

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
April 7, 2020

The Kingsbury County Board of County Commissioners met Tuesday, April 7, 2020 at 8:30 A.M. in the County Commissioners meeting room in the Courthouse with Commissioners Steve Spilde, Shelley Nelson, and Joe Jensen attending via conference call. Delmer Wolkow and Roger Walls present. Chairman Walls presided.

This meeting was recorded and available in the Auditor's office for listening.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

MOMENT OF SILENCE

Chairman Walls asked to take a moment of silence for the passing of State House Representative Bob Glanzer.

APPROVE AGENDA

Jennifer Barnard, Auditor, asked for "Correspondence" to the agenda.

Wolkow moved and Jensen seconded to approve the agenda as edited. All present voting via rollcall: Jensen - aye, Nelson - aye, Walls - aye, Wolkow - aye, motion carried.

MINUTES

Nelson moved and Spilde seconded to approve the minutes of March 17, 2020. All present voting via rollcall: Jensen - aye, Nelson - aye, Walls - aye, Wolkow - aye, motion carried.

Nelson moved and Spilde seconded to approve the minutes of March 23, 2020 with the correct of Tuesday to Monday for the day of the meeting. All present voting aye - 5, nay - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

HIGHWAY

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson stated the gravel roads are extremely soft and is planning on keeping load limits posted for another two weeks.

Sorenson stated Wolkow joined him in a drive to view the road to the De Smet Cemetery west of Prairie Ave. The moisture is coming up through the oil and needs to be rebuilt. There are similar situations on CR 13 and CR 15.

Sorenson has made calls to the State office regarding the Emergency Relief funding for repair assistance with no updates provided.

Sorenson also gave an update on the status of Whitewood Bridge repair options.

There has been no contact from Cooks Waste Management in Brookings regarding overweight permit needs.

OPEN DISCUSSION

The Board conducted a discussion regarding future pandemic planning measures. Caryn Hojer, Register of Deeds, and her deputy, Brian Tande; Elaine Blachford, Treasurer, and her deputies, Michelle Longville and Jessica Virchow; and Tammy Anderson, Director of Equalization were present. Steven Strande, Sheriff, and his Office Manager, Shelley Strande; and Cindy Bau, Emergency Manager joined the meeting via conference call.

Various options on how to move forward and possible changes that could be made were discussed. Employee concerns were also expressed.

DIRECTOR OF EQUALIZATION

Anderson met with the Board to discuss the possibility of postponing the Equalization Board meeting scheduled for April 14, 2020. The consensus was to keep the meeting as scheduled.

Anderson discussed the cancelation of schools that were scheduled in the coming months and also the possible issues with summer reappraisal during the current restrictions.

AUDIOR

Barnard presented documents from other offices for signature.

Nelson moved and Jensen seconded for Chairman Walls to sign the second quarter report for Bau, Emergency Management. All present voting aye - 5, nay - 0. Motion carried.

Spilde moved and Wolkow seconded for Chairman Walls to sign a Joint Powers Agreement with Miner County. All present voting aye - 5, nay - 0. Motion carried.

APPROVE CLAIMS

Spilde moved and Jensen seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0. Motion carried.

