

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 31, 2019

The Kingsbury County Board of County Commissioners met on Tuesday, December 31, 2019, at 9:00 A.M. in the Commissioners Room in the County Courthouse with Commissioners Joe Jensen, Delmer Wolkow, Roger Walls, Steve Spilde and Shelley Nelson present. State's Attorney Gregg Gass was also in attendance. Chairman Nelson presided.

This meeting was recorded and available to listen to in the Auditor's office.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

AGENDA

Jennifer Barnard, Auditor, stated a jail contract for Lake County would need to be added to the agenda.

Wolkow moved and Walls seconded to approve the agenda as amended. All present voting aye, motion carried.

PUBLIC COMMENT

Chairman Nelson asked for public comment. There was none.

MINUTES

Jensen moved and Spilde seconded to approve the minutes of December 17, 2019. All present voting aye, motion carried.

AUDITOR

Barnard asked if payroll changes for 2020 had been finalized with the union members.

Wolkow moved and Jensen seconded to change the payroll method from once a month with a mid-month deduction to every other week. All present voting aye, motion carried.

Spilde moved and Walls seconded to make the necessary changes to the policy manual to reflect the changes to the payroll method. All present voting aye, motion carried.

APPROVE CLAIMS

Walls moved and Wolkow seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye, motion carried.

MISCELLANEOUS

AT&T 88.48 UTILITIES, BADGER OIL COMPANY 4254.55 SUPPLIES/FUEL, BARRETT'S FLOORING 1435.94 CARPET- DOE, RONALD BLACHFORD 168.79 REPAIRS/MAINTENANCE/SUPPLIES, CUSTOM CAGE 875.00 REPAIRS/MAINTENANCE, DAKOTA FLUID POWER 1080.59 REPAIRS/MAINTENANCE, DE SMET WELDING 1496.19 REPAIRS/MAINTENANCE, JOHN DELZER 2,447.60 CAA FEES, ELO CPAs & ADVISORS 1925.00 PROFESSIONAL SERVICES, GALLS, LLC- DBA NEVE'S UNIFORM 396.44 UNIFORMS, GREGG GASS 787.50 LAKE THOMPSON WATER BOARD, CITY OF HURON 3659.36 10/19 911 SURCHARGE, INTERSTATE POWER SYSTEMS 609.00 REPAIRS/MAINTENANCE, INTERSTATE POWER SYSTEMS 2589.71 REPAIRS/MAINTENANCE, KINGSBURY COUNTY TREASURER 2363.46 ADV TAX, KINGSBURY ELECTRIC COOP 724.00 HOOK UP DOOR OPENERS, LEWIS DRUG STORES 16.59 PRISONER CARE, LYLE SIGNS, INC. 135.00 SIGNS, MCLEODS PRINTING & OFFICE SUPP 361.41 SUPPLIES, MIDWEST GLASS, LLC 7645.00 HANDICAP DOOR OPERATORS, MINER CO HIGHWAY DEPT 24012.33 SUPPLIES/ SEALING, MOCIC 100.00 MEMBERSHIP FEES, NAPA AUTO PARTS 147.24 SUPPLIES, SHELLEY NELSON 26.88 TRAVEL REIMBURSEMENT, OFFICE PEEPS INC 341.94 SUPPLIES, OUTLAW GRAPHICS 32.50 REPAIRS/MAINTENANCE, PALMLUND AUTOMOTIVE 375.00 PROFESSIONAL SERVICES, PRAIRIE STATES TRUCKING INC 8911.24 SUPPLIES, PURINTUN ABSTRACT & TITLE LLC 65.00 PROFESSIONAL SERVICES, RICH'S GAS & SERVICE 25.00 SUPPLIES, KEVIN M. SCOTTING 432.87 PRISONER TRANSPORT, STATE OF SD TREASURER 59.57 OVERPAYMENT OF CAA FUNDS, STEVE STRANDE 367.44 CLOTHING/REPAIRS REIMBURSEMENT, TRAV'S OUTFITTER 58.99 UNIFORM, TRUENORTH STEEL 10845.94 SNOW, VERIZON WIRELESS 223.05 UTILITIES, DE SMET VETERINARY SERVICE 42.80 DOG SUPPLIES, VISA 30.78 WEB PAGE, VISA 156.67 SUPPLIES, ROGER WALLS 304.50 TRAVEL REIMBURSEMENT, WOODS HEATING & COOLING LLC 66.33 REPAIR/MAINTENANCE, WILKINSON & SCHUMACHER LAW 1481.75 SUPPLIES/UTILITIES, YANKTON COUNTY 91.50 BMI,

