

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
March 17, 2026

The Kingsbury County Board of County Commissioners met Tuesday, March 17, 2026, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Roger Walls, Corey Lundquist, Steve Spilde and Troy Nelson present. Chairman Lee presided.

Attending via Zoom were Amy Halverson- Kingsbury Journal, Erin Rusher - Deputy Treasurer, Tammy Anderson - Director of Equalization, Steve Strande - Sheriff and Kristen Longville - Emergency Manager.

Chairman Lee called the meeting to order.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, requested to add a discussion on obtaining a purchase card through American Bank & Trust for the County.

Motion by Walls, second by Lundquist to approve the agenda as amended. All present voting aye. Motion carried.

MINUTES

Chairman Lee asked if there were any changes to the minutes from March 3, 2026.

There were none.

Motion by Lundquist, second by Spilde to approve the minutes of March 3, 2026. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Spilde, second by Lundquist that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

A-OX WELDING SUPPLIES 122.00 HWY SUPPLIES, ANDERSON LUMBER, LLC 308.76 ,
APPEARA 39.36 HWY MAINTENANCE, AT&T 87.50 HWY PHONE UTILITY, AVERA
OCCUPATIONAL MEDICINE-MI 37.70 PRO SERVICES, BADGER OIL COMPANY 182.85
PROPANE, BOB BODE CONSTRUCTION 867.35 HWY REPAIRS, MARK BURMEISTER 750.00
SNOW REMOVAL, BUTLER MACHINERY COMPANY 3825.39 REPAIRS & SUPPLIES,
CENTURYLINK 510.90 PHONE UTILITY, CENTURYLINK 458.12 PHONE UTILITY, CITY
OF DESMET 208.52 UTILITIES, CIVIL DESIGN INC. 88563.40 ENGINEERING FEES,
COLLIERS SECURITIES LLC 99972.00 2026 TIF PRO SERVICES, COOK'S WASTEPAPER
& RECYCLING 154.46 HWY WASTE UTILITY, COOK'S WASTEPAPER & RECYCLING 584.09
WASTE UTILITY, BRENT COON 120.00 CELL PHONE STIPEND, COWBOY COUNTRY STORE-
DESMET 44.63 FUEL, CREATIVE PRINTING INC 1293.70 HWY SUPPLIES, KEVIN CURD
14.00 HWY TRAVEL, AVERA DE SMET HOSPITAL 168.00 PROFESSIONAL SERV, DE SMET
WELDING 24.89 HWY REPAIRS, RICHARD OR JANETTE DEKNIKKER 241.07 PROPERT TAX
REFUND, DUCKS UNLIMITED, INC 14400.00 FEES, TIM HARTY 120.00 2026 CELL
PHONE STIPEND, GREG HESBY 120.00 CELL PHONE STIPEND, CITY OF HURON 6508.88
911 PRO SERVICE, INNOVATIVE BUSINESS CONSULTANT 1794.26 FEES & HEALTH INS
CLAIMS, INTERLAKES COMMUNITY ACTION 602.92 COMMUNITY SERV WORKER,
KINGSBURY ELECTRIC COOP 1038.20 HWY ELEC UTILITY, KINGSBURY JOURNAL 53.36
PUBLISHINGS, KINGSBURY JOURNAL 462.85 PUBLICATIONS, LINDE GAS & EQUIPMENT
INC 96.58 HWY SUPPLIES, TOM MARTENS 14.00 HWY TRAVEL, MAYNARD'S FOOD
CENTER 9.99 HWY SUPPLIES, MEIERHENRY SARGENT LLP 8809.00 PRO SERVICES-2026
TIF, TROY METTER 120.00 2026 CELL PHONE STIPEND, MIDWEST GLASS, LLC 545.33
REPAIRS, MULTI BUSINESS SOLUTIONS, INC 3250.00 PRO SERV, EASTLINE SUPPLY
46.26 HWY SUPPLIES, NIMBLE WASH, LLC 226.05 CAR WASHES, NORTHWESTERN
ENERGY 765.22 HWY GAS UTILITY, NORTHWESTERN ENERGY 1128.76 UTILITIES,
O'KEEFE IMPLEMENT 272.80 HWY SUPPLIES, OTTERTAIL POWER COMPANY 192.27 HWY
ELEC UTILITY, OTTERTAIL POWER COMPANY 1911.55 UTILITIES, PRAIRIE AG
PARTNERS 3510.71 HWY FUEL, QUILL 138.57 HWY SUPPLIES, QUILL 89.94
SUPPLIES, RUNNING SUPPLY INC. 216.94 HWY SUPPLIES, SD FEDERAL PROPERTY
AGENCY 91.50 HWY SUPPLIES, SD ASSOC COUNTY HIGHWAY 600.00 HWY DUES, SDN
COMMUNICATIONS 917.00 IT PRO SERV, SOUTH DAKOTA PUBLIC ASSURANCE 1050.51
VEHICLE INSURANCE, BRANDON SMITH 120.00 2026 CELL PHONE STIPEND-HWY,
SPENCER QUARRIES INC 28466.40 HWY - SEALING SUPPLIES, DEAN STEFFENSEN
120.00 HWY 2026 CELL PHONE STIPEND, THOMSON REUTERS 339.57 PRO SERVICES,
TRUSTWORTHY HARDWARE 93.93 HWY SUPPLIES, VALLEY FIBERCOM 170.50 HWY
UTILITY, VERIZON 255.44 PHONE UTILITY, MIDWAY SERVICE DBA VOLLAN OIL
24546.86 HWY FUEL & OIL, SD DEPT OF REV 135879.29 STATE REMITTANCE, SDACO
146.00 FEES

