

# OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
March 18, 2025, 2025

The Kingsbury County Board of County Commissioners met Tuesday, March 18, 2025, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Corey Lundquist, Troy Nelson, Steve Spilde and Roger Walls present. Vice Chairman Lundquist presided.

Attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Cindy Bau, Emergency Manager, and Sheriff Strande.

Vice Chairman Lundquist called the meeting to order.

## PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

## AGENDA

Vice Chairman Lundquist asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, notified the Board that the discussion on IPAD purchase with the Director of Equalization and Maintenance could be removed.

Motion by Walls and seconded by Nelson to approve the agenda as amended. All present voting aye. Motion carried.

## MINUTES

Vice Chairman Lundquist asked if there were any changes to the minutes from March 4, 2025. Commissioner Walls noted the term of the lease agreements were not noted, " for a period of 3 years" was added.

Motion by Spilde and seconded by Walls to approve the minutes of March 4, 2025 as corrected. All present voting aye. Motion carried.

## PUBLIC COMMENT

Vice Chairman Lundquist asked for public comment. There was none

#### CONFLICT OF INTEREST

Vice Chairman Lundquist asked the Board if there was any conflict of interest. There was none.

#### APPROVE CLAIMS

Motion by Nelson and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

CINDY BAU 60.00 UTILITIES, BROOKINGS ENGRAVING 55.00 SUPPLIES, CENTURY BUSINESS PRODUCTS 77.68 UTILITIES, CENTURYLINK 240.65 UTILITIES, CENTURYLINK 1012.18 UTILITIES, COOK'S WASTEPAPER & RECYCLING 67.75 UTILITIES, COOK'S WASTEPAPER & RECYCLING 509.50 UTILITIES, BRENT COON 14.00 TRAINING, WENDY DENISON 300.00 UTILITIES, TIM HARTY 14.00 TRAINING, GREG HESBY 14.00 TRAINING, CARYN HOJER 94.00 UTILITIES, CITY OF HURON 6336.81 FEES, KEVIN CURD 14.00 TRAINING, KINGBROOK RURAL WATER 98.50 UTILITIES, KINGSBURY ELECTRIC COOP 1668.62 UTILITIES, KINGSBURY JOURNAL 710.56 PUBLISHINGS, TOM MARTENS 14.00 TRAINING, MIDWAY SERVICE DBA VOLLAN OIL 821.70 FUEL, YESIKA MUNOZ 180.40 PROF SERVICES, NORTHWESTERN ENERGY 1062.29 UTILITIES, NORTHWESTERN ENERGY 1612.49 UTILITIES, OFFICE PEEPS INC 60.42 SUPPLIES, OTTERTAIL POWER COMPANY 218.55 UTILITIES, OTTERTAIL POWER COMPANY 1589.75 UTILITIES, SDACC 250.00 WORKSHOP, SDACO 128.00 FEES, SDN COMMUNICATIONS 917.00 UTILITIES, MIKE SHEA 14.00 TRAINING, BRANDON SMITH 14.00 TRAINING, DEAN STEFFENSEN 14.00 TRAINING, TIMECLOCK PLUS LLC 5108.40 PROF SERVICES, THOMSON REUTERS 323.40 PROF SERVICES, TWO WAY SOLUTIONS, INC. 500.00 MAINTENANCE, AT&T 100.06 UTILITIES, BEADLE COUNTY SHERIFF 3360.00 PRISONER CARE, KINGSBURY COUNTY TREASURER 108.98 ADVANCE TAX

#### AUDITOR

Steffensen requested approval of wages for the newly appointed Veteran Services Officer at \$23.70/hr., States Attorney at \$61,152.00 annually, Deputy States Attorney \$39.66/hr. and Planning and Zoning Officer at \$32.60/hr.

Motion by Nelson and seconded by Walls to approve the wages for the newly appointed Veteran Services Officer at \$23.70/hr., States Attorney at \$61,152.00 annually, Deputy States Attorney \$39.66/hr. and Planning and Zoning Officer at \$32.60/hr. All present voting aye. Motion carried.

Steffensen requested to move into an executive session for possible litigation.

Motion by Nelson and seconded by Spilde to adjourn from regular session and move into executive session for possible litigation at 8:41 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 9:00 A.M.

## HIGHWAY

### Bid opening

Attending the Bid Opening were Kesmond Willert and Joseph Gilsdorf, Bowe's Construction and Shawn R., Cole's Petroleum Inc. Scott Erstad and Commissioner Lee joined via Zoom.

#### Item #1 - Road Oil

Flint Hills - Emulsion at \$611.00 per ton.

Jebro - MC 70 at \$1142.30 per ton.