MISCELLANEOUS

1ST DIST ASSC OF LOCAL GOVT. 11782.50 PRE-DISASTER MITIGATION PLAN, A-1 SEPTIC TANK & EXCAVATING 750.00 REPAIRS/MAINTENANCE, APPEARA 112.70 SUPPLIES, AT&T 101.30 UTILITIES, AVERA OCCUPATIONAL MEDICINE-MI 137.10 SUPPLIES, AXON ENTERPRISE, INC 397.50 SUPPLIES, BADGER OIL COMPANY 2511.25 FUEL & UTILITIES, BEADLE COUNTY SHERIFF 980.00 PRISONER CARE 3/2020, RONALD BLACHFORD 25.00 1/2 HR. TRACTOR RENTAL, BOYER FORD TRUCKS 118.34 SUPPLIES, BUTLER MACHINERY COMPANY 11712.29 REPAIRS/MAINTENANCE/SUPPLIES, CENTURY BUSINESS PRODUCTS 325.98 SUPPLIES, CENTURYLINK 287.28 UTILITIES, COAST TO COAST COMP. PRODUCTS 429.97 SUPPLIES, CODINGTON COUNTY SHERIFF 4505.00 PRISONER CARE FEB 2020, COMMERCIAL ASPHALT 1325.80 PATCHING, COWBOY COUNTRY STORE-DESMET 8.12 SUPPLIES, DAKOTA FLUID POWER INC. 390.06 SUPPLIES, SMITH'S LUMBER 9.79 SUPPLIES, SMITH'S LUMBER 578.19 REPAIRS & MAINTENANCE, DE SMET CITY 1201.00 PURCHASE PICKUP FROM CITY, DE SMET CITY 112.72 UTILITIES, DE SMET NEWS 51.13 NOTICE OF CALL FOR BIDS, DE SMET NEWS 625.15 PUBLICATIONS, DE SMET WELDING 1418.14 REPAIRS/MAINTENANCE/SUPPLIES, BRANDON DUFFY 249.82 CLOTHING, ELECTION SYSTEMS & SOFTWARE IN 460.97 ELECTION SUPPLIES, CITY OF HURON 3845.26 1/2020 911 REMITTANCE, INFOTECH SOLUTIONS 2227.47 SUPPLIES/ PROF SERVICES, INTERLAKES COMMUNITY ACTION 382.67 4/2020 COMM. SERVICE WORKER, JACKRABBIT TIRE & SERVICE 50.47 REPAIRS/MAINTENANCE, JOE JENSEN 85.68 TRAVEL REIMBURSEMENT, CHARLES JOHNSON 385.98 CORONER CALL, KINGSBURY ELECTRIC COOP 92.23 REPAIRS/MAINTENANCE, KINGSBURY COUNTY SHERIFF 11.20 REIMBURSEMENT- LIC. PLATES, KINGSBURY COUNTY TREASURER 1093.32 ADVANCE TAX, LAKE COUNTY SHERIFF'S OFFICE 75.00 PRISONER CARE, LEWIS & CLARK BEHAVIORAL 178.00 BMI, LUCY LEWNO 81.50 BMI, LAKE PRESTON TIMES 51.13 NOTICE OF CALL FOR BIDS, LAKE PRESTON TIMES 533.70 PUBLICATIONS, LYLE SIGNS, INC. 369.00 SIGNS, MAYNARD'S FOOD CENTER 146.25 SUPPLIES/ LEPC, MCLEODS PRINTING & OFFICE SUPP 823.40 ELECTION, EASTLINE SUPPLY 263.66 SUPPLIES, NATIONAL SHERIFF'S ASSOCIATION 65.00 MEMBERSHIP DUES, O'KEEFE IMPLEMENT 40267.55 PURCHASE

PICKUP & SUPPLIES, O'KEEFE IMPLEMENT 47.37 REPAIRS/MAINTENANCE, OFFICE PEEPS INC 84.31 SUPPLIES, OWEN G. DUNN CO., INC 215.23 ELECTION, OXBOW RESTAURANT 41.34 COOKIES, PALMLUND AUTOMOTIVE 175.00 PROFESSIONAL SERVICES, PRAIRIE AG PARTNERS 906.53 SUPPLIES/FUEL/UTILITIES, PRAIRIE AG PARTNERS 23.52 REPAIRS/MAINTENANCE, PRAXAIR DISTRIBUTION INC. 236.25 SUPPLIES, QUILL 46.56 SUPPLIES, REDWOOD TOXICOLOGY LABORATORY 247.14 SUPPLIES, RFD NEWS GROUP 535.18 PUBLICATIONS, RICH'S GAS & SERVICE 226.00 SUPPLIES, KEVIN M. SCOTTING 113.82 PROFESSIONAL SERVICES, SD FEDERAL PROPERTY AGENCY 1868.00 SANDBAGS/SUPPLIES, SD UNEMPLOYMENT INSURANCE 1170.95 1ST QTR. UNEMPLOYMENT, SDACC 3896.00 1ST QUARTER CLERP, SDACES 15.00 MEMBERSHIP DUES, SDACO 356.00 3/2020 MP & R, SDN COMMUNICATIONS 912.00 PROFESSIONAL SERVICES, SPENCER QUARRIES/ 24738.50 SEALING, STAN HOUSTON EQUIPMENT COMPANY 2711.30 SUPPLIES, STEVE STRANDE 287.37 REIMBURSEMENT, THYSSENKRUPP ELEVATOR CORP 168.07 PROFESSIONAL SERVICES, TRUENORTH STEEL 7570.35 CULVERTS/ SNOW, TRUSTWORTHY HARDWARE 27.97 SUPPLIES, TRUSTWORTHY HARDWARE 207.93 SUPPLIES/REPAIRS/MAINTENANCE, TWO WAY SOLUTIONS, INC. 899.44 SUPPLIES, TWO WAY SOLUTIONS, INC. 1026.93 HLS GRANT, TYLER TECHNOLOGIES, INC. 1425.00 PROFESSIONAL SERVICES, US POSTAL SERVICE (PSTG-BY-PHON 100.00 DOE POSTAGE, USPS 8.30 POSTAGE FOR ELECTION MEDIA, VERIZON 181.79 UTILITIES, VERIZON 221.80 UTILITIES, DE SMET VETERINARY SERVICE 97.12 DOG SUPPLIES, VISA 199.82 SUPPLIES, VISA 317.90 SUPPLIES, WARDS STORE 20.00 HAMBURGER BUNS, WW TIRE 3837.34 REPAIRS/MAINTENANCE/SUPPLIES, YANKTON COUNTY SHERIFF OFFICE 50.00 BMI, YANKTON COUNTY 122.50 BMI,

