

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
March 2, 2021

The Kingsbury County Board of County Commissioners met Tuesday, March 2, 2021 at 8:30 AM in the Courtroom in the County Courthouse with Commissioner Steve Spilde attending via Zoom. Commissioners Delmer Wolkow, Roger Walls, Joe Jensen, and Doug Kazmerzak present. Chairman Walls presided.

Also attending via Zoom were, Sheriff Strande, Tammy Anderson, Director of Equalization, and Mike Siefker, Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, informed the Board that Board of Adjustment would need to be added to discuss the possible scheduling of a special meeting.

Jensen moved and Wolkow seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

MINUTES

Wolkow moved and Kazmerzak seconded to approve the minutes of February 16, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

END OF MONTH

COURTHOUSE SALARIES	\$58,242.41
HIGHWAY SALARIES	30,954.96

PAYROLL DEDUCTIONS

Sanford Health Plan	26,657.00
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AFLAC	1,153.23
AFLAC	456.40
Office of Child Support Enforcement	403.00
The Principal Financial Group	263.38
Delta Dental	673.60
Avesis Third Party Administrators	283.45
SD Retirement Supplement Pretax	275.00
SD Retirement System	13,670.28
SD Retirement Supplement	575.00
AFSCME	335.30
Kingsbury County	26,639.32

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of February 2021 were reviewed by the Board. Jensen moved and Spilde seconded that the Auditor's report with the Treasurer as of the close of business February 2021 be accepted as follows. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Cash on Hand	\$ 2,461.68
Checks in Treas. Possession less than 3 days	49,362.63
Credit Card	289.00
Cash Short	1,583.83
Cash Long-ISF Check	0.00
Demand Deposits	25,248.81
Savings Account	2,781,706.97
Revolving Loan Fund	295,340.80
Big Ditch MM	340,843.36
Time Deposits	1,657,523.80
TOTAL	5,154,360.88

BREAKDOWN OF MONEY BY FUNDS

County General Fund	2,101,981.10
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	2,202,086.63
Drainage Ditch #4	165,996.79
Drainage Ditch Debt Service Cash	-926.31
Amount held for School Dist.	315,472.72
Amount held for Townships	34,442.00
Amount held for Cities	47,506.86
Amount held for East Dakota Water Dist.	1,151.39
State Remittance	127,566.02
Amount held for others	159,083.68

TOTAL

5,154,360.88

HIGHWAY SUPERINTENDANT

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson informed the Board the State load limits have been posted and the crew is working on vehicle maintenance.

Sorenson stated the crew members would be attending the annual safety training in Brookings this week.

County limits will be posted this Friday or the following Monday.

Bid Opening Leaf Greene, with Jebro, Cole Schneider and Jim Woods, with Bowes, joined the meeting.

Item #1 - Road Oil

Flinthills - MC 3000 at 622.44 per gallon / 2.59 per gallon

Jebro - MC 3000 at 576.11 per ton / 2.40 per gallon

Sorenson recommended to accept the bid from Jebro.

Kazmerzak moved and Jensen seconded to accept the bid from Jebro. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Item #2 - Asphalt Hot Mix

Asphalt Paving - Class E-1 with 20% RAP at \$56.50 per ton

Duininck, Inc - Class E-1 with 30% RAP at \$67.50 per ton

Class E-2 with 20% RAP at \$70.25 per ton

Jamir Reclamation Inc - Class E-1 with RAP at \$51.50 per ton

(Bowes) Class E-2 with RAP at \$52.50 per ton

Sorenson recommended to accept all bids to be used based on availability.

Spilde moved and Wolkow seconded to accept all bids. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Item #3 Gravel Crushing

1st Rate Excavating at \$3.25 per ton of 3/4 inch

Rechnagel Construction at 2.00 per ton of 3/4 inch

Bowes Construction at \$2.80 per ton of 3/4 inch

Sorenson recommended to accept the bid from Rechnagel.

Kazmerzak moved and Jensen seconded to accept the bid from Rechnagel Construction. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Item #4 - Fuel

Cole - #1 Diesel at \$2.3300, #2 Diesel at \$2.0625 and Unleaded with Ethanol at \$2.2050 (all per gallon)

Vollan - #1 Diesel at \$2.3011, #2 Diesel at \$2.1011 and Unleaded with Ethanol at \$2.3304 (all per gallon)

Sorenson recommended to accept the bid from Cole.

Jensen moved and Wolkow seconded to accept the bid from Cole. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Item #5 - Pea Rock and Quartzite chips

LG Everest - Pea Rock at \$11.40 per ton
- Quartzite chips at \$19.00 per ton

Spencer - Quartzite chip at 10.65 per ton

Sorenson recommended to accept the bid from Spencer Quarries.

Jensen moved and Spilde seconded to accept the bid from Spencer. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

True North Steele sent in a bid for culverts with a variety of costs based on size of the culvert and the thickness of the steel that had been accepted at the state level.

Sorenson recommended to accept the bid from True North Steele.

