

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

May 5, 2026

The Kingsbury County Board of County Commissioners met Tuesday, May 5, 2026, at 8:30 AM in the Commissioner Room of the County Courthouse with Commissioners Kyle Lee, Roger Walls, Troy Nelson, Steve Spilde, and Corey Lundquist present. Chairman Lee presided.

Also, attending via Zoom were Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Steven Strande - Sheriff, Kristen Longville, Emergency Manager and Amy Halverson - Kingsbury Journal

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, requested to add a discussion and possible action on purchasing robotic lawn mowers and request from Highway Superintendent to reimburse the highway workers for the required update to their CDLs.

Motion by Walls, second by Lundquist to approve the agenda with said additions. All present voting aye. Motion carried.

MINUTES

Motion by Spilde, second by Nelson to approve the minutes of April 21, 2026. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment.

There was none.

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest.

There was none.

APPROVE CLAIMS

Motion by Spilde, second by Lundquist that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

ALCOPRO, INC. 186.00 SUPPLIES, ASPHALT PAVING & MATERIALS 267731.94
REPAIRS, AVERA DE SMET MEMORIAL HOSPITA 1568.91 PROF SERV, BEADLE COUNTY
SHERIFF 630.00 PRISONER CARE, BEECHER'S HOME SERVICES, LLC 14274.52
REPAIRS, BLUE LAW FIRM LLP 690.42 FEES, BOB BODE CONSTRUCTION 1428.57
REPAIRS, BROOKINGS COUNTY SHERIFF'S OFF 1365.00 PRISONER CARE, JEFF BURNS
1362.53 PROF SERV, BUTLER MACHINERY COMPANY 6292.33 REPAIRS, CENTURY
BUSINESS PRODUCTS 92.58 PROF SERV, CIVIL DESIGN INC. 3545.00 PROF SERV,
CIVIL DESIGN INC. 3545.00 PROF SERV, CLIFFORD SMITH 242.28 CORONER, COWBOY
COUNTRY STORE-DESMET 598.25 SUPPLIES, DETECTACHEM, INC 133.58 SUPPLIES,
TONYA DORRIS 80.00 PROF SERV, EQUIPMENT BLADES, INC 149.50 SUPPLIES,
ELECTION SYSTEMS & SOFTWARE LL 819.34 ELECTION, FIRST DISTRICT ASSOCIATION
150.00 PROF SERV, G & R CONTROLS, INC 3233.68 REPAIRS, CARYN HOJER 17.52
SUPPLIES, I STATE TRUCK CENTER 87.59 SUPPLIES, INNOVATIVE BUSINESS
CONSULTANT 6374.33 FEES, INTERLAKES COMMUNITY ACTION 602.92 COM SERV
WORKER, INTERSTATE BATTERY 69.95 SUPPLIES, KINGBROOK RURAL WATER 56.35
UTILITIES, KINGSBURY JOURNAL 714.63 PUBLISHING, KRISTEN LONGVILLE 294.00
TRAVEL, MARTENS TREE SERVICE AND 250.00 REPAIRS, MAYNARD'S FOOD CENTER
25.84 SUPPLIES, MCLEODS PRINTING & OFFICE SUPP 32.17 ELECTION, MULTI
BUSINESS SOLUTIONS, INC 3250.00 PROF SERV, EASTLINE SUPPLY 20.99 REPAIRS,
EASTLINE SUPPLY 650.79 SUPPLIES, NIMBLE WASH, LLC 195.91 REPAIR/MAINT,
BYRON NOGELMEIER 192.80 FEES, NATIONAL SHERIFFS' ASSOCIATION 125.00 FEES,
O'CONNOR COMPANY 769.80 REPAIRS, O'KEEFE IMPLEMENT 122.28 SUPPLIES, OFFICE
PEEPS INC 302.12 SUPPLIES, PRAIRIE AG PARTNERS 264.00 REPAIRS, PRAIRIE AG
PARTNERS 4381.23 FUEL, PITNEY BOWES GLOBAL 213.90 PROF SERV, SD PUBLIC
HEALTH LABORATORY 420.00 PROF SERV, QUILL 454.31 SUPPLIES, RFD NEWS GROUP
1153.20 PUBLISHING, PAUL ROBY 275.00 PROF SERV, SD DEPT OF TRANSPORTATION
305.76 PROF SERV, SD FEDERAL PROPERTY AGENCY 32.50 SUPPLIES, SD FEDERAL
PROPERTY AGENCY 15.00 SUPPLIES, SDACC 3623.00 PROF SERV, SOUTH DAKOTA DEPT
OF REVENUE 300.00 FEES, SIRCHIE ACQUISITION CO LLC 65.48 SUPPLIES, DAVID
SORENSEN 68.00 TRAVEL, STEVE STRANDE 418.00 TRAVEL, THE LODGE AT DEADWOOD
285.00 TRAVEL, TK ELEVATOR CORP 234.00 PROF SERV, TRANSOURCE 174.37
SUPPLIES, TRUENORTH STEEL 1340.64 SUPPLIES, TRUSTWORTHY HARDWARE 57.99
SUPPLIES, USPS POSTAGE BY PHONE 500.00 SUPPLIES, VERIZON 439.39 UTILITIES,
VISA 1.05 SUPPLIES, VISA 659.16 SUPPLIES, VISA 150.99 TRAVEL, WANDA NUNEZ
40.00 PROF SERV, SDACO 264.00 CONFERENCE FEES, KINGSBURY COUNTY TREASURER
184.90 ADVANCE TAX, KINGSBURY COUNTY TREASURER 6040.89 ADVANCE TAX,
KINGSBURY COUNTY TREASURER 2513.49 ADVANCE TAX, KINGSBURY COUNTY TREASURER
17859.78 ADVANCE TAX

