

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 28, 2023

The Kingsbury County Board of County Commissioners met Thursday, December 28, 2023, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Steve Spilde, Kyle Lee, Roger Walls, Corey Lundquist, and Doug Kazmerzak present. Chairman Kazmerzak presided.

Also attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, and Tammy Anderson - Director of Equalization.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Chairman Kazmerzak asked if there were any additions or changes to the agenda. There was none.

Motion by Lee and seconded by Walls to approve the agenda. All present voting aye. Motion carried.

MINUTES

Motion by Spilde and seconded by Walls to approve the minutes of December 19, 2023. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Lundquist and seconded by Lee that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

KINGSBURY COUNTY TREASURER 26.70 FEES, LAMB MOTOR COMPANY 44916.00
EQUIPMENT, OFFICE PEEPS INC 4500.00 EQUIPMENT

EXECUTIVE SESSION

Chairman Kazmerzak requested to move into executive session for personnel.

Motion by Lundquist and seconded by Lee to adjourn from regular session and move into executive session for personnel at 8:45 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session at 9:01 A.M.

STATES ATTORNEY

Gary Schumacher, States Attorney, met with the Board to request the pay out of the Deputy States Attorney salary as budgeted to himself because no Deputy States Attorney had been hired and he was performing those duties.

After much negotiations Chairman Kazmerzak asked for a motion to pay the negotiated amount of \$10,800.00.

Motion by Walls and seconded by Spilde to pay \$10,800.00 to Gary Schumacher, States Attorney, for the Deputy States Attorney as contract services. All present voting aye. Motion carried.

HIGHWAY

Dave Sorenson, Highway Superintendent, joined the meeting.

Sorenson requested to move into executive session for personnel.

Motion by Lundquist and seconded by Lee to adjourn from regular session and move into executive session for personnel at 9:57 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session at 10:07 A.M.

Sorenson stated a highway employee had completed his 6-month probation and requested the approval of a .50/hr. pay increase for said employee.

Motion by Walls and seconded by Lundquist to approve a .50/hr. pay increase for the highway employee that had completed his 6-month probation period. All present voting aye. Motion carried.

AUDITOR

Echo Steffensen provided the Board with the status of county finances and department budgets.

Steffensen read the following resolution for Contingency Transfers:

RESOLUTION 2023-19

WHEREAS, Kingsbury County, South Dakota, has established a contingency fund for which emergency appropriations may be made by Resolution; and

WHEREAS, Kingsbury County, South Dakota, has incurred obligations in finance of certain funds; and

WHEREAS, at the time of the adoption of the Annual Budget, insufficient funds were appropriated to the following functions: Elections, Auditor, Director of Equalization, Register of Deeds, Vet Services Officer, Information Tech Services, Extension, Zoning, Urban & Rural Development, and Domestic Abuse.

NOW, THEREFORE, BE IT RESOLVED that \$53,984.50 be transferred from the Contingency Fund to the following funds:

\$995.00 to Elections	101-120-429
\$14,500.00 to Auditor	101-141-411
\$2,300.00 to Director of Equalization	101-162-411
\$16,550.00 to Register of Deeds	101-163-415
\$1,300.00 to Vet Services Officer	101-165-411
\$7,800.00 to Information Tech Services	101-171-422
\$1,300.00 to Extension	101-611-411
\$7,900.00 to Zoning	101-711-411
\$910.00 to Urban & Rural Development	101-712-429
\$429.50 to Domestic Abuse	229-434-429

Motion by Lee and seconded by Spilde to pass and approve Resolution 2023-19 and for the Auditor to make said contingency transfers. All present voting via roll call: Walls - aye, Spilde - aye, Lee - aye, Lundquist - aye, Kazmerzak - aye. Motion carried.

Steffensen presented the end of year Surplus Cash report for the Board to review.

The Board discussed options for assigning surplus cash for general fund and highway Capital Outlay Accumulations

Motion by Walls and seconded by Lundquist to assign \$250,000.00 to General Fund Capital Outlay Accumulations and authorize the Auditor to transfer said funds. All present voting aye. Motion carried.

Motion by Lee and seconded by Spilde to transfer \$250,000.00 to the Road and Bridge Fund, assign the funds to Capital Outlay Accumulations and authorize the Auditor to make said transfer. Aye-4, Nay-1. Motion carried.

OPEN DISCUSSION

Roger Walls proposed a 10% increase in salaries for elected officials and department heads.

The Board requested the Auditor to put numbers together for them to review at the January 4, 2024, meeting.

The Board adjourned to Thursday, January 4, 2024, at 8:30 A.M.

SIGNED

Doug Kazmerzak, Chairman

ATTEST

Echo Steffensen, County Auditor

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