

LETTER OF AGREEMENT

First District Association
of Local Governments
POB 1207
Watertown, SD 57201

Kingsbury County
POB 196
DeSmet, SD 57231

Referred to as District

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The COUNTY hereby enters into an agreement with the District

I. THE DISTRICT

- A. This agreement shall commence on or about January 1, 2026 and end on December 31, 2026.
- B. The District agrees to perform work activities as described in "First District Association of Local Governments Proposed Scope of Work for County GIS Website Hosting."

II. THE COUNTY

- A. The COUNTY will make payment of five thousand five hundred dollars (\$5,500) for work activities as identified in the proposed scope of work.
- B. Total agreement amount (not to exceed) five thousand five hundred dollars (\$5,500).



12/31/2025

District Signature

Date

Date

**First District Association of Local Governments Proposed Scope of Work
for
County GIS Website Development and Hosting**

Task 1: Development and Maintenance of GIS Website

Work Activities:

A. Development and Hosting of GIS Website

1. District Staff will meet with County to discuss which GIS datasets will be added to the GIS Website, and which datasets will be made available for public viewing. The County will also identify which datasets will be viewable to those with password-protected access to the GIS website.
2. District Staff will also discuss how the datasets will be displayed. Colors, shades, and annotation will be modified to reflect the County's needs. These display changes may be altered at the County's request at any time during the contract period.
3. District Staff will then develop the GIS website and provide the County with the access URL. The County will review the site and provide feedback. District Staff will then make any changes and finalize the GIS website.

B. Maintenance of GIS Website

1. The County will periodically provide the District with GIS data updates for any information the District is not maintaining. District Staff will then make these updates to the GIS website.
2. District Staff will make monthly updates to the GIS website for any datasets the District is contracted to provide maintenance for. Updates will be made more often upon request by the County.
3. District Staff will make updates to the GIS website's functionality in the form of new tools, data, and query functions as they are developed.
4. District Staff will also provide Internet access, software fees, and technical support.