END OF MONTH

COURTHOUSE SALARIES

\$86.331.91

HIGHWAY SALARIES

36.020.51

PAYROLL DEDUCTION

Wellmark Health Plan	45,694.77
MASA	308.00
IBC (MERP)	6,132.25
AFLAC	1,624.70
AFLAC	1,182.58
AFLAC Dental	1,633.61
Optilegra Vision	725.98
Reliance Life Insurance	284.66
SD Retirement Supplement Pretax	449.00
SD Retirement System	19,210.16
SD Retirement Supplement	574.00
AFSCME	296.64
Kingsbury County	35,863.97

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of April 2026 were reviewed by the Board. Motion by Walls, second by Nelson that the Auditor's report with the Treasurer as of the close of business April 30, 2026, be accepted as presented. All present voting aye. Motion carried.

HIGHWAY

Kyle Lee, Chairman, updated the Board on highway matters

Lee presented a request from Dave Sorenson, Highway Superintendent, to reimburse the highway workers for the \$44.00 fee to update their CDL updates that are now required.

Motion by Walls, second by Nelson to reimburse the highway workers for the \$44.00 fee to update their CDL updates. All present voting aye. Motion carried.

Lee presented an estimate from Stingley Scapes to purchase 2 robotic lawn mowers for \$10,600.00 to mow the courthouse lawns.

Motion by Spilde, second by Walls to purchase 2 robotic lawn mowers for up to \$11,000.00 to mow the courthouse lawns. All present voting aye. Motion carried.

Steffensen presented a Right of Way application from Ottertail Power to cross CR 6 and be along CR 6 in ROW with all cable to be buried no less than 40" and all to be bored.

Motion by Lundquist, second by Nelson to approve the Right of Way application from Ottertail Power and for the Chairman to sign the same. All present voting aye. Motion carried.

AUDITOR

Steffensen presented the Malt Beverage license renewal application for Jerry's Country Estates for approval and the Chairman to sign.

Motion by Lundquist, second by Nelson to approve the Malt Beverage license renewal application for Jerry's Country Estates and for the Chairman to sign the same. All present voting aye. Motion carried.

Steffensen presented 2 estimates from Beecher Home Services. One to replace the ceilings in the 3rd floor offices and one to paint the lower level of the Sheriff's building.

Motion by Spilde, second by Lundquist to accept the estimate to replace the ceilings in the 3rd floor offices. All present voting aye. Motion carried.

It was the consensus of the Board to wait on the painting of the lower level of the Sheriff's building.

SAFETY COMMITTEE

Caryn Hojer, Register of Deeds, Kristen Longville, Emergency Management, Jennifer Malone, Clerk of Courts and Steve Strande, Sheriff met with the Board to update them on security matters.

Hojer informed the Board she had applied for and received a grant in the amount of \$5,667.00 for push bars on the stairwells, glass extension in Clerk of Courts office and window tinting on southside windows. The County share will be \$1416.75.

EMERGENCY MANAGEMENT

Kristen Longville, Emergency Manager, presented an estimate from Jay's Auto Body to repair the windshield gasket on the Emergency Management vehicle for \$386.38. Longville informed the Board there is also a recall for this repair but is not available at this time. The Board asked Longville to contact a Ford Dealer on the recall before moving forward with approving the estimate.

