

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

May 5, 2022

The Kingsbury County Board of County Commissioners met Thursday, May 5, 2022, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, Doug Kazmerzak and Corey Lundquist present. Chairman Kazmerzak presided.

Attending via Zoom were Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Steve Strande - Sheriff, Cindy Bau - Emergency Management, and Mike Siefker - Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Motion by Spilde and seconded by Lundquist to approve the agenda. All present voting aye. Motion carried.

MINUTES

Motion by Lundquist and seconded by Lee to approve the minutes of April 12, 2022. All present voting aye. Motion carried.

Motion by Lee and seconded by Spilde to approve the minutes of April 5, 2022. All present voting aye. Motion carried.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

BURN BAN

Motion by Spilde and seconded by Lee to remove the County burn ban effective immediately. All present voting aye. Motion carried.

APPROVE CLAIMS

The Board reviewed the vouchers submitted by the Auditor

Motion by Walls and seconded by Lundquist that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

#### MISCELLANEOUS

1<sup>ST</sup> DIST ASSC OF LOCAL GOVT 3376.10 3<sup>RD</sup> QTR DUES, AMERIC INN BY WYNDHAM 143.69 TRAVEL, TAMMY ANDERSON 206.08 TRAVEL, ANTONIO ARAGON 154.40 INTERPRETER, CINDY BAU 60.00 UTILITIES, BAU PLUMBING & HEATING 395.2 REPAIRS, CENTURY BUSINESS PRODUCTS 15.37 SUPPLIES, COURTESY PLUMBING 35.00 SUPPLIES, SMITH'S LUMBER 7.48 SUPPLIES, DE SMET CITY 136.78 UTILITIES, BRANDON DUFFY 199.00 TRAVEL/CONF, GREG DUFFY 60.00 WEED BOARD TRAVEL, G & R CONTROLS, INC 3518.88 PROFESSIONAL SERVICES, PATRICIA J. HARTSEL, RPR 122.40 PROFESSIONAL SERVICES, CITY OF HURONB 3854.77 911 EMERGENCY SURCHG, INTERSTATE BATTERY 144.95 REPAIRS & MAINTENANCE, JOE JENSEN 67.20 TRAVEL, MARK KATTERHAGEN 15.00 BMI, KINGSBURY COUNTY TREASURER 720.96 ADV TAX, KINGSBURY COUNTY TREASURER 963.36 ADV TAX, KINGSBURY COUNTY TREASURER 1157.16 ADV TAX, KINGSBURY JOURNAL 754.57 PUBLISHING, KYLE LEE 25.20 TRAVEL, LUCY LEWNO 166.53 BMI, LINCOLN COUNTY 1179.10 BMI, DARCY LOCKWOOD 15.00 BMI, LYLE SIGNS, INC 35.00 REPAIRS, MADISON REGIONAL HEALTH SYSTEM 1839.00 BMI, MAYNARD'S FOOD CENTER 25.50 SUPPLIES, O'KEEFE IMPLEMENT 9.95 SUPPLIES, O'KEEFE IMPLEMENT 55.90 REPAIRS, OFFICE PEEPS 760.29 SUPPLIES, SHARDAY PAGAN 200.00 INTERPRETER, PALMLUND AUTOMOTIVE 457.31 PRO SERV/REP, PITNEY BOWES GLOBAL 207.12 PROFESSIONAL SERVICES, SCOTT'S AUTO BODY 378.00 REPAIRS & MAINT, SDACO 304.00 MPR REMITTANCE, SD DEPT OF REVENUE 300.00 LIQUOR LICENSE RENEWAL, STEVE STRANDE 284.90 TRAVEL, MICHELE STRANDE 136.00 TRAVEL, TRAV'S OUTFITTER 195.96 UNIFORMS, TRUSTWORTHY HARDWARE 7.07 SUPPLIES, UNCOMMON USA, INC 1732.90 SUPPLIES, VERIZON 209.76 UTILITIES, DE SMET VETERINARY SERVICE 78.56 SUPPLIES, WARDS STORE & BAKERY 230.00, DAVID WHEELER 295.03 BMI, YANKTON COUNTY SHERIFF OFFICE 100.00 BMI, APPLIED INDUSTRIAL TECHNOLOGIE 896.98 SUPPLIES, AT & T 112.27 UTILITIES, AVERA OCCUPATIONAL MEDICINE 71.00 PROFESSIONAL SERVICES, BOB BODE CONSTRUCTION 535.72 REPAIRS/SUPPLIES, BADGER OIL COMPANY 1787.50 SUPPLIES, BUTLER MACHINERY COMPANY 204.85, CITY OF DE SMET 120.00 SUPPLIES, CIVIL DESIGN INC. 1545.00 BRIDGE INSPECTION, CREATIVE PRINTING 676.35 SUPPLIES, DE SMET WELDING 246.88 SUPPLIES, INTERSTATE BATTERY 748.70 SUPPLIES, KIBBLE EQUIPMENT LLC 110.89 SUPPLIES, LINDE GAS & EQUIPMENT INC 171.73 SUPPLIES, EASTLINE SUPPLY 1572.78 SUPPLIES, MACS INC 126.41 SUPPLIES, O'KEEFE IMPLEMENT 496.21 SUPPLIES, PHEASEANTLAND INDUSTRIES 208.61 SUPPLIES, QUILL 19.78 SUPPLIES, RICH'S GAS & SERVICE 179.50 FUEL/SUPPLIES, SD DEPT OF TRANSPORTATION 128.99 PROFESSIONAL SERVICES, SHARPER IMAGE BARBER SHOP 15.00 SUPPLIES, TRANSOURCE 3724.19 REPAIRS/SUPPLIES, TRUCK & TRAILER SPECIALISTS LLC 2789.41 SUPPLIES, TRUSTWORTHY HARDWARE 75.97 SUPPLIES, VANDER HAAGS INC 419.70 SUPPLIES

