

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
June 4, 2019

The Kingsbury County Board of County Commissioners met Tuesday, June 4, 2019, at 8:30 AM in the County Commissioners meeting room in the Courthouse with Commissioners Roger Walls, Joe Jensen, Steve Spilde, and Delmer Wolkow present. Vice Chairman Walls presided.

APPROVE AGENDA

Jennifer Barnard, Auditor, informed the Board a funeral request and Executive Session for personnel would need to be added to the agenda.

Wolkow moved and Jensen seconded to approve the agenda as amended. All present voting aye, motion carried.

MINUTES

Jensen moved and Spilde seconded to approve the minutes of May 21, 2019. All present voting aye, motion carried.

With the correction of "road" to "rode" in the second sentence of the last paragraph, Jensen moved and Wolkow seconded to approve the minutes of May 23, 2019. All present voting aye, motion carried.

All present recited the Pledge of Allegiance.

PUBLIC COMMENT

Vice Chairman Walls asked for public comment.

Dalin Fast discussed the condition of 201st Street outside of Osceola. There is a one mile stretch that is in bad shape. Fast described the method of road maintenance used by the Township.

Fast offered to pull the edges of the road to smooth things out, but to build up the road would need a lot of product.

David Sorenson, Highway Superintendent, stated repairing the mile of road is on the agenda for pulling the edges and applying gravel this summer. The crew is currently working on soft spots throughout the county. Can possibly get to this location the week of the 17th.

Sorenson is willing to pull the sides with the disk if the ditches are mowed in order to reclaim more material.

HIGHWAY

Sorenson met with the Board to discuss highway matters.

Sorenson informed the crew is currently gravelling on CR 10, 11 and 12. Also getting paving equipment ready to hopefully begin the 3rd week of June. There has also been some repair on Whitewood Road to help prevent more erosion.

Representatives from Emergency Relief are supposed to be here Wednesday and Thursday, but they have rescheduled twice previously.

Sorenson reminded the Board of his plans to hire a new truck driver and blade operator. One individual has worked for the county in the past and is a likely candidate.

Sorenson requested authorization to travel to Pierre for annual summer conference June 12-13, 2019.

Spilde moved and Jensen seconded to approve travel expenses for Sorenson to travel to Pierre. All present voting aye, motion carried.

BOARD OF ADJUSTMENT

Jensen moved and Spilde seconded to adjourn from regular session and move into Board of Adjustment for Nick Bjorkman's Variance Application at 9:20 A.M. All present voting aye, motion carried.

Vice Chairman Walls declared the Board out at 9:27 A.M.

PLANNING AND ZONING

Spilde moved and Wolkow seconded to adjourn from regular session and move into Planning and Zoning to review the minutes of May 21, 2019 and sign the amended plat of Sandy Beach North 2nd Addition at 9:27 A.M. All present voting aye, motion carried.

Vice Chairman Walls declared the Board out at 9:31 A.M.

Jensen moved and Spilde seconded to accept the recommendation from the Planning and Zoning Board and approve the amended Plat of Lot 7 Sandy Beach North 2nd Addition. All present voting aye, motion carried.

Board adjourned from 9:35 A.M. until 1:00 P.M. to attend a funeral.

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to discuss property assessment matters.

Anderson informed the Board that per diem rates had been increased for State employees and passed the information to Barnard.

On May 21, 2019 the Board approved an abatement contingent on said abatement being approved by the City of Arlington. Anderson informed the Board the same abatement had been approved by the city of Arlington on June 3, 2019. Anderson passed the forms to Barnard.

Anderson stated a portion of land owned by DeSCo Architectural has been taxed inside the city limits for unknown reasons. According to all information gathered this property is outside of city limits. The correction is being made today and no refund or abatement is being requested by the owner.

Anderson stated that lake area residents were emailing requests for appeals and abatements for the property that is unreachable due to the flooding. Anderson informed the Board a letter will be going out to all lake area property owners. Anderson stated that she also has lake property that has not been accessible in the past, and the rising and dropping water levels is one of the risks you take.

