

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
June 18, 2024

The Kingsbury County Board of County Commissioners met Tuesday, June 18, 2024, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Steve Spilde, Roger Walls, Corey Lundquist, and Troy Nelson present. Chairman Lee presided.

Attending via Zoom were Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Sheriff Strande and Scott Erstad.

Also in attendance were Gary Schumacher - States Attorney and Natalie Remund - HR Consultant

Chairman Lee called the meeting to order.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, stated she would provide an update of the post-election audit and the Mid-Dakota Water Resolution with no action needed.

Motion by Spilde and seconded by Nelson to approve the agenda with the addition. All present voting aye. Motion carried.

MINUTES

Chairman Lee asked if there were any corrections to the June 6, 2024 minutes. There were none.

Motion by Lundquist and seconded by Nelson to approve the minutes of June 6, 2024. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment.

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Walls and seconded by Lundquist that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

ALLEN MCLAUGHLIN 12.43 SUPPLIES, TAMMY ANDERSON 110.00 TRAVEL, CENTURYLINK 222.61 UTILITIES, CENTURYLINK 971.81 UTILITIES, COOK'S WASTEPAPER & RECYCLING 60.50 UTILITIES, GOOD GUYS GARAGE 450.00 REPAIRS/MAINTENANCE, CARYN HOJER 99.96 TRAVEL, CITY OF HURON 3958.26 PROFESSIONAL SERVICES, INFOTECH SOLUTIONS 12643.39 PROFESSIONAL SERVICES/EQUIPMEN, INTERLAKES COMMUNITY ACTION 541.33 COMMUNITY SERVICE WORKER, KINGSBURY ELECTRIC COOP 339.00 UTILITIES, JENNIFER MALONE 45.00 ELECTION, MICRO COMPUTER SYSTEMS 267.22 PROFESSIONAL SERVICES, NORTHWESTERN ENERGY 74.72 UTILITIES, NORTHWESTERN ENERGY 107.82 UTILITIES, OTTERTAIL POWER COMPANY 102.49 UTILITIES, OTTERTAIL POWER COMPANY 1011.50 UTILITIES, PALMLUND AUTOMOTIVE 617.90 REPAIRS/PROF SERVICES, MAGGIE PURINTUN 110.00 TRAVEL, ERIN RUSHER 168.18 TRAVEL, SANFORD 2100.00 PROFESSIONAL SERVICES, SD DEPT OF TRANSPORTATION 186551.69 STATE REMITTANCE SDN COMMUNICATIONS 917.00 UTILITIES, AMANDA STARNES 157.98 TRAVEL, USPS 120.00 PROFESSIONAL SERVICES, USPS 84.00 PROFESSIONAL SERVICES, USPS 136.00 SUPPLIES, USPS 2720.00 SUPPLIE, WARD'S STORE & BAKERY 20.00 ELECTION,

AUDITOR

Echo Steffensen, Auditor, presented the results of the Post Election Audit for the June 4, 2024 Primary Election. The US Presidential and the SD House District 8 races in Iroquois and Lake Preston Precincts were audited by a five-person board. After manually counting the races, the results of both races matched the election night tabulator count and County canvas with 100% accuracy.

HIGHWAY

Joyce Carlson, David Carlson, and Keith Carlson met with the Board to discuss the Self-Application of Dust Control permit application they had received. They requested further clarification on the necessity of the contract, the liability to the landowner and questioned why the contract was just being put in place.

The Board tabled the matter to July 2, 2024 for further discussion on the contract when Dave Sorenson, Highway Superintendent would be present.

MAINTENANCE

Lonny Palmlund met with the Board to request approval to purchase an Unger Hydropower Ultra for washing the Courthouse windows at a cost of \$1,146.00.

Motion by Walls and seconded by Nelson to approve the purchase of an Unger Hydropower Ultra for \$1,146.00. All present voting aye. Motion carried.

Palmlund informed the Board he was requesting estimates on parking lot striping. A discussion was held on some changes that could be made now that the new sidewalk has been completed. It was the consensus of the Board to change two spots in the north parking lot to handicapped.

Palmlund discussed the General Government Building 2025 budget request with the Board.

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to request travel approval to Minnehaha County to attend the July 2024 district meeting.

Motion by Lundquist and seconded by Spilde to approve the travel request. All present voting aye. Motion carried.

Anderson discussed the Director of Equalization 2025 budget request with the Board.

BOARD OF ADJUSTMENT

Motion by Spilde and seconded by Nelson to adjourn from regular session and move into Board of Adjustment at 10:05 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of Board of Adjustment and back into regular session at 11:44 A.M.

PLANNING AND ZONING

Joe Jensen, Planning and Zoning Commission, met with the Board to discuss his 2025 Planning and Zoning budget request.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, met with the Board to discuss the Register of Deeds, Information Technology and MP & R Fund 2025 budget request.

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management, to request approval to buy a used recumbent bike for the County wellness room at a cost of \$1500.00.

Motion by Spilde and seconded by Nelson to approve the purchase of a used recumbent bike for \$1500.00. All present voting aye. Motion carried.

Bau discussed the 911 and Emergency Management 2025 budget request with the Board.

AUDITOR

Steffensen discussed the Auditor 2025 budget request with the Board.

Steffensen presented a request from the First District Development Company in Watertown to change the Kingsbury County Revolving Loan Fund rule. Per the current Kingsbury County Revolving Loan Fund rule, which was determined in 2007, it is required that one job be created and/or retained per \$35,000.00 loaned. First District requested this be updated to 1 job opportunity must be created and/or retained per every \$90,000 of Revolving Loan dollars loaned and if the project business is a manufacturer, at least 1 job opportunity must be created and/or retained per every \$140,000 of dollars loaned.

Steffensen read the following resolution:

RESOLUTION 2024-11

ACTION OF KINGSBURY COUNTY COMMISSIONERS

Date: June 18, 2024

The undersigned, all of the commissioners of Kingsbury County, hereby unanimously amend the following requirement of the Kingsbury County Economic Development Revolving Loan Fund:

BE IT RESOLVED that at least one job must be created and/or retained as a result of the project for each \$90,000 loaned. If the project business is a manufacturer, at least one job must be created and/or retained as a result of the project for each \$140,000 loaned. A manufacturing business is defined as a business with its primary NAICS Code in Sectors 31, 32, and 33 with all its production facilities located in the United States.

This action is taken during a meeting on June 18, 2024, by the unanimous consent of the commissioners.

Motion by Lundquist and seconded by Walls to accept and adopt Resolution 2024-11 and for Chairman Lee to sign the same.

Chairman Lee called for discussion. There was none.

All present voting via roll call. Lee - aye, Walls - aye, Lundquist - aye, Spilde - aye and Nelson - aye. Motion carried.

Steffensen reviewed an email request from Vermillion Basin Water Development District asking for the Board to appoint a commissioner as a temporary Board member. Chairman Lee volunteered to fill this position.

Steffensen along with Natalie Remund, Human Resource Consultant, presented a request to hire a part-time Deputy Auditor for 20-24 hrs. per week at \$17.00/hr.

Motion by Walls and seconded by Lundquist to approve the request and to authorize Remund to begin advertising for the position. All present voting aye. Motion carried.

EXECUTIVE SESSION

Motion by Spilde and seconded by Nelson to adjourn from regular session and move into executive session for personnel at 1:00 P.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 3:01 P.M.

The Board adjourned to Tuesday, July 2, 2024, at 8:30 A.M.

SIGNED _____
Kyle Lee, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.