|                     |             |
|---------------------|-------------|
| END OF MONTH        |             |
| COURTHOUSE SALARIES | \$74,072.97 |
| HIGHWAY SALARIES    | 37,211.53   |

|                                   |           |
|-----------------------------------|-----------|
| PAYROLL DEDUCTIONS                |           |
| Sanford Health Plan               | 29,419.84 |
| AFLAC                             | 1,028.38  |
| AFLAC                             | 421.51    |
| The Principal Financial Group     | 270.70    |
| Delta Dental                      | 696.70    |
| Avesis Third Party Administrators | 216.85    |
| SD Retirement Supplement Pretax   | 100.00    |
| SD Retirement System              | 17,037.98 |
| SD Retirement Supplement          | 600.00    |
| AFSCME                            | 249.00    |
| Kingsbury County                  | 32,337.47 |

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of April 2022 were reviewed by the Board. Motion by Lundquist and seconded by Spilde that the Auditor's report with the Treasurer as of the close of business April 2022 be accepted as follows. All present voting aye. Motion carried.

|  |               |
|--|---------------|
| Cash on Hand                                 | \$ 3,694.79   |
| Checks in Treas. Possession less than 3 days | 491,959.05    |
| Credit Card                                  | 1,113.86      |
| Cash Short                                   | 0.25          |
| Uncollected Credit Cards                     | 1,598.14      |
| Demand Deposits                              | 586,490.81    |
| Savings Account                              | 6,551,549.81  |
| Revolving Loan Fund                          | 295,684.07    |
| Big Ditch MM                                 | 364,929.32    |
| American Rescue Plan MM                      | 479,784.62    |
| Time Deposits                                | 1,657,523.80  |
| TOTAL  | 10,434,328.52 |

BREAKDOWN OF MONEY BY FUNDS

|   |              |
|---|--------------|
| County General Fund   | 2,821,018.25 |
| Special Revenue Funds (Road & Bridge, E911 Fund<br>Dare, Revolving Loan,<br>Emergency Management,<br>Domestic Abuse Funds<br>24/7 & M&P Fund<br>American Rescue, Rural<br>Infrastructure) | 2,907,856.89 |
| Drainage Ditch #4   | 165,746.79   |

|   |               |
|---|---------------|
| Drainage Ditch Debt Service Cash        | 27,339.26     |
| Amount held for School Dist.            | 3,401,878.65  |
| Amount held for Townships               | 340,182.69    |
| Amount held for Cities                  | 543,109.76    |
| Amount held for East Dakota Water Dist. | 12,190.04     |
| State Remittance                        | 113,004.62    |
| Amount held for others                  | 102,001.57    |
| TOTAL                                   | 10,434,328.52 |

**HIGHWAY**

Kazmerzak provided an overview of updates on highway matters from Dave Sorenson, Highway Superintendent.

**Striping Agreement**

Motion by Lundquist and seconded by Walls for Chairman Kazmerzak to sign the Striping Agreement with the State of SD for 78 miles of Kingsbury County roads. All present voting aye. Motion carried.

**AUDITOR**

Steffensen presented SDPAA Endorsement forms for signature.

Motion by Lee and seconded by Spilde for Chairman Kazmerzak to sign the SDPAA Endorsement forms.

**WEED BOARD**

Tanya Flegel, Weed Supervisor, met with the Board to discuss the Weed Board pickup that is stored at the highway department. Flegel informed the Board that she would bring the matter of transferring the pickup to the highway before the Weed Board at their next meeting.

**MAINTENANCE**

Lonny Palmlund, Maintenance, updated the Board on maintenance matters.

Palmlund provided information to the Board on the sidewalk and parking improvement projects. The Board requested Palmlund work with Lundquist and provide a cost comparison on the project before moving forward.

Palmlund informed the Board the County was awarded a matching grant of up to \$20,000.00 from the Deadwood Fund through the South Dakota State Historical Society for the tuckpointing project. Palmlund requested a motion for Kazmerzak to sign the Covenant agreement and other necessary paperwork for the grant.

It was the consensus of the Board for Chairman Kazmerzak to sign the agreement.

Palmlund presented estimates from Barret's flooring for replacing the carpet in the lobbies and the stairs. The following estimates were provided: Carpet- \$8,499; Rubber treads and vinyl for stairs and entry- \$2,926 and Annex vinyl \$2,400. The Board requested Palmlund get estimates for carpet tiles and luxury vinyl. No action was taken.

AUDITOR

Steffensen updated the Board with information on the possibility of offering health insurance to part time employees. No action was taken.

Steffensen informed the Board she was working on providing information to Risty Benefits to get a quote on other health insurance providers and would update them when the quote is completed.

Kazmerzak left the meeting at 10:04 A.M. Lee, Vice Chairman presided.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, provided information to the Board on Cyber Security programs offered by Infotech and SDPAA for their review.

The Board adjourned to Tuesday, May 17, 2022, at 8:30 A.M.

SIGNED

\_\_\_\_\_  
Doug Kazmerzak, Chairman

ATTEST

\_\_\_\_\_  
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.