

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
January 21, 2025

The Kingsbury County Board of County Commissioners met Tuesday, January 21, 2025, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Roger Walls, Corey Lundquist, Steve Spilde and Troy Nelson present. Chairman Lee presided.

Attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Sheriff Strande and R. Combs.

Chairman Lee called the meeting to order.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda. Steffensen stated the executive session for personnel could be removed.

Motion by Lundquist and seconded by Spilde to approve the agenda as amended. All present voting aye. Motion carried.

MINUTES

Chairman Lee asked if there were any changes to the minutes from January 7, 2025. None were noted.

Motion by Spilde and seconded by Lundquist to approve the minutes of January 7, 2025. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment. There was none

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Lundquist and seconded by Walls that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

1ST DIST ASSC OF LOCAL GOVT. 19378.56 PROFESSIONAL SERVICES, BELL BANK EQUIPMENT FINANCE 67723.94 EQUIPMENT LEASE PMT -HWY, CENTURY BUSINESS PRODUCTS 90.81 COPIER CONTRACT, CENTURYLINK 240.39 PHONE UTILITY, CENTURYLINK 1010.87 PHONE UTILITY, COMFORT SUITES UNIVERSITY 385.00 TRAVEL, COOK'S WASTEPAPER & RECYCLING 64.75 WASTE UTILITY, COOK'S WASTEPAPER & RECYCLING 509.50 WASTE UTILITY, CITY OF HURON 6162.59 PRO SERVICES, INFOTECH SOLUTIONS 3163.49 PRO SERVICES, JIM HARVEY 19.59 CLEANING SUPPLIES, KINGSBURY ELECTRIC COOP 889.20 ELEC UTILITY, MULTI BUSINESS SOLUTIONS, INC 2915.00 PRO SERVICES, NORTHWESTERN ENERGY 876.70 GAS UTILITY, NORTHWESTERN ENERGY 1429.18 GAS UTILITY, OTTERTAIL POWER COMPANY 275.99 ELEC UTILITY, OTTERTAIL POWER COMPANY 1554.30 UTILITIES - ELECTRIC, QUILL 229.80 SUPPLIES, SD DEPT OF REVENUE 102174.65 STATE REMITTANCE, SDN COMMUNICATIONS 917.00 PRO SERVICES, HURON REGIONAL MEDICAL CENTER 2297.71 PRISONER CARE, WISE IMAGING INC 164.12 PRISONER CARE

OPEN DISCUSSION

Chairman Lee and Commissioner Walls attended the Summit Carbon Solutions informational meeting on January 16, 2025. Walls also attended the meeting in Mitchell on January 15, 2025.

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson provided the Board with information from SD Department of Transportation State Planning & Research Program for Local Governments for their review.

Sorenson presented the 2025 Bridge Reinspection Program Resolution for approval and the Chairman to sign. Sorenson recommended the County Stay with Civil Design.

Motion by Spilde and seconded by Lundquist to approve the Bridge Reinspection Program Resolution, continue with Civil Design for bridge inspections and for Chairman Lee to sign the same. All present voting aye. Motion carried.

Sorenson presented a Joint Powers Maintenance, Encroachment and Financial agreement between the County and the SD Department of Transportation for

an estimated cost of \$5,896.54 to the County for the design of the guardrail project along the north side of 218th street.

Motion by Lundquist and seconded by Nelson to approve the agreement with the Department of Transportation and for the Chairman to sign the same. All present voting aye. Motion carried.

Sorenson requested approval for one of the highway employees to use 80 hours of sick leave from the sick leave bank.

Motion by Lundquist and seconded by Nelson to approve the request from the sick leave bank. All present voting aye. Motion carried.

STATES ATTORNEY

Gary Schumacher, States Attorney, and Todd Wilkinson, Wilkinson & Schumacher Law, joined the meeting.

Schumacher informed the Board that he had been appointed to a Magistrate Judge position and would be resigning from his position as States Attorney and Veteran Services Officer.

Schumacher recommended the Board appoint John Delzer, Deputy States Attorney, to the States Attorney position and requested Wilkinson to address the Board concerning the Deputy States Attorney position.

Wilkinson proposed to the Board that he would handle the civil side to still provide the County residents with a local office to contact and that John Delzer would handle the criminal side if the Board decided to appoint him.

No action was taken. Further discussion would be held at the Special meeting scheduled for January 27, 2025.

The Board determined the County would need to advertise for the Veteran Services Officer position. No action was taken.

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management, presented the Board with her quarterly report for approval and for the Chairman to sign.

Motion by Nelson and seconded by Lundquist to approve the quarterly report and for the Chairman to sign the same. All present voting aye. Motion carried.

Bau presented information on the upcoming 402 Incident Command training in Huron and asked if any Board members would be attending. Commissioners Lee and Nelson stated they planned to attend.

AUDITOR

Steffensen presented the 2025 schedule of wages for county employees, elected officials, and Board members based on the wage compensation study done by McGrath Human Resources Group adopted by the County August 6, 2024.