It is assessment season and Anderson, along with Maggie Purinton, Deputy Director, will be out of the office Tuesday, Wednesday and Thursday each week assessing new construction. Anderson stated they will be avoiding gravel roads whenever possible until things dry out a little more.

Anderson informed the Board a topic of conversation at the last conference had been "Tiny Homes" and "Air B & B's". Anderson stated there are many questions from lot requirements for tiny homes and taxing Air B & B's as commercial due to the owner being compensated like a rental property. The suggestion of establishing an ordinance was made.

AUDITOR

Jennifer Barnard, Auditor, informed the Board funds had been received with instruction of said funds to be paid to Kingsbury Electric for Hazard Mitigation. In order to have authority to pay out the funds, a budget supplement would need to be approved for Emergency Management.

Barnard read the following resolution for a Budget Supplement due to the receipt and distribution of Hazard Mitigation funds.

RESOLUTION 2019-8

SUPPLEMENTAL BUDGET FOR 2019

WHEREAS, Kingsbury County, South Dakota, has incurred obligations in finance of certain funds; and

WHEREAS, Kingsbury County received a Federal Grant in the amount of \$143,349.63 from the State of South Dakota for Pre-Disaster Mitigation; and

WHEREAS, Kingsbury County has been instructed to pay the Federal Grant amount of \$143,349.63 to Kingsbury Electric, and

NOW, THEREFOR, BE IT RESOLVED that \$143,349.63 be added to the 2019 budget for Emergency management, with revenue coming from the Federal Grant, and paid out from Hazard Mitigation.

Jensen moved and Spilde seconded to pass and approve Resolution 2019-8. All present voting aye, motion carried.

APPROVE CLAIMS

Jensen moved and Wolkow seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye, motion carried.

MISCELLANEOUS

A-1 SEPTIC TANK & EXCAVATING 492.50 REPAIRS/MAINTENANCE, AMERICAN BANK & TRUST 38,990.87 BOND PAYMENT, TAMMY ANDERSON 107.96 TRAVEL REIMBURSEMENT, APPEARA 46.21 SUPPLIES, AT&T 88.00 UTILITIES, JENNIFER BARNARD 236.94 TRAVEL REIMBURSEMENT, CINDY BAU 96.78 TRAVEL REIMBURSEMENT, BAU PLUMBING & HEATING 100.58 REPAIRS/MAINTENANCE, MARY CLAIRE BAUER 23.40 TRAVEL REIMBURSEMENT, BEADLE COUNTY SHERIFF 5950.00 PRISONER CARE, BEST WESTERN RAMKOTA INN 103.99 TRAVEL, RONALD BLACHFORD 188.48 SUPPLIES, BOB BODE CONSTRUCTION 9510.22 REPAIRS/MAINT/SUPPLIES/CULVERT, BOYER FORD TRUCKS 124.62 SUPPLIES, BUTLER MACHINERY COMPANY 653.60 REPAIRS/MAINTENANCE, CENTURY BUSINESS PRODUCTS 43.10 COPIER MAINTENANCE, CENTURLINK 333.50 UTILITIES, CLUBHOUSE HOTEL & SUITES-PIERR 846.00 TRAVEL- SPRING WORKSHOP, CONSOLIDATED READY MIX, INC. 899.50 REPAIRS/MAINTENANCE, COWBOY COUNTRY STORE-DESMET 136.48 SUPPLIES, SMITH'S LUMBER 394.37 SUPPLIES/SIGNS, SMITH'S LUMBER 10.94 REPAIRS/MAINTENANCE, DE SMET CITY 30.00 REPAIRS/MAINTENANCE, DE SMET CITY 104.00 UTILITIES, AVERA DESMET HOSPITAL 333.00 BLOOD DRAWS, DE SMET NEWS 42.63 PUBLICATIONS, DESLAURIES AUTO GLASS 1168.00 REPAIRS/MAINTENANCE, GLACIAL LAKES VETERINARY 26.80 DOG SUPPLIES, HILLYARD/SIOUX FALLS 257.65 SUPPLIES, CARYN HOJER 58.80 TRAVEL REIMBURSEMENT, CITY OF HURON 3671.81 MARCH 2019 911 REMITTANCE, INTERLAKES COMMUNITY ACTION 363.50 MAY 2019 COMM SERVICE WORKER, INTERSTATE BATTERY 33.30 SUPPLIES, JIM HAWK TRUCK TRAILERS 217.31 REPAIRS/MAINTENANCE/SUPPLIES, MARK KATTERHAGEN 22.50 BMI, KINGSBURY COUNTY TREASURER 68.23 ADV TAX, KINGSBURY CO TREAS 124.55 ADV TAX, KINGSBURY ELECTRIC COOP 143349.63 DISATER MITIGATION GRANT, LEWIS & CLARK BEHAVIORAL 943.00 BMI, LUCY LEWNO 191.50 BMI, LG EVERIST, INC 4449.04 SUPPLIES, DARCY

