

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
May 17, 2022

The Kingsbury County Board of County Commissioners met Tuesday, May 17, 2022, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Doug Kazmerzak, Steve Spilde, and Roger Walls present. Chairman Kazmerzak presided.

Attending via Zoom were Tammy Anderson - Director of Equalization, Michelle Longville - Treasurer, and Sheriff Strande.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Cindy Bau, Emergency Management, requested to be added to the agenda to discuss the signing of a Disaster Declaration after last week's storm.

EMERGENCY MANAGEMENT

Bau presented a Resolution for Disaster Declaration to be approved by the Board and signed by Chairman Kazmerzak.

Steffensen read the following Declaration:

KINGSBURY COUNTY
DISASTER DECLARATION RESOLUTION

WHEREAS, Kingsbury County, South Dakota on May 12 suffered severe storm damage caused by excessive wind and rain, and

WHEREAS, this excessive wind and rain caused county-wide wind and rain damage, and

WHEREAS, the excessive wind and rain has affected all of Kingsbury County, and

NOW IT BE RESOLVED THAT the Kingsbury County Commissioners do hereby declare a disaster for the population the area impacted.

The Kingsbury County Commissioners respectfully request that any and all assistance that may be available from State and Federal agencies be

provided to all local governments to include Kingsbury County and to the local businesses and the general population as we work to overcome this disaster.

BE IT ALSO RESOLVED THAT the Kingsbury County Commissioners do hereby declare an excessive wind and rain disaster and respectfully request the Governor of the State of South Dakota to declare a disaster area and to request a Presidential Declaration of Disaster to ensure that the maximum amount of assistance is made available to local governments, businesses and residents affected.

Motion by Spilde and seconded by Walls to approve the Disaster Declaration and have the Chairman sign same. All present voting via roll call: Kazmerzak - aye, Spilde - aye, Walls - aye. Motion carried.

Bau informed the Board she had been approached by Arlington and Oldham asking for help with the storm clean up. It was suggested the highway department could help out as needed.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. Shawn Geyer asked about the Medical Cannabis discussion on the agenda and if his property would get worked in. Discussion was tabled until the Medical Cannabis discussion at 10:00 A.M.

MINUTES

Motion by Spilde and seconded by Walls to approve the minutes from April 21, 2022, and the minutes from May 5, 2022. All present voting aye. Motion carried.

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to update them on highway matters. The crew is working on storm clean up and removing trees.

Sorenson requested to rent equipment from Jeremy Jensen at \$500.00 per day to assist in the clean-up.

Motion by Walls and seconded by Spilde to rent the equipment needed for clean-up of trees at \$500.00 per day. All present voting aye. Motion carried.

Sorenson discussed with the Board the need to repair the culvert in Badger by the church. He suggested doing a liner and the cost would be approximately \$30,000.00. Sorenson will talk to the city of Badger about sharing the cost.

Kazmerzak informed Sorenson of the previous discussion on the cities needing help. Sorenson will coordinate with Emergency Management on what is needed.

The need of a load limit restriction on the road south of Hetland was discussed. Steffensen will prepare a resolution for the meeting on June 9th.

Sorenson requested to meet with the Board in Executive Session for personnel.

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Executive Session for personnel at 9:09 A.M. All present voting aye. Motion carried.

Motion by Walls and seconded by Spilde to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 9:11 A.M.

Sorenson informed the Board that Jacob Langland had completed his 6-month probationary period and requested a .50/hr. pay increase for him.

Motion by Spilde and seconded by Walls to approve an increase of .50 per hour for Jacob Langland. All present voting aye. Motion carried.

4-H ADVISOR

Steffensen informed the Board that the applicant for the position of 4-H Advisor had withdrawn their application and no other applications had been received. Further discussion was tabled until the June 9, 2022 meeting.

AUDITOR

Steffensen informed the Board that the Auditor's office was looking into reimbursement of travel expenses through payroll and direct deposit. A test would be done on the May 20, 2022 payroll.

Steffensen requested travel approval for Rhonda Siefker, Deputy Auditor, Laurie Johnson, Deputy Treasurer and Alex Wolkow, Deputy Treasurer to attend a Deputy Workshop in Pierre on June 22, 2022.

