

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 28, 2021

The Kingsbury County Board of County Commissioners met Tuesday, December 28, 2021, at 9:00 A.M. in the Courtroom of the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, Doug Kazmerzak and Corey Lundquist present.

Attending via Zoom were Tammy Anderson - Director of Equalization, Michelle Longville - Treasurer, Sheriff Strande, and Mike Siefker - Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Echo Steffensen, Auditor, stated that Gary Schumacher needed to be added at 10:00 AM to discuss appointment of Veterans Services Officer and Michelle Longville needed to be added at 10:15 AM to discuss the purchase of a computer.

Lee moved and Spilde seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

VETERANS SERVICE OFFICER

Gary Schumacher, Veterans Service Officer met with the Board to request to be reappointed as Veterans Service Officer for the 2022-2026 term. Schumacher reviewed his certifications and qualifications with the Board.

Spilde moved and Lee seconded to appoint Gary Schumacher as Veterans Service Officer for 2022-2026. All present voting aye - 5, nay - 0, abstain 0. Motion carried.

TREASURER

Michelle Longville met with the Board to discuss the purchase of a new computer for her office. After some discussion it was the consensus of the Board to have Longville contact other offices within the County to see what their needs were and to check on discounts if the county ordered more than one computer at a time.

LEGISLATIVE AUDIT

Maria Schwader, Legislative Audit, met with the Board to discuss findings of the 2019-2020 audit completed last month. Schwader informed the Board the audit went well, and the Courthouse employees were very cooperative. She provided a list of items that were looked at and some immaterial violations that will need to be addressed.

Lee moved and Spilde seconded to have Roger Walls as Chairman sign the letter of acknowledgement for the audit. All present voting aye - 5, nay - 0, abstain -0. Motion carried.

END OF YEAR

Steffensen provided the Board with documentation showing the status of County Finances.

Steffensen requested an Auto Supplement in the amount of \$1,735.16 to the MP & R Fund budget for expenses paid in 2021

Lundquist moved and Kazmerzak seconded to approve the Auto Supplement transfer to the MP & R Fund budget. All present voting aye - 5, nay - 0, abstain -0. Motion carried.

Steffensen requested an Auto Supplement in the amount of \$290.85 to Dare for expenses paid in 2021

Kazmerzak moved and Spilde seconded to approve the Auto Supplement transfer to Dare. All present voting aye - 5, nay - 0, abstain 0. Motion carried.

Steffensen read the following resolution for Contingency Transfers:

RESOLUTION 2021-39

WHEREAS, Kingsbury County, South Dakota, has established a contingency fund for which emergency appropriations may be made by Resolution; and

WHEREAS, Kingsbury County, South Dakota, has incurred obligations in finance of certain funds; and

WHEREAS, at the time of the adoption of the Annual Budget, insufficient funds were appropriated to the following functions: Elections, Vet Services Officer, Information Technology, Coroner, Care of Poor, Community Service Worker, and Mentally Handicapped and

NOW, THEREFORE, BE IT RESOLVED that \$12,350.00 be transferred from the Contingency Fund to the following funds:

\$ 500.00 to Elections	101-120-429
100.00 to Vet Services Officer	101-165-414
6,250.00 to Information Tech	101-171-422
2400.00 to Coroner	101-213-429
2600.00 to Care of the Poor	101-411-429
300.00 to Comm Service Worker	101-413-428
150.00 to Mentally Handicapped	101-441-429

Spilde moved and Lee seconded to pass and approve Resolution 2021-39 and for the contingency transfers to be made. All present voting via roll call: Walls - aye, Spilde - aye, Lee - aye, Lundquist - aye, Kazmerzak - aye. Motion carried.

Steffensen provided Surplus Cash information to the Board for review.

GENERAL DISCUSSION

Lonny Palmlund, Maintenance, and the Board discussed the upcoming tuckpointing and electrical upgrades.

APPROVE CLAIMS

Lee moved and Spilde seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain 0. Motion carried.

SD DEPT OF LEGISLATIVE AUDIT 16875.00 2020 FISCAL YR AUDIT, BROOKINGS
DOMESTIC ABUSE 861.96 ANNUAL DISBURSEMENT, KINGSBURY CONSERVATION DIST
221.20 MEETINGS & TRAV, KINGSBURY COUNTY TREASURER 40.00 ADV TAX, COREY
LUNDQUIST 347.76 TRAVEL, VISA 1360.25 SUPPLIES, ROGER WALLS 756.00 TRAVEL

The Board adjourned to Tuesday, January 4, 2022 at 8:30 A.M.

SIGNED

Roger Walls, Chairman

ATTEST

Echo Steffensen, County Auditor

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