OPEN DISCUSSION

Chairman Lee informed the Board of a panel debate on Data Centers to be held in Madison tonight, March 17, 2026; reviewed Mills Property Management with the Board members and discussed snow removal.

Commissioner Nelson inquired if the County should have Deputy States Attorney Todd Wilkinson draw up a document stating the County would no longer maintain the Osceola road. Commissioner Nelson will discuss it with Wilkinson.

The Board discussed the 4-H building heat settings. Commissioner Walls will talk with Kathy DeDyne, 4-H Program Coordinator, about it.

AUDITOR

Steffensen presented the 2025 Annual Report to the Board.

Steffensen presented a combined election agreement for Oldham, Ramona, Rutland School for the Chairman to sign.

Motion by Lundquist, second by Nelson to authorize the Chairman to sign said agreement. All present voting aye. Motion carried.

Steffensen presented a request from Dakota Air Spray for a permit to land on County highways for approval and the Chairman to sign.

Motion by Spilde, second by Nelson to approve the permit and for the Chairman to sign the same. All present voting aye.

Commissioner Nelson asked Steffensen to have the Deputy States Attorney review the Certificate of Insurance from Dakota Air Spray for suitable coverage.

Steffensen requested approval to obtain a purchase card for the County from American Bank & Trust for larger purchases.

Motion by Lundquist, second by Walls to allow the Auditor to obtain a single purchase card from American Bank & Trust for the County. All present voting aye. Motion carried.

Steffensen informed the Board that a supplemental budget hearing for the TIF #1 Project fund is scheduled for April 9, 2026, at 10:00 A.M.

OPEN DISCUSSION

Commissioner Walls inquired about a message he had received concerning Veteran's Disability tax exemption and the process.

Commissioner Lee stated he had addressed the issue with Tammy Anderson, Director of Equalization. Anderson joined the meeting and explained there are 2 different disability rules, one for the Veteran's Service Officer and one for the Director of Equalization. Anderson assured the Board the rules for her office were being followed.

HUMAN RESOURCES

Jessica Bingham, Human Resources Consultant, met with the Board to present a policy on Criminal History Record Information (CHRI) for approval and asked if there were any changes needed.

Steffensen informed the Board and Bingham the policy states the records would be stored in the personnel files in a locked cabinet in a vault, Steffensen stated the personnel files are in a locked cabinet but not in the vault. Bingham will make the necessary changes and bring them back to the Board.

Bingham reminded the Board of the meeting next week concerning a Union issue.

EMERGENCY MANAGEMENT

Kristen Longville, Emergency Manager, inquired about revising the burn ban policy. Longville suggested adding language that an automatic ban would be placed when the County is under a red flag warning and allowing the Emergency Manager and Chairman to remove a burn ban after consulting with local fire departments.

It was the consensus of the Board to not add an automatic band and to add allowing the Emergency Manager and Chairman to remove a burn ban after consulting with local fire departments.

Longville will revise the resolution and bring it to the April 9, 2026 meeting.

Longville informed the Board the State wants all township and city officials to attend Crisis Track training and Kingsbury County would be hosting a training on April 1, 2025.

Longville reminded the Board the Commissioners should complete Incident Command System training, and these classes would be available online or in person.

Longville requested to move into executive session for personnel.

Motion by Lundquist, second by Nelson to adjourn from regular session and move into executive session for personnel at 9:52 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session at 10:00 A.M.

INFORMATION TECHNOLOGY

Caryn Hojer, IT Coordinator, updated the Board on switching the County emails over to .gov. The switch would cost approximately \$4000.00 and going forward the cost would be \$14,460.00 annually. Hojer informed the Board there is a grant through Secure South Dakota she would be applying for to offset the 1st year.

Motion by Spilde, second by Lundquist to have Hojer proceed with the transition to .gov email accounts. All present voting aye. Motions carried.

HUMAN RESOURCES

Bingham returned with the updated CHRI Records Policy, changing the storage location of the information to a locked file cabinet.

Motion by Lundquist, second by Nelson to adopt the CHRI Records Policy as amended. All present voting aye. Motion carried.

The Board adjourned to Thursday, April 9, 2026, at 8:30 A.M.

SIGNED

Kyle Lee, Chairman

ATTEST

Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.