

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 29, 2020

The Kingsbury County Board of County Commissioners met Tuesday, December 29, 2020 at 9:00 A.M. in the Courtroom in the County Courthouse with Commissioners Shelley Nelson and Steve Spilde attending via Zoom. Commissioners Roger Walls, Delmer Wolkow, District II Commissioner Elect - Doug Kazmerzak and Joe Jensen present. Chairman Walls presided. Also attending via Zoom - Ed Goss, Tammy Anderson - Director of Equalization, and Donna Palmlund with the Kingsbury Journal.

This meeting was recorded and available in the Auditor's office for listening.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, stated there were no minutes to approve and Elaine Blachford, Treasurer, would like to meet regarding an Electronic Property Tax File Fee.

Jensen moved and Wolkow seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Wolkow moved and Spilde seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0. Motion carried.

MISCELLANEOUS

AMERICAN SECURITY CABINETS, LL 2029.00 SUPPLIES, BUTLER MACHINERY COMPANY 673.39 SUPPLIES, JOE JENSEN 113.40 TRAVEL REIMBURSEMENT, KINETIC LEASING

42147.47 REPAIRS/MAINTENANCE, KINGSBURY COUNTY TREASURER 2337.03 ADVANCE TAX, MOBILE ELECTRONIC SERVICE 168.00 REPAIRS/MAINTENANCE, SHELLEY NELSON 53.76 TRAVEL REIMBURSEMENT, QUILL 191.95 SUPPLIES, TRAV'S OUTFITTER 872.70 CLOTHING, USPS (POSTAGE-BY-PHONE) 3000.00 POSTAGE, USPS (POSTAGE-BY-PHONE) 1000.00 POSTAGE,

OPEN DISCUSSION

The Board reviewed the information provided by Barnard regarding the previously approved bonus for employees.

Wolkow moved and Nelson seconded to add the office of Zoning Officer to be paid at a rate of 50%. All present voting aye - 4, nay - 0, abstain - 1. Motion carried.

END OF YEAR

Barnard provided the Board with documentation showing the status of County Finances.

Barnard requested Auto Supplements in the amount of \$3,399.95 to the Commissioner Budget received from the CARES ACT and \$16,685.00 to the Emergency Management Budget received from a Homeland Security Grant.

Nelson moved and Spilde seconded to approve the Auto Supplement transfers to the Commissioner and Emergency Management budgets. All present voting aye - 5, nay - 0. Motion carried.

Barnard read the following resolution for Contingency Transfers:

RESOLUTION 2020-31

WHEREAS, Kingsbury County, South Dakota, has established a contingency fund for which emergency appropriations may be made by Resolution; and

WHEREAS, Kingsbury County, South Dakota, has incurred obligations in finance of certain funds; and

WHEREAS, at the time of the adoption of the Annual Budget, insufficient funds were appropriated to the following functions: Commission, Abuse & Neglected Child, Information Technology, and Mentally Handicapped; and

NOW, THEREFOR, BE IT RESOLVED that \$12,150.00 be transferred from the Contingency Fund to the following funds:

\$ 5,750.00 to Commissioners 101-111-429
1,400.00 to Abused & Neglected Child 101-154-422

4,900.00 to Information Tech	101-171-422
100.00 to Mentally Handicapped	101-441-429

Spilde moved and Jensen seconded to pass and approve Resolution 2020-31 and for the contingency transfers to be made. All present voting via roll call: Nelson - aye, Spilde - aye, Walls - aye, Wolkow - aye, Jensen - aye. Motion carried.

Barnard informed the Board the remaining budget funds of \$316,010.00 would need to be transferred to the Highway Fund to allow for assigned funds and expenses to have cash availability.

Spilde moved and Nelson seconded to approve the transfer of \$316,010.00 from the 101 General Fund to the 201 Highway Fund. All present voting aye - 5, nay - 0. Motion carried.

Barnard provided Surplus Cash information to the Board for review.

TREASURER

Elaine Blachford, Treasurer, met with the Board to request approval of an Electronic Transfer of Tax File fee in the amount of \$250.00 annually. This is currently being provided at no cost from multiple entities, multiple times per year. Blachford provided information that several other counties have started charging this fee.

Jensen moved and Wolkow seconded to approve a new Electronic Transfer of Tax File fee in the amount of \$250.00 per request. All present voting aye - 5, nay - 0. Motion carried.

Blachford and Barnard discussed a letter from Cliff Rice Properties requesting a Quit Claim of the property back to Kingsbury County.

Anderson informed the Board most of the land in question is and has been under water.

Jensen moved and Spilde seconded to start the Quit Claim Deed process. All present voting aye - 5, nay - 0. Motion carried.

EXECUTIVE SESSION

The Board moves into Executive Session for personnel.

Jensen moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 10:59 A.M. All present voting aye - 5, nay - 0. Motion carried.

Nelson moved and Jensen seconded to adjourn from Executive Session.
Chairman Walls declared the Board out at 11:30 A.M.

The Board adjourned to Tuesday, January 5, 2021 at 8:30 A.M.

SIGNED _____
Roger Walls, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.