

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

April 8, 2021

The Kingsbury County Board of County Commissioners met Thursday, April 8, 2021 at 8:30 AM in the Courtroom in the County Courthouse with Commissioner Steve Spilde attending via Zoom. Commissioners Delmer Wolkow, Roger Walls, Joe Jensen, and Doug Kazmerzak present. Chairman Walls presided.

Also attending via Zoom were, Sheriff Strande, Tammy Anderson, Director of Equalization, Cindy Bau, Emergency Management, Jennifer Barnard, Auditor, and Mike Siefker, Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, informed the Board that Dakota Pro Air would need to be added to the agenda.

Kazmerzak moved and Wolkow seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MINUTES

Jensen moved and Spilde seconded to approve the minutes of March 16, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Jensen moved and Wolkow seconded to approve the minutes of April 1, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

HIGHWAY SUPERINTENDANT

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson presented contracts to be signed for the accepted bids.

Sorenson requested to re-hire Civil Design, out of Brookings, to bridge inspections in Kingsbury County.

Kazmerzak moved and Jensen seconded to re-hire Civil Design for bridge inspections. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chris Brozik, with Civil Design, spoke to the Board regarding the condition of two bridges denied Grant funding for an engineering study.

The bridge at Lake Albert is in bad condition and needs to be rebuilt. Funding is granted or denied on a points system and could be approved for rebuild funding if the County spends the money for the engineering study themselves and make the project bid ready.

Sorenson stated there is funding available from a previous bridge grant that was not spent.

The bridge north of Manchester is in better condition can have a grant application submitted through the Federal Aid Grant Program.

Jensen moved and Kazmerzak seconded for the bridge north of Manchester to have a grant application submitted through the Federal Aid Grant Program. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Wolkow seconded to move forward with having Civil Design to complete the engineering study for the bridge at Lake Albert. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

BOARD OF ADJUSTMENT

Jensen moved and Spilde seconded to adjourn from regular session and move into Board of Adjustment at 9:21 A.M. for the Halme, Inc. Conditional Use Hearing. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 10:06 A.M.

Schumacher and the Board discussed the Conditional Use Hearing procedures.

PLANNING AND ZONING

Jensen moved and Wolkow seconded to adjourn from regular session and move into Planning and Zoning at 10:35 A.M. to discuss several. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 10:47 A.M.

Barnard read the following resolutions:

RESOLUTION # 2021-12

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Lot 2 of Hauck's Bay Addition of Hauck's Landing Development, A Part of Lot 1, A Part of Government Lots 2 & 3 of Section 22, TWP 110 North, RNG 55 West of the 5th PM, Kingsbury County, South Dakota on April 8, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Lot 2 of Hauck's Bay Addition of Hauck's Landing Development, A Part of Lot 1, A Part of Government Lots 2 & 3 of Section 22, TWP 110 North, RNG 55 West of the 5th PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Wolkow moved and Jensen seconded to accept and approve Resolution 2021-12. All present voting via roll call: Wolkow - aye, Jensen - aye, Spilde - aye, Kazmerzak - aye, Walls - aye. Motion carried.

RESOLUTION # 2021-13

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Block 1, Jensen Farm Addition in the East 1/2 of the Northeast 1/4 of Section 29 in T109N, R54W of the 5th PM, Kingsbury County, South Dakota on April 8, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Block 1, Jensen Farm Addition in the East 1/2 of the Northeast 1/4 of Section 29 in T109N, R54W of the 5th PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Kazmerzak moved and Jensen seconded to accept and approve Resolution 2021-13. All present voting via roll call: Wolkow - aye, Jensen - aye, Spilde - aye, Kazmerzak - aye, Walls - aye. Motion carried.

APPROVE CLAIMS

Wolkow moved and Spilde seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MISCELLANEOUS