LOCKWOOD 22.50 BMI, LAKE PRESTON TIMES 411.45 PUBLICATIONS, LYLE SIGNS, INC. 198.00 SIGNS, REED T. MAHLKE 513.00 CAA FILE 38IVC19-000001, MAYNARD'S FOOD CENTER 29.33 SUPPLIES, MAYNARD'S FOOD CENTER 5.89 SUPPLIES, DIANNE MULDER 155.16 TRAVEL REIMBURSEMENT, NAPA AUTO PARTS 301.83 SUPPLIES, NAPA AUTO PARTS 21.78 REPAIRS/MAINTENANCE, SHELLEY NELSON 60.48 TRAVEL REIMBURSEMENT, O'KEEFE IMPLEMENT 592.21 SUPPLIES, O'KEEFE IMPLEMENT 39.30 SUPPLIES, OFFICE PEEPS INC 806.94 SUPPLIES, OUTLAW GRAPHICS 190.00 REPAIRS/MAINTENANCE, PALMLUND AUTOMOTIVE 2993.20 REPAIRS/MAINTENANCE/PROF SERVI, PRAIRIE AG PARTNERS 10.99 SUPPLIES, GREG PENNER 4585.00 CARE OF HORSES, PRAXAIR DISTRIBUTION INC. 115.88 SUPPLIES, PREMIER EQUIPMENT 39.38 SUPPLIES, MAGGIE PURINTUN 92.00 TRAVEL REIMBURSEMENT, RFD NEWS GROUP 438.18 PUBLICATIONS, RFD NEWS GROUP 37.50 PUBLICATIONS, RICH'S GAS & SERVICE 129.00 SUPPLIES, RICH'S GAS & SERVICE 52.51 SUPPLIES, SD DEPT OF REVENUE 150.00 LIQ LIC RENEWAL, SDACC 2540.00 2ND QTR 2019 CLERP, STEVEN L. SPILDE 56.70 TRAVEL REIMBURSEMENT, STEVE STRANDE 125.00 CORONER CALL, TRANSOURCE 9476.66 REPAIRS/MAINTENANCE/SUPPLIES, TRUENORTH STEEL 1452.13 CULVERTS, TRUSTWORTHY HARDWARE 39.24 REPAIRS/MAINTENANCE, UNITED STATES TREASURY 33.53 INT CHG ON 2ND QTR 2019, VERIZON 180.18 UTILITIES, VERIZON 253.02 UTILITIES, VISA 999.07 FUEL & TRAVEL, VISA 90.63 REPAIRS/MAINTENANCE/WEB PAGE, VISA 546.60 SUPPLIES/TRAVEL, DAVID WHEELER 681.80 CAA FEES, WILKINSON & SCHUMACHER LAW 976.35 CAA FEES, YANKTON COUNTY SHERIFF OFFICE 50.00 BMI, YANKTON COUNTY TREASURER 143.75 BMI,

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management/911 Coordinator, met with the Board to discuss Hazard Mitigation options.

Bau reviewed the E911 Service Contract renewal with the Board. There was a change in the fee from 80% to 85% of funds received. Bau informed the Board some providers collect 100% of funds, and that next year these is an expected increase to 90%.

Wolkow moved and Spilde seconded to renew the E911 Service Contract with the City of Huron. All present voting aye, motion carried.