Longville requested travel approval for June 7-10, 2026, to Pierre for Mass Care training.

Motion by Nelson, second by Spilde to approve travel for the Emergency Manager to Pierre, June 7-10, 2026, for Mass Care training. All present voting aye. Motion carried.

CIVIL DESIGN

Andrew Kangas, Civil Design, met with the Board to update them on the status of the 425th Ave project. Kangas informed them the existing surface has been removed and that work has begun on the box culvert.

AUDITOR

Steffensen, Auditor, requested to schedule a supplemental budget hearing for the General Building account to account for the safety grant updates and the courthouse repairs. The Board scheduled the hearing for the June 4, 2026 meeting.

EMERGENCY MANAGEMENT

Longville, Emergency Manager, returned to the meeting and requested to move into executive session for personnel.

Motion by Lundquist, second by Nelson to adjourn from regular session and move into executive session for personnel at 9:53 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session at 9:59 A.M.

ORDINANCE 76 - 2ND Reading

Steffensen read the following ordinance

ORDINANCE NO. 76

AN ORDINANCE AMENDING ORDINANCE NO. 72 AUTHORIZING THE KINGSBURY COUNTY BOARD OF COMMISSIONERS TO DECLARE A FIRE DANGER EMERGENCY AND TO PROHIBIT OPEN BURNING WITHIN THE COUNTY

BE IT ORDAINED by the Board of County Commission of the County of Kingsbury, South Dakota, that Kingsbury County Ordinance #72, be amended by adding the following language:

Any burn ban may be lifted when conditions no longer pose a significant fire risk to the county. Removal of the burn ban must be approved jointly by the Kingsbury County Office of Emergency Management and the Chairman of the Kingsbury County Board of Commissioners. Prior to lifting the ban, input will be gathered from local fire chiefs regarding current fire conditions, available resources, and overall safety considerations. Once

approved, the removal of the burn ban will be publicly announced through official county communication channels

This ordinance shall take effect and be in full force and effect twenty (20) days after its publication.

All ordinances or parts of ordinances in conflict therewith are hereby repealed.

Motion by Nelson, second by Spilde to accept and adopt Ordinance 76.

All present voting via roll call. Lee - aye, Spilde - aye, Walls - aye, Lundquist - aye, Nelson - aye. Motion carried.

TREASURER

Michelle Longville, Treasurer, met with the Board to present the quarterly report.

Longville gave an overview of the County investments and the income received from them.

Longville provided balances on all accounts held by the County explaining the use of the sweep account to increase interest income.

Longville reminded the Board per Legislative Audit that if the County has excess funds, they can increase the amount held in CD's and that the County CD balance has remained the same for quite a while.

Longville inquired the if funds held in the Big Ditch MMDA would be removed since the final payment on the bond is due in May.

Steffensen informed them the funds were to remain for any repairs and maintenance needed on the Big Ditch.

Longville requested to drop the balance in the Big Ditch account to a \$5,000.00 limit, allowing for more to be invested in the sweep account.

Longville discussed the post office issues with the Board again and the lack of a postmark on tax payments received after the April 30th deadline. An advertisement was placed in the papers to inform taxpayers of these issues and Longville wanted the Boards opinion on inserting a like notice in the tax notices next year. It was the consensus of the Board to do so.

MADISON WETLANDS MANAGEMENT

Chairman Lee presented a request from Bryce Ahlers, US Fish and Wildlife, requesting the Commissioners support for the US Fish and Wildlife to

purchase of 65 acres more or less of property which is adjacent to the west boundary of the Shutler Waterfowl Production Area located in the SE1/4 of Section 15, Township 110 North, Range 56 from a landowner that contacted the agency about purchasing the acres.

Motion by Lundquist, second by Spilde to support the purchase of 65 acres more or less of property which is adjacent to the west boundary of the Shutler Waterfowl Production Area located in the SE1/4 of Section 15, Township 110 North, Range 56 from a landowner that contacted the agency about purchasing the acres. All present voting aye. Motion carried.

EXECUTIVE SESSION

Jessica Bingham, Human Resource Consultant, Lundquist requested to move into executive session for personnel and Steffensen, auditor requested an executive session for legal matters.

Motion by Nelson, second by Spilde to adjourn from regular session and move into executive session for personnel and legal matters at 11:03 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of executive session at 11:38 A.M.

The Board adjourned to Tuesday, May 19, 2026, at 8:30 A.M.

SIGNED _____
Kyle Lee, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.