APPEARA 57.30 SUPPLIES, ASPHALT PAVING & MATERIALS 19000.00 EQUIPMENT, AT&T 104.55 UTILITIES, AVERA OCCUPATIONAL MEDICINE-MI 142.00 PROFESSIONAL SERVICES, BADGER OIL COMPANY 6687.15 SUPPLIES/FUEL/UTILITIES, JENNIFER BARNARD 396.70 TRAVEL/POSTAGE REIMBURSEMENT, CINDY BAU 74.00 UTILITIES/TRAVEL, BEADLE COUNTY SHERIFF 2520.00 PRISONER CARE, PMB 0112 6.25 PROFESSIONAL SERVICES, BLUE TARP FINANCIAL, INC. 14.04 SUPPLIES, BOYER FORD TRUCKS 727.67 SUPPLIES, BUTLER MACHINERY COMPANY 927.99 SUPPLIES, CENTURY BUSINESS PRODUCTS 346.64 COPIER MAINTENANCE CONTRACT, CENTURYLINK 687.25 UTILITIES, CLUBHOUSE HOTEL & SUITES-PIERR 1173.10 TRAVEL, COOK'S WASTEPAPER & RECYCLING 51.63 UTILITIES, SMITH'S LUMBER 80.84 SUPPLIES, SMITH'S LUMBER 25.30 SUPPLIES, DE SMET CITY 121.42 UTILITIES, AVERA DESMET HOSPITAL 130.00 PROFESSIONAL SERVICES, DE SMET WELDING 76.80 SUPPLIES, DEREK ANDERSON 44.24 TRAVEL, ELECTION SYSTEMS & SOFTWARE IN 94.80 ELECTION, G & R CONTROLS, INC 973.71 REPAIRS/MAINTENANCE, GLACIAL LAKES VETERINARY 64.00 DOG SUPPLIES, ANTHONY HALVERSON 14.00 TRAVEL, CASEY HARTY 14.00 TRAVEL, TIM HARTY 14.00 TRAVEL, GREG HESBY 14.00 TRAVEL, HILLYARD/SIOUX FALLS 35.72 SUPPLIES, WADE HOEFERT 14.00 TRAVEL REIMBURSEMENT, CITY OF HURON 3843.88 JAN 2021 911 SURCHARGE, INFOTECH SOLUTIONS 2271.99 PROFESSIONAL SERVICES, INTERLAKES COMMUNITY ACTION 783.16 COMMUNITY SERVICE WORKER, JENSEN REPAIR LLC 9.90 SUPPLIES, JEREMY JENSEN 42.73 TRAVEL, KEVIN CURD 44.24 TRAVEL, KINGSBURY COUNTY TREASURER 250.00 ADVANCE TAX, KINGBROOK RURAL WATER 44.90 UTILITIES, KINGSBURY JOURNAL 41.48 PUBLICATIONS, KINGSBURY JOURNAL 593.58 PUBLICATIONS, MARC LENZ 14.00 TRAVEL, LEWIS DRUG STORES 16.90 PRISONER CARE, MATTHEW BENDER & CO 68.08 LAW BOOKS, LINCOLN COUNTY 514.23 BMI, MAYNARD'S FOOD CENTER 23.14 SUPPLIES, EASTLINE SUPPLY 2909.04 SUPPLIES, EASTLINE SUPPLY 8.98 REPAIRS, MATT NUTTER 30.00 TRAVEL REIMBURSEMENT, NORTHWESTERN 794.17 UTILITIES, O'KEEFE IMPLEMENT 367.72 SUPPLIES, O'KEEFE IMPLEMENT 7.30 SUPPLIES, OFF PORK 2134.00 TAX ABATEMENT, OFFICE PEEPS INC 533.06 SUPPLIES/FURNITURE, PRAIRIE AG PARTNERS 2597.00 FUEL/UTILITIES, PRAIRIE AG PARTNERS 1103.28 SUPPLIES/REPAIRS, PRAXAIR DISTRIBUTION INC. 281.36 SUPPLIES, PREMIER CONTRACTING, LLC 11532.00 SUPPLIES, QUILL 55.96 SUPPLIES, RFD NEWS GROUP 609.73 PUBLICATIONS, RICH'S GAS & SERVICE 109.90 SUPPLIES, SANFORD HEALTH 452.40 PROFESSIONAL SERVICES, SD DEPT OF TRANSPORTATION 28532.94 BRIDGE INSPECTIONS/STRIPING, SDACC 3896.00 CLERP-1ST QUARTER, SDACO 290.00 MAR-21 MP&R, SERVICE PLUS 1760.31

REPAIRS/MAINTENANCE, DAVID SORENSON 68.00 TRAVEL, SPENCER QUARRIES/
 59064.29 SUPPLIES/SEALING, THE LODGE AT DEADWOOD 196.00 TRAVEL, TIM HAUG
 14.00 TRAVEL, THYSSENKRUPP ELEVATOR CORP 173.58 PROFESSIONAL SERVICES',
 TRANSOURCE 2482.16 REPAIRS/MAINTENANCE/SUPPLIES, TRUENORTH STEEL 1478.08
 SNOW, TRUSTWORTHY HARDWARE 54.95 SUPPLIES, TWO WAY SOLUTIONS, INC. 730.98
 SUPPLIES, ULTRA-CHEM INC. 169.12 SUPPLIES, VANDER HAAG'S 1051.30 SUPPLIES,
 VERIZON 444.14 UTILITIES, DE SMET VETERINARY SERVICE 49.93 DOG SUPPLIES,
 VISA 1474.35 SUPPLIES/WEB PAGE/FURNITURE, DAVID WHEELER 991.80 CAA FEES,
 WILKINSON & SCHUMACHER LAW 2415.50 STATE'S ATTORNEY EXPENSES, WILKINSON &
 SCHUMACHER LAW 1100.00 VSO EXPENSES, WW TIRE 116.08 SUPPLIES,

