

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

unapproved draft minutes

De Smet, South Dakota

April 21, 2022

The Kingsbury County Board of County Commissioners met Thursday, April 21, 2022, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Doug Kazmerzak, Kyle Lee, Steve Spilde, Roger Walls, and Corey Lundquist present. Chairman Kazmerzak presided.

Attending via Zoom were Tammy Anderson - Director of Equalization, Michelle Longville - Treasurer, Sheriff Strande, Cindy Bau- Emergency Management and Mike Siefker - Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Motion made by Spilde and seconded by Lee to approve the agenda. Motion carried.

MINUTES

Motion by Lundquist and seconded by Lee to approve the minutes from April 5, 2021.

APPROVE CLAIMS

Motion by Lundquist and seconded by Walls that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. Motion carried.

MISCELLANEOUS

1ST DIST ASSC OF LOCAL GOVT. 3500.00 E-911 Maintenance, CENTURYLINK 235.72 UTILITIES, CENTURYLINK 864.46 UTILITIES, TIM HARTY 14.00 TRAVEL REIM, KINGSBURY ELECTRIC COOP 646.40 UTILITIES, KINGSBURY COUNTY TREASURER 5570.97 ADV TAX, MAYNARD'S FOOD CENTER 52.32 SUPPLIES, BYRON NOGELMEIER 155.00 APRIL 2022 CAM FEES, NORTHWESTERN 875.50 UTILITIES, NORTHWESTERN 1618.53 UTILITIES, OTTERTAIL POWER COMPANY 237.20 UTILITIES, OTTERTAIL POWER COMPANY 1612.84 UTILITIES, QUILL 63.96 SUPPLIES, SD DEPARTMENT OF LABOR & REGUL 1826.02 1ST QTR 2022 UNEMPLOYMENT, SD DEPT OF REVENUE 159532.21 APRIL 2022 STATE REMITTANCE, SDACO 300.00 3/2022 MP & R REMITTANCE, SDACO 585.00 TRAVEL, SDN COMMUNICATIONS 916.00 PROFESSIONAL SERVICES.

AMEND AGENDA

Motion by Walls and seconded by Lundquist to amend the agenda and add discussion of the burn ban under Emergency Management.

AUDITOR

Steffensen relayed to the Board the positive comments and appreciativeness of the County employees for the retention premium pay they had received.

HIGHWAY

Dave Sorenson, Highway Superintendent, expressed his gratitude for the retention premium and updated the Board on Highway matters. They are working on patching potholes and cutting trees.

Sorenson requested to meet with the Board in Executive Session for personnel.

Motion by Walls and seconded by Lundquist to adjourn from regular session and move into Executive Session for personnel at 9:05 A.M. All present voting aye. Motion carried.

Motion by Lundquist and seconded by Lee to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 9:12 A.M.

Sorenson requested the Board approve longevity pay of .10/hr to Greg Hesby effective May 1, 2022.

Motion by Lundquist and seconded by Lee to approve longevity pay of .10/hr for Greg Hesby, Highway Department. Motion carried.

Sorenson requested the Board approve a transfer of 80 hrs sick leave from the highway sick leave bank to a highway employee.

Motion by Lundquist and seconded by Lee to approve a transfer of 80 hrs sick leave from the sick leave bank to a highway employee. Motion carried.

Sorenson presented a road haul agreement with Kingston LLC for signature.

Motion by Lee and seconded by Spilde for Chairman Kazmerzak to sign the road haul agreement with Kingston LLC.

Sorenson informed the Board that he and Gary Schumacher, States Attorney, are working on the road haul agreement for Juhl Energy.

Sorenson requested the road postings remain in place as there are still soft spots in many of the roads.

Sorenson presented an agreement on the Albert Bridge project for Chairman Kazmerzak's signature.

Motion by Walls and seconded by Lee to have Chairman Kazmezak sign the agreement. Motion carried.

Sorenson informed the board the Highway Department would begin their four 10 hr. day schedule on May 1st.

AUDITOR

Steffensen presented the liquor license renewals for Mathews Store and Jerrys Country Estates.

Motion by Spilde and seconded by Lee to approve the liquor license renewals. Motion carried.

Steffensen requested authorization to travel to Highmore, SD for training on the election equipment.

Motion by lee and seconded by Lundquist to approve travel for the Auditor to Highmore, SD for election equipment training. Motion carried.

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization expressed her gratitude for the retention premium.

Anderson met with the Board to provide an update on the repairs needed on the County vehicle as discussed at the April 5, 2022, meeting. Anderson informed the board the leak in the transmission pan and the shocks are necessary repairs and the estimate was \$1200.00 from Palmlund Auto.

Motion by Lee and seconded by Lundquist for Anderson to have the repairs made. Motion carried.

ORDINANCE 62- Second Reading

Steffensen read the following ordinance by title:

AN ORDINANCE ENTITLED, AN ORDINANCE TO AMEND ARTICLE II, "DEFINITIONS"; ARTICLE III "DISTRICT REGULATIONS"; ARTICLE IV "ZONING DISTRICTS; AND ARTICLE V "GENERAL REQUIREMENTS" ADOPTED BY ORDINANCE 45, AS AMENDED, OF THE ZONING ORDINANCE OF KINGSBURY COUNTY.

Motion by Spilde and seconded by Lee to adopt Ordinance No 62 as read. All present voting via roll call: Kazmerzak - aye, Lee - aye, Spilde - aye, Walls - aye, Lundquist - aye. Motion carried.

ORDINANCE 63- Second Reading

Steffensen read the following ordinance by title:

AN ORDINANCE CREATING LICENSING PROVISIONS FOR CANNABIS ESTABLISHMENTS WITHIN THE UNINCORPORATED AREAS OF KINGSBURY COUNTY

Motion by Walls and seconded by Lee to adopt Ordinance No 63 as read. All present voting via roll call: Kazmerzak - aye, Lee - aye, Spilde - aye, Walls - aye, Lundquist - aye. Motion carried.

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management/911 Coordinator expressed her gratitude for the retention premium to the Board and updated them on Emergency Management matters.

Bau requested authorization for Chairman Kazmerzak to sign her Quarterly Report.

Motion by Walls and seconded by Spilde for Chairman Kazmerzak to sign Bau's Quarterly Report. Motion carried.

Bau, requested authorization to attend an EOC Exercise in Yankton on April 22, 2022.

Motion by Lee and seconded by Spilde to authorize the travel expenses for Bau to attend the EOC Exercise. Motion carried.

Bau discussed the burn ban and Ordinance 29- "AN ORDINANCE TO AUTHORIZE THE KINGSBURY COUNTY BOARD OF COMMISSIONERS TO DECLARE A FIRE DANGER EMERGENCY AND TO PROHIBIT OPEN BURNING WITHIN THE COUNTY" with the Board. A discussion was held on whether incinerators were allowed. It was the consensus of the Board that Ordinance 29 does allow incinerators if they do not allow for any escape of sparks, flames, or hot ashes and that the Ordinance would be left as is. The burn ban was left in place.

EXECUTIVE SESSION

Kazmerzak requested to move into Executive Session for personnel.

Motion by Lee and seconded by Walls to adjourn from regular session and move into Executive Session for personnel at 11:00 A.M. All present voting aye. Motion carried.

Motion by Lee and seconded by Spilde to adjourn from Executive Session.
Chairman Kazmerzak declared the Board out at 11:38 A.M.

The Board adjourned to Thursday, May 5, 2022, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.