Kazmerzak moved and Wolkow seconded to accept True North Steele's bid amounts. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

SHERIFF

Steve Strande, Sheriff, met with the Board to discuss a security survey that has been requested by the Third Circuit Judicial System.

Strande requested authorization for himself and Shelley Strande, Sheriff Office Manager, to attend a 27/7 Conference in Chamberlain, South Dakota on July 14-15, 2021.

Kazmerzak moved and Spilde seconded to approve the travel expenses for Sheriff Strande and Shelley Strande to attend the 24/7 Conference in July. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

DE SMET CITY DEVELOPMENT CORP.

Rita Anderson, with De Smet City Development, met with the Board to request tax abatements on three properties that have been acquired by the Development Corporation. These properties are for the new daycare building and the two properties previously owned by the De Smet News Office. The daycare property will be sold and placed back on the tax roll, but it is unknown what will happen with the news office property. The full amount of tax dollars up for abatement totals \$1589.14. This abatement requests have been approved by the City of De Smet.

Wolkow moved and Jensen seconded to approve the abatements for Record numbers 5533 for \$488.38, 5584 for \$103.76 and 5585 for \$997.00. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

DIRECTOR OF EQUALIZATION

Anderson met with the Board to request authorization for herself and Maggie Purintun, Deputy Director of Equalization, to attend the Annual Conference in Hot Springs, South Dakota from May 25-28, 2021.

Jensen moved and Kazmerzak seconded to approve the travel expenses for Anderson and Purintun to attend the Annual Conference in Hot Springs. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Anderson requested the Board approve a tax abatement for Record number 8394, in the amount of 489.32. This property was inadvertently taxed twice.

Kazmerzak moved and Jensen seconded to approve the abatement for Record number 8394 for \$489.32. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

PLANNING AND ZONING

Wolkow moved and Spilde seconded to adjourn from regular session and move into Planning and Zoning at 10:31 A.M. to discuss several plats and hold a Rezoning Hearing. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 11:00 A.M.

OPEN DISCUSSION

The Board discussed when and how to reopen the courthouse to normal business. A meeting with department heads will be scheduled.

The Board also discussed the possibility of scheduling a special meeting for Board of Adjustment pertaining to a new Conditional Use Permit Application that had been received in the Auditor's office. Several Board members will be traveling in the coming weeks and a special meeting would not be able to be scheduled.

APPROVE CLAIMS

Wolkow moved and Jensen seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MISCELLANEOUS

3D SPECIALTIES INC 351.26 SUPPLIES, ALCOPRO, INC. 45.00 SUPPLIES, ALCOHOL MONITORING SYSTEMS INC 30.12 SUPPLIES, APPEARA 55.19 SUPPLIES, BADGER OIL COMPANY 2147.05 FUEL/UTILITIES, CINDY BAU 90.51 SUPPLIES/UTILITIES, BEADLE COUNTY AUDITOR 4000.00 WITNESS ADVOCATE 2021, BEADLE COUNTY SHERIFF 1960.00 PRISONER CARE, PMB 0112 6.25 PROFESSIONAL SERVICES, PAYTON BOTKIN 50.00 REPLACEMENT CHECK FOR 55458, JEFF BURNS 466.70 CAA, COAST TO COAST 519.96 SUPPLIES, COLES PETROLEUM 17571.36 FUEL, AVERA DESMET HOSPITAL 130.00 PROFESSIONAL SERVICES, DE SMET WELDING 346.75 REPAIRS/MAINTENANCE, TAYLOR EGGERT 32.04 MATRON- 3HRS, EQUIPMENT BLADES INC 2107.52 SUPPLIES, HILLYARD/SIOUX FALLS 1001.63 SUPPLIES, CITY OF HURON 7947.34 PROFESSIONAL SERVICES, INFOTECH SOLUTIONS 3788.98 PROFESSIONAL SERVICES, INTERLAKES COMMUNITY ACTION 391.58 OCOMMUNITY SERVICE WORKER, JOE JENSEN 84.00 TRAVEL, KINGSBURY ELECTRIC COOP 565.07 REPAIRS/MAINTENANCE, KINGSBURY JOURNAL 260.83 PUBLICATIONS, KINGSBURY COUNTY SHERIFF 143.55 REIMBURSEMENT, LAR-JO'S 620.48 SUPPLIES, MAYNARD'S FOOD CENTER 27.96 SUPPLIES, MAYNARD'S FOOD CENTER 9.82 SUPPLIES, MID-STATES ORGANIZED CRIME INF 100.00 DUES, MITCHELL PLUMBING & HEATING CO 1740.00 REPAIRS/MAINTENANCE, EASTLINE SUPPLY 324.81 SUPPLIES, EASTLINE SUPPLY 12.99 SUPPLIES, O'KEEFE IMPLEMENT 952.59 SUPPLIES, O'KEEFE IMPLEMENT 135.72 REPAIRS/MAINTENANCE, OFFICE PEEPS INC 507.33 SUPPLIES, PALMLUND AUTOMOTIVE 500.00 PROFESSIONAL SERVICES, PRAIRIE AG PARTNERS 648.34