END OF MONTH

COURTHOUSE SALARIES	\$57,666.55
HIGHWAY SALARIES	31,386.47

PAYROLL DEDUCTIONS

Sanford Health Plan	26,657.00
AFLAC	1,153.23
AFLAC	456.40
Office of Child Support Enforcement	403.00
The Principal Financial Group	255.95
Delta Dental	673.60
Avesis Third Party Administrators	244.70
SD Retirement Supplement Pretax	275.00
SD Retirement System	13,620.76
SD Retirement Supplement	575.00
AFSCME	335.30
Kingsbury County	26,621.96

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of March 2021 were reviewed by the Board. Jensen moved and Spilde seconded that the Auditor's report with the Treasurer as of the close of business March 2021 be accepted as follows. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Cash on Hand	\$ 1,491.50
Checks in Treas. Possession less than 3 days	87,221.84
Credit Card	811.87
Cash Short	212.50
Cash Long-ISF Check	0.00
Demand Deposits	33,164.13
Savings Account	3,876,833.81
Revolving Loan Fund	295,363.46
Big Ditch MM	341,324.50
Time Deposits	1,657,523.80

TOTAL 6, 293,947.41

BREAKDOWN OF MONEY BY FUNDS

County General Fund	2,237,295.04
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	2,468,599.70
Drainage Ditch #4	165,996.79
Drainage Ditch Debt Service Cash	-445.18
Amount held for School Dist.	880,095.54
Amount held for Townships	176,477.74
Amount held for Cities	97,220.10
Amount held for East Dakota Water Dist.	2,917.63
State Remittance	181,996.67
Amount held for others	83,793.38
TOTAL	6,293,947.41

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to discuss the upcoming Equalization Board on April 13, 2021.

Anderson requested authorization for herself and Maggie Purintun, Deputy Director of Equalization, to attend the District meeting in Brookings on April 23, 2021.

Jensen moved and Kazmerzak seconded to approve the travel expenses for Anderson and Purintun to attend the District Meeting in Brookings. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Anderson requested the Board approve a property tax refund for Record number 7398 for three years in the amount of \$723.00 for 2018, \$709.00 for 2019 and \$702.00 for 2020 in addition to correcting the property taxes due for 2021. This property was inadvertently taxed for 30.1 acres instead of 3.01 acres.

Kazmerzak moved and Jensen seconded to approve the refund for Record number 7398 for 2018, 2019 and 2020 in the amount \$2,134.00 as well as correcting the property taxes due for 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Anderson requested to move into Executive Session for personnel.

Jensen moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 11:20 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Wolkow moved and Jensen seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 11:27 A.M.

Anderson requested to hire a seasonal staff member from the end of May through October to work with Maggie Purintun, Deputy Director, while assessing property.

Jensen moved and Kazmerzak seconded to approve the hiring of a seasonal staff member for the Director of Equalization office. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

AUDITOR

Barnard provided status information for topics that will need to be discussed over the next several months, including authorized use for the new stimulus funding, and election precincts not meeting ADA guidelines. Barnard also informed the Board the 2022 Budget Request forms had been delivered to all of the offices with a return date of May 14, 2021 requested.

Barnard requested authorization for those needing to travel to Pierre for the Elected Officials Spring Workshop on May 4-5, 2021.

OPEN DISCUSSION

The Board discussed when and how to reopen the courthouse to normal business.

It was the consensus of the Board to table the discussion to the June 8th meeting.

EXECUTIVE SESSION

Jensen moved and Wolkow seconded to adjourn from regular session and move into Executive Session for litigation at 12:47 P.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Wolkow moved and Kazmerzak seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 12:59 P.M.

BOARD OF ADJUSTMENT

Jensen moved and Spilde seconded to adjourn from regular session and move into Board of Adjustment at 12:59 P.M. to revisit Halme, Inc. Conditional

Use application. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 1:01 P.M.

The Board adjourned to Tuesday, April 20, 2021 at 8:30 A.M.

SIGNED _____
Roger Walls, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.