Motion by Spilde and seconded by Walls to approve travel for the Deputy Auditor and the Deputy Treasurers to attend the Deputy Workshop in Pierre, June 22, 2022. All present voting aye. Motion carried.

Steffensen updated the Board on the status of obtaining other health insurance quotes. A meeting with Risty Benefits is scheduled for Wednesday May 18, 2022.

Steffensen informed the Board that she had been asked if the Zoom meetings could be recorded. The Board tabled the discussion until a full Board is present.

Steffensen requested approval for Rhonda Siefker, Deputy Auditor to be allowed to work overtime on June 7, 2022 for the primary election. The Board will give final approval after the election and an amount of time is known.

Steffensen informed the Board a Supplemental Budget Hearing to give spending authority for the highway would need to be scheduled on the June 9th, 2022 meeting.

OPEN DISCUSSION

The Board discussed the need to monitor the compensatory time being accrued by County employees. The Board requested Steffensen to send a memo reminding the Department Heads that all overtime requires prior approval from the Board and that no more than 20 hrs. of compensatory should be accumulated by an employee

PLANNING AND ZONING

Motion by Spilde and seconded by Walls to adjourn from regular session and move into Planning and Zoning at 10:00 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Planning and Zoning at 11:55 A.M.

COUNTY OWNED PROPERTY

Michelle Longville, Treasurer, joined the meeting, and a discussion was had on the process required to possibly sell county owned property. The County was approached by someone who is interested in purchasing Lots 1-3, Block 2, Prairie View Heights, approximately 1.42 acres. The property will need to be declared surplus, an appraisal needs to be obtained and then a silent auction or public auction can be scheduled. Gary Schumacher, States Attorney, was asked to contact appraisers for a proposal.

Steffensen read the following resolution:

RESOLUTION # 2022-6

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Block 1, Scott Ross Addition in the Southwest $\frac{1}{4}$ of Section 14 in T111N, R56 W of the 5th P.M., Kingsbury County, South Dakota on May 17, 2022; and

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Block 1, Scott Ross Addition in the Southwest $\frac{1}{4}$ of Section 14 in T111N, R56 W of the 5th P.M., Kingsbury County, South Dakota

Motion by Walls and seconded by Spilde to accept and adopt Resolution 2022-6 and for Chairman Kazmerzak to sign the same. All present voting via roll call. Kazmerzak -aye, Spilde -aye, Walls -aye. Motion carried.

REGISTER OF DEEDS

Caryn Hojer met with the Board to discuss cybersecurity. Further discussion was tabled until a full Board was present.

Hojer requested to meet with the Board in Executive Session for personnel.

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Executive Session for personnel at 12:36 P.M. All present voting aye. Motion carried.

Motion by Walls and seconded by Spilde to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 1:24 P.M.

APPROVE CLAIMS

Motion by Walls and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

MISCELLANEOUS

CENTURYLINK 377.97 UTILITIES, CENTURYLINK 234.93 UTILITIES, CENTURYLINK 560.40 UTILITIES, COOK'S WASTEPAPER & RECYCLING 54.27 UTILITIES, COOK'S WASTEPAPER & RECYCLING 405.03 UTILITIES, JOHN DEERE FINANCIAL 110.89

SUPPLIES, KINGBROOK RURAL WATER 45.10 UTILITIES, KINGSBURY ELECTRIC COOP 540.00 UTILITIES, BYRON NOGELMEIER 150.00 FEES, NORTHWESTERN 570.36 UTILITIES, NORTHWESTERN 1131.11 UTILITIES, OTTERTAIL POWER COMPANY 114.73 UTILITIES, OTTERTAIL POWER COMPANY 1114.82 UTILITIES, SD DEPT OF REVENUE 113150.52 STATE REMITTANCE 4/2022, SDN COMMUNICATIONS 916.00 UTILITIES, VERIZON 228.77 UTILITIES, VISA 201.72 SUPPLIES, VISA 1062.08 SUPPLIES/TRAVEL

EXECUTIVE SESSION

Kazmerzak requested to move into Executive Session for personnel.

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Executive Session for personnel at 1:39 P.M. All present voting aye. Motion carried.

Motion by Spilde and seconded by Walls to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 1:55 P.M.

The Board adjourned to Thursday, June 9, 2022, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.