MC3000 at \$892.30 per ton.

Emulsion at \$703.74 per ton.

Sorenson recommended accepting the Jebro bid.

Motion by Walls and seconded by Nelson to accept the bid from Jebro for road oil. All present voting aye. Motion Carried.

#### Item #2 - Asphalt Mix

Asphalt Paving & Materials - Class E-1 \$72.00 per ton

Huron Class E-2 \$80.00 per ton

Class D-1 Virgin \$70.00 per ton

DeSmet - Class E-1 \$65.00 per ton

Class E-2 \$72.00 per ton

Class E-1 Virgin \$72.00 per ton

Class D-1 Virgin \$62.00 per ton

Bowes Construction, Inc. - Class E-1 & E-2 \$76.00 per ton

Duininck Inc- Type D \$81.00 per ton

Type E \$84.00 per ton

Commercial Asphalt- Class E-1 & E-2 \$73.00 per ton (Mitchell)

Class E-1 & E-2 \$70.00 per ton (Spencer)

Sorenson recommended accepting all bids to be used based on availability.

Motion by Walls and seconded by Spilde to accept all bids. All present voting aye. Motion carried.

Item #3 Gravel Crushing

Rechnagel Construction at \$2.25 per ton of 3/4-inch.

Bowes Construction, Inc. at \$2.69 per ton of 3/4-inch.

1<sup>st</sup> Rate Excavation at \$3.50 per ton of 3/4-inch.

Sorenson recommended accepting the bid from Rechnagel Construction.

Motion by Nelson and seconded by Spilde to accept the bid from Rechnagel Construction. All present voting aye. Motion carried.

Item #4 - Fuel

Coles Petroleum - #1 Diesel at \$2.68 per gallon, #2 Diesel at \$2.3820 per gallon and unleaded ethanol at \$2.42 per gallon.

Badger Oil - #2 Diesel at \$2.43 per gallon.

Vollan Oil - #1 Diesel at \$2.655 per gallon, #2 Diesel at \$2.355 per gallon and unleaded ethanol at \$2.576 per gallon.

Sorenson recommended accepting the bid from Vollan Oil.

Motion by Nelson and seconded by Walls to accept the bid from Vollan Oil. All present voting aye. Motion carried.

Item #5 - Quartzite

L.G. Everest - \$23.60 per ton.

Spencer Quarries, Inc. - \$15.00 per ton.

Sorenson recommended accepting the bid from Spencer Quarries.

Motion by Nelson and seconded by Spilde to accept the bid from Spencer Quarries. All present voting aye. Motion carried.

Sorenson requested to surplus 3 trucks, a 2000 Sterling, 2002 Sterling and a 1989 LT.

Motion by Spilde and seconded by Nelson to surplus the 2000 Sterling, 2002 Sterling and a 1989 LT. All present voting aye. Motion carried.

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Manager, requested travel approval for herself and Sheriff Strande to Mitchell on April 8, 2025, for the Homeland Security meeting.

Bau requested to move into an executive session for personnel.

Motion by Nelson and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 9:53 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 10:06 A.M.

Bau presented her resignation letter to the Board.

Motion by Nelson and seconded by Spilde to accept Bau's resignation letter effective May 1, 2025. All present voting aye. Motion carried.

Motion by Nelson and seconded by Spilde to approve Human Resources to begin advertising for the Emergency Manager position and that Bau be active in the hiring process. All present voting aye. Motion carried.

The Board thanked Bau for her 37 years of service and her dedication to Kingsbury County.

#### PLANNING AND ZONING

Motion by Spilde and seconded by Walls to adjourn from regular session and move into Planning and Zoning at 10:08 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of Planning and Zoning and back into regular session at 10:31 A.M.

#### RESOLUTIONS 2025-6

Steffensen read the following resolution for the Plat of Jordan Fast Addition forwarded to the Board by the Planning and Zoning Commission:

#### RESOLUTION # 2025-6

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Jordan Fast Addition located in the Southeast Quarter (SE1/4) of Section 7, T112N, R58 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Jordan Fast Addition located in the Southeast Quarter (SE1/4) of Section 7, T112N, R58 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota.

Motion by Walls and seconded by Nelson to accept and adopt Resolution 2025-6 and for Vice Chairman Lundquist to sign the same.

All present voting via roll call. Nelson - aye, Spilde - aye, Walls - aye and Lundquist - aye. Motion carried.

#### RESOLUTUION 2025-7

Steffensen read the following resolution for the Plat of Shawn Enszt Addition forwarded to the Board by the Planning and Zoning Commission:

#### RESOLUTION # 2025-7

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Shawn Enszt Addition located in the Southwest Quarter (SW1/4) of Section 8, T112N, R58 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota.