FIRST DISTRICT - TODD KAYS

Todd Kays met with the Board to discuss several topics. Cindy Bau, Emergency Management/911 Coordinator joined the meeting.

States Attorney Gass suggested the Board move into Executive Session for possible litigation.

Spilde moved and Jensen seconded to adjourn from regular session and move into Executive Session for possible litigation at 9:21 A.M. All present voting aye, motion carried.

Jensen moved and Spilde seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 10:11 A.M.

Kays presented the annual report information for First District and discussed various projects that are in progress for Kingsbury County to include completed projects that were or were not funded by grants.

Kays discussed the process for Hazard Mitigation Grant Program (HGMP). The county would need to sponsor the applications for individuals and townships and a request for sponsorship would need to be received from the individual or entity. The application process is very long and there is no guarantee of approval.

Spilde moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel at 10:34 A.M. All present voting aye, motion carried.

Jensen moved and Spilde seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 12:00 P.M.

Board adjourned for lunch from 12:00 P.M. until 1:00 P.M.

END OF YEAR

Barnard presented information to the Board regarding the budgets that were over for 2019. The Board reviewed the information and reasons for the overages.

Barnard Read the following Resolution:

RESOLUTION 2019-19

WHEREAS, Kingsbury County, South Dakota, has established a contingency fund for which emergency appropriations may be made by Resolution; and

WHEREAS, Kingsbury County, South Dakota, has incurred obligations in finance of certain funds; and

WHEREAS, at the time of the adoption of the Annual Budget, insufficient funds were appropriated to the following functions: Commission, State's Attorney, Veterans Service Officer, Information Technology, Care of Poor, Mental Health Center, and Mental Health Board; and

NOW, THEREFOR, BE IT RESOLVED that \$36,900.00 be transferred from the Contingency Fund to the following funds:

\$ 8,900.00 to Commissioners	101-111-429
11,350.00 to States Attorney	101-151-422
50.00 to Veterans Service Officer	101-165-426
5,800.00 to Information Tech	101-171-422
1,750.00 to Care of Poor	101-411-429
3,300.00 to Mental Health Center	101-444-429
5,750.00 to Mental Health Board	101-445-429

Spilde moved and Jensen seconded to pass and approve the resolution and for the contingency transfers to be made. All present voting via roll call: Jensen - aye, Walls - aye, Nelson - aye, Wolkow - aye, Spilde - aye. Motion carried.

TRANSFER AND ASSIGNMENT OF FUNDS

Jensen moved and Wolkow seconded to transfer \$200,000.00 from the General Fund to the Highway Road & Bridge Fund, assign \$200,000.00 to the Courthouse Repair Fund and to assign \$200,000.00 to the Capital Outlay Accumulation in the Highway Fund. All present voting aye, motion carried.

LAW CONTRACT

Barnard presented an inmate housing contract for Lake County. The fees would be \$75.00 per day for housing, \$35.00 per day for house on work release and \$30.00 per hour for transporting an inmate.

Spilde moved and Walls seconded to agree to the contract with Lake County. All present voting aye, motion carried.

HIGHWAY SUPERINTENDENT

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Spilde moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel at 2:03 P.M. All present voting aye, motion carried.

Wolkow moved and Jensen seconded to return to regular session.
Chairman Nelson declared the Board out of Executive Session at 3:32
P.M.

The Board adjourned to Tuesday, January 7, 2020 at 8:30 A.M.

SIGNED _____
Shelley Nelson, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.