UTILITIES, PRAXAIR DISTRIBUTION INC. 428.52 SUPPLIES, PREMIER CONTRACTING, LLC 7684.28 SUPPLIES, QUILL 72.77 SUPPLIES, RFD NEWS GROUP 381.05 PUBLICATIONS, SANFORD HEALTH 2100.00 CORONER, KEVIN M. SCOTTING 1800.00 LABOR, SD DEPARTMENT OF PUBLIC SAFETY 2340.00 TELETYPE SERVICE, SD DEPT OF TRANSPORTATION 394.34 BRIDGE INSPECTIONS, SD FEDERAL PROPERTY AGENCY 84.00 SUPPLIES, STACI ACKERMAN 230.00 CONFERENCE REGISTRATION, SD ASSOC OF ASSESSING OFFICERS 400.00 CONFERENCE FEES, SDACC 110.00 2021 SPRING WORKSHOP, SDACHS 450.00 PROFESSIONAL SERVICES/TRAVEL, SDACO 212.00 02/21 MP&R REMITTANCE, SDACO 220.00 2021 NEW OFFICIALS WORKSHOP, SDN COMMUNICATIONS 916.00 PROFESSIONAL SERVICES, SDSU EXTENSION 10310.00 4-H ADVISOR SALARY, SPRING LAKE TOWNSHIP 22056.91 CULVERT REIMBURSEMENT, STEVE STRANDE 168.49 REIMBURSEMENT/CORONER CALL, TRUENORTH STEEL 503.65 SUPPLIES, TRUSTWORTHY HARDWARE 55.97 SUPPLIES, TRUSTWORTHY HARDWARE 80.35 SUPPLIES, TWO WAY SOLUTIONS, INC. 862.87 EQUIPMENT/SUPPLIES, TYLER TECHNOLOGIES, INC. 3309.50 PROFESSIONAL SERVICES, US IMAGING, INC 9437.66 PROFESSIONAL SERVICES, US RECORDS MIDWEST LLC 935.28 SUPPLIES, US POST OFFICE 550.00 SUPPLIES, VANDER HAAG'S, INC 157.84 SUPPLIES, VISA 1267.82 SUPPLIES/WEBPAGE/CONF REG, VISA 323.82 SUPPLIES, DAVID WHEELER 198.00 BMI, WILKINSON & SCHUMACHER LAW 480.15 CAA, WW TIRE 587.30 SUPPLIES, WW TIRE 1243.36 SUPPLIES,

SHERIFF - VICTIM WITNESS COORDINATOR

Sheriff Strande returned to the meeting to introduce the new Victim Witness Coordinator, Sarah Newman. Newman stated she would be taking the place of Alaina Henning, and requested the Board sign an updated contract with a lower annual fee to the county for her services.

Jensen moved and Kazmerzak seconded to accept the new contract and for Chairman Walls to sign the same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

AUDITOR

Barnard informed the Board the annual report had been completed and submitted to Legislative Audit. Barnard also stated there will be a need to create new line items in the Highway Fund for more accurate reporting of new lease debt and payments. Each Board member was given either a paper or digital copy of the report for their review.

Barnard stated a letter had been received requesting an updated resolution for Rangeland Fire Assistance naming those to be authorized to make requests for assistance.

Barnard read the following resolution:

RESOLUTION 2021-8 RESOLUTION FOR RANGELAND FIRE ASSISTANCE

“BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of the County of Kingsbury as specified in SDCL 41-20A-11. The authority to request assistance as provided by resolution of the County of Kingsbury Board of Commissioners.”

County Fire Assistance Authorization List: Kingsbury County

Effective date: April 1, 2021

Name of Individual	Position	Daytime Phone	Emergency or Cell Phone
Cindy Bau	Emergency Manager	605-854-3711	605-860-6002
Steve Strande	Sheriff	605-854-3339	605-203-0415

“BE IT HEREBY RESOLVED, that Jennifer Barnard, Auditor, is appointed County Rural Fire Coordinator for the County of Kingsbury. The Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of the County of Kingsbury, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to the County. This authority shall continue in full force and effect until terminated or modified by resolution of the County of Kingsbury Board of Commissioners.”

Barnard informed the Board the only change from the previous Rangeland Fire Assistance Resolution 2017-7 is Steve Strande now being Sheriff.

Kazmerzak moved and Jensen seconded to accept and adopt Resolution 2021-8 and for Chairman Walls to sign the same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MAINTENANCE

Lonnie Palmlund, Maintenance, met with the Board the status of the window project.

Palmlund requested to move into Executive Session for personnel.

Spilde moved and Jensen seconded to adjourn from regular session and move into Executive Session for personnel at 12:05 P.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Jensen moved and Wolkow seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 1:00 P.M.

The Board adjourned to Tuesday, March 16, 2021 at 8:30 A.M.

SIGNED _____
Roger Walls, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.