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Shawn Enszt Addition located in the Southwest Quarter (SW1/4) of Section 8, T112N, R58 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota.

Motion by Nelson and seconded by Walls to accept and adopt Resolution 2025-7 and for Vice Chairman Lundquist to sign the same.

All present voting via roll call. Nelson - aye, Spilde - aye, Walls - aye and Lundquist - aye. Motion carried.

#### RESOLUTION 2025-8

Steffensen read the following resolution for the Plat of Lowell's Addition forwarded to the Board by the Planning and Zoning Commission:

#### RESOLUTION # 2025-8

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Lowell's Addition in the Southwest Quarter (SW1/4) of Section 28, T111N, R56W of the 5<sup>th</sup> P.M., Kingsbury County South Dakota

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Lowell's Addition in the Southwest Quarter (SW1/4) of Section 28, T111N, R56W of the 5<sup>th</sup> P.M., Kingsbury County South Dakota

Motion by Spilde and seconded by Nelson to accept and adopt Resolution 2025-8 and for Vice Chairman Lundquist to sign the same.

All present voting via roll call. Nelson - aye, Spilde - aye, Walls - aye and Lundquist - aye. Motion carried.

#### RESOLUTION 2025-9

Steffensen read the following resolution for the Plat of Riverview Addition forwarded to the Board by the Planning and Zoning Commission:

#### RESOLUTION # 2025-9

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Riverview Addition in the SE  $\frac{1}{4}$  of Section 19, T110N, R57W of the 5<sup>th</sup> P.M. Kingsbury County South Dakota

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Riverview Addition in the SE  $\frac{1}{4}$  of Section 19, T110N, R57W of the 5<sup>th</sup> P.M. Kingsbury County South Dakota.

Motion by Spilde and seconded by Walls to accept and adopt Resolution 2025-9 and for Vice Chairman Lundquist to sign the same.

All present voting via roll call. Nelson - aye, Spilde - aye, Walls - aye and Lundquist - aye. Motion carried.

#### MOTOROLA SOLUTIONS

Greg Ehram, Jeff Stahlecker, Killian Kring, Mike L. and Sean Hipskind from Motorola Solutions joined the meeting via Zoom.

Ehrsam addressed the Board with an overview of the options Motorola Solutions provides in courthouse security.

#### OSCEOLA ROAD

Dalin Fast addressed the Board with a request for assistance in applying for a grant to pave roads in and around Osceola. Fast explained, since the grant is an 80/20 split before they can proceed with application it would need to be determined where the 20% would come from, whether the community, township or county.

Lockwood Yost, Jon Fox - LeSeuer Township and Bjorn Aamot - LeSeuer Township were attendance for the discussion.

Fox stated 20% would be over 150% of the township budget.

It was the consensus of all in attendance that more information is needed, and the Board would get some directions from the First District.

#### HUMAN RESOURCES

Natalie Remund, Human Resources Consultant, requested to move into an executive session for personnel.

Motion by Spilde and seconded by Nelson to adjourn from regular session and move into executive session for personnel at 11:38 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 12:37 P.M.

#### SHERIFF

Steve Strande, Sheriff, met with the Board to provide department updates and information on purchasing a new vehicle. No action was taken.

#### DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to inform them Alec Dobson had been hired for the part-time temporary position in her department at a rate of \$18.08 per hour.

Motion by Nelson and seconded by Spilde to approve hiring Alec Dobson for the part-time temporary position in the Director of Equalization department at a rate of \$18.08 per hour. All present voting aye. Motion carried.

Anderson requested to move into an executive session for personnel.



Motion by Nelson and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 1:02 P.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 1:21 P.M.

#### REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, requested travel approval to Mitchel August 20-21, 2025, for software training.

Motion by Spilde and seconded by Nelson to approve travel for the Register of Deeds to Mitchel August 20-21, 2025, for software training. All present voting aye. Motion carried.

Hojer presented an estimate to purchase a chair for the Veteran Services Office from Office Peeps in the amount of \$444.00. It was the consensus of the Board to order the chair after approval from the Veteran's Service Officer.

Hojer requested to move into an executive session for personnel.

Motion by Nelson and seconded by Walls to adjourn from regular session and move into executive session for personnel at 1:30 P.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 1:51 P.M.

The Board adjourned to Tuesday, April 8, 2025, at 8:30 A.M.

SIGNED \_\_\_\_\_  
Corey Lundquist, Vice Chairman

ATTEST \_\_\_\_\_  
Echo Steffensen, County Auditor

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