

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
April 16, 2024

The Kingsbury County Board of County Commissioners met Tuesday, April 16, 2024, at 8:44 A.M. in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Steve Spilde, Roger Walls, Corey Lundquist, and Doug Kazmerzak present. Chairman Lee presided.

Attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, and Cindy Bau - Emergency Management.

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda. There were none.

Motion by Walls and seconded by Lundquist to approve the agenda. All present voting aye. Motion carried.

MINUTES

Chairman Lee asked if there were any corrections to the April 9, 2024 minutes. There were none.

Motion by Lundquist and seconded by Kazmerzak to approve the minutes of April 9, 2024. All present voting aye. Motion carried.

Chairman Lee asked if there were any corrections to the April 10, 2024 minutes. There were none.

Motion by Walls and seconded by Spilde to approve the minutes of April 10, 2024. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Spilde and seconded by Lundquist that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

1ST DIST ASSC OF LOCAL GOVT. 3581.82 FEES, CENTURY BUSINESS PRODUCTS 80.28 SUPPLIES, CENTURYLINK 243.03 UTILITIES, COOK'S WASTEPAPER & RECYCLING 63.50 UTILIES, G & R CONTROLS, INC 3233.68 PRO SERV, CITY OF HURON 7868.54 PROFESSIONAL SER, INFOTECH SOLUTIONS 2968.49 PRO SERVICES, KINGSBURY COUNTY TREASURER 847.95 ADVANCE TAX, KINGSBURY ELECTRIC COOP 545.60 UTILITIES, NORTHWESTERN ENERGY 805.26 UTILITIES, OFFICE PEEPS INC 182.73 SUPPLIES, OTTERTAIL POWER COMPANY 165.84 UTILITIES, PITNEY BOWES 207.12 POSTAGE METER MAINT, SD DEPT OF REV 154966.16 STATE REMITTANCE

#### AUDITOR

Echo Steffensen, Auditor, requested approval to set up a Fleet Account with Nimble Car Wash.

Motion by Kazmerzak and seconded by Spilde to approve setting up a Fleet Account with Nimble Car Wash. All present voting aye. Motion carried.

#### HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson presented a quote from LyCox Enterprises, Inc., Billings, MT for a Walk'n'Roll packer/roller for \$32,080.00.

Motion by Kazmerzak and seconded by Lundquist to approve the purchase of a Walk'n'Roll packer/roller for \$32,080.00 from LyCox Enterprises, Inc. All present voting aye. Motion carried.

Sorenson presented a sample of a Permit for Self-Application of Dust Control application.

Motion by Walls and seconded by Spilde to require a completed Permit for Self-Application of Dust Control application prior to application of the dust control. All present voting aye. Motion carried.

Sorenson requested permission to advertise for a gravel truck driver position.

Motion by Walls and seconded by Spilde to authorize the Highway Superintendent to advertise for a gravel truck driver. Aye- 4, Nay-1. Motion carried.

#### EXECUTIVE SESSION

Motion by Lundquist and seconded by Kazmerzak to adjourn from regular session and move into executive session for personnel at 9:56 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session and back into regular session at 10:30 A.M.

#### BOARD OF ADJUSTMENT

Motion by Spilde and seconded by Kazmerzak to adjourn from regular session and move into Board of Adjustment at 10:32 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of Board of Adjustment and back into regular session at 10:41 A.M.

#### EXECUTIVE SESSION

Motion by Kazmerzak and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 10:41 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session and back into regular session at 11:37 A.M.

#### EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management, met with the Board to discuss Emergency Management matters.

Bau presented the Emergency Management quarterly report for the Chairman to sign.

Motion by Lundquist and seconded by Walls to authorize Chairman Lee to sign the Emergency Management quarterly report. All present voting aye. Motion carried.

#### PLANNING AND ZONING

Joe Jensen, Planning and Zoning Commission, requested travel approval to Aberdeen April 23-24, 2024 for a FEMA meeting.

Motion by Kazmerzak and seconded by Lundquist to approve the travel request for Jensen to attend the FEMA meeting in Aberdeen April 23-24, 2024. All present voting aye. Motion carried.

#### AUDITOR

Steffensen requested travel approval for herself, Michelle Longville, Treasurer and Caryn Hojer, Register of Deeds to travel to Pierre May 14-16, 2024 for the South Dakota Association of County Officials Workshop.

Motion by Lundquist and seconded by Spilde to approve the travel request for the Auditor, Treasurer and Register of Deeds to attend the County Officials Workshop in Pierre May 14-16, 2024. All present voting aye. Motion carried.

The Board adjourned for lunch at 12:07 P.M.

The Board reconvened at 1:00 P.M.

#### RIVERVIEW LLP

Tom Walsh, Riverview LLP, Toby Morris, Colliers Securities LLC, Andrew Kangas, CDI, Brady Janzen, Riverview LLP, John Delzer, Deputy States Attorney and Dave Sorenson, Highway Superintendent joined the meeting. Todd Kayes, First District and Jim Nieland, Riverview LLP joined via Zoom.

Janzen made introductions and then explained to the Board the reason for the meeting was to request the Board consider options to help with the construction of 425<sup>th</sup> Ave to build it up to support the construction traffic and production traffic after the dairy is complete.

Morris explained several financing options to the Board and will bring ideas back to them at a later date.

#### EXECUTIVE SESSION

John Delzer, Deputy States Attorney requested to move into executive session for contract negotiations.

Motion by Walls and seconded by Lundquist to adjourn from regular session and move into executive session for contract negotiations at 2:54 P.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session and back into regular session at 3:10 P.M.

#### HUMAN RESOURCES

Natalie Remund, HR Consultant, requested approval to hire a paralegal in the States Attorney office for 32 hrs. per week at \$19.12/hr.

Motion by Lundquist and seconded by Kazmerzak to approve hiring the paralegal for the States Attorney office for 32 hrs. per week at \$19.12/hr. All present voting aye. M

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds/IT, requested travel approval to Sioux Falls April 23, 2024 to attend a Cyber Security Conference.

Motion by Kazmerzak and seconded by Spilde to approve the travel request for Hojer to attend the Cyber Security Conference in Sioux Falls April 23, 2024. All present voting aye. Motion carried.

TREASUER

Michelle Longville, Treasurer, presented a request to purchase 2 motor vehicle computers for \$3,699.96.

Motion by Lundquist and seconded by Spilde to approve the purchase of 2 motor vehicle computers for \$3,699.96. All present voting aye. Motion carried.

The Board adjourned to Tuesday, May 7, 2024, at 8:30 A.M.

SIGNED

\_\_\_\_\_  
Kyle Lee, Chairman

ATTEST

\_\_\_\_\_  
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.