2025 Pay Scale including varying longevity based on years of service:
Commissioners-\$16,956.95, Chairman-\$20,348.34; Auditor-\$65,637.91;
Treasurer-\$65,533.91; Register of Deeds-\$67,509.91; Director of
Equalization-\$66,885.91; Sheriff-\$75,931.56; Highway Superintendent-
\$79,123.20; State's Attorney-\$61,568.00; Deputy Auditor/Welfare Director-
\$21.73/hr.; Deputy Auditor- \$19.34/hr.; Deputy Treasurer (2)-\$19.34/hr.;
Administrative Assistant I-Treasurer-\$19.93/hr.; Deputy Register of Deeds-
\$21.75/hr.; Deputy Director of Equalization/GIS Coordinator-\$21.73/hr.;
Administrative Assistant I-Equalization - \$19.93/hr.; Administrative
Assistant III-Sheriff \$22.82/hr.; Administrative Assistant II- Highway-
\$20.30/hr.; 4-H Program Assistant-\$21.32/hr.; Emergency Management
Director-\$27.72/hr.; 911 Coordinator-\$5,200.00; Veteran's Service Officer-
\$23.70/hr.; Building & Grounds Superintendent-\$31.57/hr.; 4-H Custodian-
\$18.08/hr.; Deputy Sheriff-\$26.13/hr.; Deputy Sheriff-\$24.89/hr.; Deputy
Sheriff-\$23.70/hr.; Deputy Sheriff Trainee- \$20.70/hr.; Deputy State's
Attorney-\$39.66/hr.; Paralegal/Administrative Assistant- \$20.70/hr.;
Planning and Zoning Officer-\$32.60/hr.; Weed & Pest Supervisor-\$20.70; IT-
\$5,200.00; Highway Custodian- \$18.08/hr.; Highway Foreman \$25.39/hr.;
Highway Shop Foreman Mechanic- \$24.40/hr.; Highway Operator- \$24.44/hr.
Highway Heavy Equipment Operator (4) \$23.28/hr.; Highway Seasonal-Flagger
\$17.51/hr. Highway Seasonal-Mower \$18.98/hr.

Motion by Lundquist and seconded by Nelson to accept the 2025 salaries as presented. All present voting aye. Motion carried.

Steffensen informed the Board that the part-time Deputy Auditor had resigned and requested the Board change the status of the position from part-time to full-time. Steffensen requested permission to start advertising for said position immediately.

Motion by Nelson and seconded by Spilde to change the status of the part-time position to full-time position and allow the Auditor to start advertising for the position. All present voting aye. Motion carried.

4-H/EXTENSION

Abbigale Steeke, 4-H Youth Program Advisor, and Kathy DeDeyne, 4-H Program Assistant, met with the Boards to update them on office matters and programs.

Steeke requested travel approval and approval to close the office for April 7, 2025, to Mitchell for 4-H On-Line and Fair Entry training.

Motion by Lundquist and seconded by Nelson to approve travel for the 4-H Youth Program Advisor and Assistant to travel to Mitchell on April 7, 2025, for 4-H On-Line and Fair Entry training and for the office to be closed. All present voting aye. Motion carried.

PLANNING AND ZONING

Motion by Spilde and seconded by Walls to adjourn from regular session and move into Planning & Zoning at 10:15 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of Planning & Zoning and back into regular session at 10:30 A.M.

RESOLUTION 2025-1

Steffensen read the following resolution for the Plat of Scott's Auto Body Addition forwarded to the Board by the Planning and Zoning Commission:

RESOLUTION # 2025-1

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Scott's Auto Body Addition in the Southwest $\frac{1}{4}$ (SW1/4) of Section 19 in Township 112 North, Range 55 West of the 5th P.M., Kingsbury County, South Dakota January 21, 2025; and

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Scott's Auto Body Addition in the Southwest $\frac{1}{4}$ (SW1/4) of Section 19 in Township 112 North, Range 55 West of the 5th P.M., Kingsbury County, South Dakota.

Motion by Spilde and seconded by Walls to accept and adopt Resolution 2025-1 and for Chairman Lee to sign the same.

All present voting via roll call. Lee - aye, Nelson - aye, Spilde - aye, Walls - aye and Lundquist - aye. Motion carried.

US FISH AND WILDLIFE

Bryce Ahlers, US Fish and Wildlife, addressed the Board requesting their support for the US Fish and Wildlife to purchase of 230 acres of property which is adjacent to the northeast boundary of the Shutler Waterfowl Production Area located in the N1/2 of Section 14, Township 110 North, Range 56 from Pheasants Forever.

Motion by Nelson and seconded by Lundquist to support the purchase of 230 acres of property which is adjacent to the northeast boundary of the Shutler Waterfowl Production Area located in the N1/2 of Section 14, Township 110 North, Range 56 from Pheasants Forever. All present voting aye. Motion carried.

SHERIFF

Steve Strande, Sheriff, met with the Board to discuss vehicle purchase options.

The Board adjourned to Monday, January 27, 2025, at 10:00 A.M.

SIGNED

Kyle Lee, Chairman

ATTEST

Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.