 SUPPLIES, VISA 872.02 EQUIPMENT, ROGER WALLS 384.72 TRAVEL REIMBURSEMENT, DELMER WOLKOW 20.58 TRAVEL REIMBURSEMENT, WILKINSON & SCHUMACHER LAW 375.25 CAA, WILKINSON & SCHUMACHER LAW 3300.00 VETERANS SERVICE OFFICE EXP, YANKTON COUNTY SHERIFF OFFICE 50.00 BMI, YANKTON COUNTY 225.60 BMI,

STATE'S ATTORNEY

Gregg Gass, State's Attorney, requested the Board move into Executive Session for pending litigation and suggested Gary Schumacher, future State's Attorney, and Kazmerzak be invited to attend.

Wolkow moved and Spilde seconded to adjourn from regular session and move into Executive Session for pending litigation, and invited Schumacher and Kazmerzak to attend at 9:57 A.M. All present voting aye - 5, nay - 0. Motion carried.

Nelson moved and Jensen seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 10:29 A.M.

Jensen moved and Wolkow seconded to hire Richardson Law Firm, Richardson, Wylly, Wise, Sauck & Hieb, LLP., for the purposes of defending the County in a Writ of Certiorari in the Vander Dussen Dairy.

BOARD OF ADJUSTMENT

Jensen moved and Spilde seconded to adjourn from regular session and move into Board of Adjustment approve the minutes of December 8, 2020 and to correct an error in the November 17, 2020 minutes at 10:42 A.M. All present voting aye - 5, nay - 0. Motion carried.

Chairman Walls declared the Board out at 10:50 A.M.

AUDITOR

Barnard presented a billing from Spring Lake Township for the replacement of two culverts in the Big Ditch #4 for \$22,056.91.

It was the consensus of the Board the Spring Lake Township had been requested to advise the Commission on projects needed and those were to be approved by the Commission prior to any work or expenses.

The Board requested a meeting be scheduled with Spring Lake Township in January 2021.

Barnard presented a Lake County Inmate Housing Contract to the Board on behalf of the Sheriff's office. The rates listed are for \$75.00 per day of housing and \$35.00 per day for inmates on work or school release.

Nelson moved and Jensen seconded to accept the Lake County Inmate Housing Contract and for the Chairman to sign the same. All present voting aye - 5, nay - 0. Motion carried.

Barnard requested an Auto Supplement to the Sheriff's Budget for grant funds that had been received in the amount of \$13,999.95. This grant was for the purchase of new portable computers.

Jensen moved and Spilde seconded to approve the Auto Supplement to the Sheriff budget. All present voting aye - 5, nay - 0. Motion carried.

Barnard requested the Board approve the 2021 Salary for the County employees due to the change in the pay periods and the first pay period in 2021 starting prior to the first Commission meeting in 2021.

Nelson moved and Wolkow seconded to increase Kingsbury County employee's salaries by 2.5% on 2021 salaries, with an additional \$1,500.00 to the Treasurer, Register of Deeds and Director of Equalization and \$4,000.00 to the Auditor. All present voting aye - 5, nay - 0. Motion carried.

2021 Pay Scale including varying longevity based on years of service:
Commissioners-\$11,591.84, Chairman-\$14,917.50; Zoning Officer-\$17,224.78;
Auditor-\$47,120.18; Treasurer-\$54,272.56; Register of Deeds-\$54,272.56;
Director of Equalization-\$53,440.56; Sheriff-\$57,050.94; Highway
Superintendent-\$69,386.94; State's Attorney-\$51,286.21; Deputy Auditor-
\$36,745.98; Deputy Treasurer (1)-\$33,262.75, Deputy Treasurer (2)-
\$31,789.57; Deputy Register of Deeds-\$36,338.85; Deputy Director of
Equalization-\$36,361.47; Sheriff Secretary/Dispatcher-\$39,689.38; Highway
Secretary-\$32,661.15; 4-H Assistant (1)-\$27,267.03; 4-H Assistant (2)-
\$4,800; Emergency Management-\$36,206.33; 911 Coordinator-\$4,691.45;
Veteran's Service Officer-\$18,099.58; Custodian-\$58,010.02; 4-H
Groundskeeper-\$4,483.68; Deputy Sheriff-\$50,288.32; Deputy Sheriff-

\$43,577.29; Deputy Sheriff-\$40,797.68; Deputy Sheriff-\$38,424.46; Deputy State's Attorney-\$14,546.41; Secretary for State's Attorney-\$23,539.35; Weed Supervisor-\$5,980.88; Labor Grade 1 - \$19.96 per hour, Labor Grade 2 - \$20.54 per hour; Labor Grade 3 - \$20.56 per hour; Labor Grade 4 - \$20.61 per hour; Labor Grade 5 - \$21.17 per hour.

Barnard updated the Board on funds submitted to and received from the Covid Cares Act and indicated there were still claims to file, including December payroll.

Barnard informed the Board an Affidavit from AAA had been received with the option to take legal action on a debt not being paid. It was the consensus of the Board to request payment be made to avoid legal action.

OPEN DISCUSSION

The Board discussed options for medical coverage and stipends. It was the consensus of the Board for a meeting to be requested with the insurance agent for the county, Brad Antonson.

The Board discussed a possible bonus for the county employees for working through the Coronavirus Pandemic.

Wolkow moved and Jensen seconded for up to a \$1,500.00 bonus be paid based on hours worked and subject to taxes and retirement. All present voting aye - 5, nay - 0. Motion carried

It was requested that Barnard present numbers on the proposed bonus at the next meeting.

Barnard presented the new tablets to the Board and reviewed various functions. It was requested that Barnard create an address book of important email contacts in the county.

TREASURER

Elaine Blachford, Treasurer, discussed a concern that had been expressed in regard to the door monitors. It was the consensus of the Board for the monitors to provide additional instruction for exiting the building and the use of hand sanitizer, in addition to properly wearing their masks and face shields.

Blachford informed the Board Certificates had been taken on December 21, 2020 for delinquent taxes. Blachford also stated procedures had been started to take Tax Deed on Record # 73. It was the consensus of the Board to proceed with the motions to take the property.

Blachford requested to move into Executive Session for personnel.

Wolkow moved and Nelson seconded to adjourn from regular session and move into Executive Session for personnel at 12:46 P.M. All present voting aye - 5, nay - 0. Motion carried.

Spilde moved and Wolkow seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 2:58 P.M.

The Board adjourned to Tuesday, December 29, 2020 at 9:00 A.M.

SIGNED _____
Roger Walls, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.