END OF MONTH

COURTHOUSE SALARIES	\$50,530.21
HIGHWAY SALARIES	29,121.03

PAYROLL DEDUCTIONS

Sanford Health Plan	27,845.37
AFLAC	1,538.35
AFLAC	537.26
Office of Child Support Enforcement	403.00
The Principal Financial Group	255.95
Delta Dental	951.20
Avesis Third Party Administrators	217.22
SD Retirement Supplement Pretax	3,250.00
SD Retirement System	13,018.88
SD Retirement Supplement	625.00
AFSCME	283.20
Kingsbury County	24,379.87

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of March 2020 were reviewed by the Board.

Nelson moved and Wolkow seconded that the Auditor's report with the Treasurer as of the close of business March 31, 2020 be accepted as follows. All present voting aye, motion carried.

Cash on Hand	\$ 1,344.80
Checks in Treas. Possession less than 3 days	45,399.55
Credit Card	1,562.66
Cash Short	208.35
Cash Long	
Demand Deposits	92,318.50
Savings Account	2,763,162.98
Revolving Loan Fund	294,640.78
Big Ditch MM	363,303.44
Time Deposits	1,657,523.80
TOTAL	5,219,464.86

BREAKDOWN OF MONEY BY FUNDS

County General Fund	1,445,453.14
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	2,263,804.45
Drainage Ditch #4	188,053.70
Drainage Ditch Debt Service Cash	-481.53
Amount held for School Dist.	892,057.41
Amount held for Townships	148,148.14
Amount held for Cities	78,744.77
Amount held for East Dakota Water Dist.	2,558.70
State Remittance	125,344.42
Amount held for others	75,781.66
TOTAL	5,219,464.86

AUDITOR

Barnard discussed the closure of the De Smet News and the Lake Preston Times newspapers and publication requirements for various hearings.

REGISTER OF DEEDS

Hojer met with the Board and requested to move into Executive Session for personnel matters.

Wolkow moved and Jensen seconded to adjourn from regular session and move into Executive Session for personnel at 12:00 P.M. All present voting aye - 5, nay - 0. Motion carried.

Nelson moved and Spilde seconded to adjourn from Executive Session and return to regular session. Chairman Walls declared the Board out at 12:15 P.M.

AUDITOR

Jensen moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 12:17 P.M. All present voting aye - 5, nay - 0. Motion carried.

Wolkow moved and Jensen seconded to adjourn from Executive Session and return to regular session. Chairman Walls declared the Board out at 12:41 P.M.

Barnard updated the Board on the status of the Primary Election and the need for Election Board workers in various precincts. Barnard requested to increase the Election Board worker's hourly pay to \$9.50 per hour.

Nelson moved and Spilde seconded to increase the Election Board worker's hourly pay to \$10.00 per hour. All present voting aye - 5, nay - 0. Motion carried.

TREASURER

Blachford met with the Board to discuss the properties coming up for tax deed including the various payment possibilities for some property owners.

PLANNING AND ZONING

Wolkow moved and Spilde seconded to adjourn from regular session and move into Planning and Zoning at 1:15 P.M. to approve the minutes from the March 17, 2020 hearing. All present voting: aye - 5, nay - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 1:17 P.M.

The Board adjourned to Tuesday, April 21, 2020 at 8:30 A.M.

SIGNED

Roger Walls, Chairman

ATTEST

Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.