Bau informed the Board of an informative meeting she had attended for Hazard Mitigation options. The various options that had been discussed include a 406 project and a 404 project.

There is also a 75/25% match for a H&H Study (Hydraulics & Hydrology), and an advance assistance program. The county has a Pre-disaster Mitigation plan with mitigation proceeds would be run through the county and the full amount being distributed to the intended party. Any mitigation is granted on a greatest need basis and damages are still being assessed.

There is another meeting planned between Game, Fish and Parks and Baker Township for the road easement for Goose Neck Rd.

END OF MONTH	
COURTHOUSE SALARIES	\$48,042.85
HIGHWAY SALARIES	26,492.80

PAYROLL DEDUCTIONS	
Sanford Health Plan	25,114.97
AFLAC	1,083.39
AFLAC	724.62
Office of Child Support Enforcement	403.00
H&B Federal Credit Union	400.00
Kingsbury County Treasurer	8,800.00
The Principal Financial Group	265.99
Garnishment	150.00
Garnishment	300.00
Delta Dental	800.00
Avesis Third Party Administrators	176.70
SD Retirement Supplement Pretax	50.00
Garnishment	685.33
SD Retirement System	13,744.12
SD Retirement Supplement	3,850.00
AFSCME	236.00
Kingsbury County	25,912.69

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of May 2019 were reviewed by the Board. Wolkow moved and Spilde seconded that the Auditor's report with the Treasurer as of the close of business May 31, 2019 be accepted as follows. All present voting aye, motion carried.

Cash on Hand	\$ 3,368.54
Checks in Treas. Possession less than 3 days	16,414.71
Cash Items - Postage	23.19
Credit Card	1,099.73
Cash Short	218.92
Cash Long	0.00
Demand Deposits	11,770.79
Savings Account	3,238,243.56
Revolving Loan Fund	293,413.24
Big Ditch MM	355,517.94
Time Deposits	1,657,523.80
TOTAL	5,577,594.42

BREAKDOWN OF MONEY BY FUNDS

County General Fund	3,465,275.74
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan,	

Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)		
		1,072,353.20
Drainage Ditch #4		188,038.04
Drainage Ditch Debt Service Cash		-8,051.34
Amount held for School Dist.		520,780.90
Amount held for Townships		49,401.32
Amount held for Cities		45,746.61
Amount held for East Dakota Water Dist.		1,843.68
State Remittance		121,739.57
Amount held for others		120,466.70
TOTAL		5,577,594.42

MAINTENANCE

Lonny Palmlund, Maintenance, met with the Board to discuss the HVAC system.

Palmlund indicated the repairs discussed at the May 21st meeting had been done. Pressure is holding in the north unit, that portion of the fluid cooler is scheduled to be connected later in the week. Palmlund also indicated a communication breakdown had occurred with various contractors working on the system.

Many of the systems have gone into an alarm status and there is a need to run a sprinkler on the external hoses under the external units to cool the water coming back into the building. The fresh air intake is also occasionally in alarm mode.

Palmlund informed the Board there had been multiple units wired into the same breaker in order to save the county money. That decision is not working while the units are in cooling mode and there is now an estimate for the county to have part of the system rewired.

It was the consensus of the Board to request a meeting with Travis Sichmeller, the engineer hired for this project.

Palmlund requested authorization to take a weeks' vacation the last week of June and the time has been accrued.

It was the consensus of the Board to approve the vacation time.

TREASURER

Elaine Blachford met with the Board to discuss office updates.

Blachford had budgeted for the purchase of two new desks and there is now a need to purchase two new computers by the end of the year. With the desks being updated, Blachford stated it would be a good time to replace the carpet and see about removing the old safe for more room.

It was the consensus of the Board to get an estimate for new carpet and the removal needs for the safe.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, met with the Board to discuss computer needs.

Hojer indicated a new computer is needed for the office and would be able to rotate one of the office systems to the Extension office. Hojer also indicated the possible need to purchase a new monitor. The funds are available in the office budget.

AUDITOR

Barnard presented the following items to the Board:

Barnard had received the 2019 budget request for Glacial Lakes for \$581.00.

Jensen moved and Wolkow seconded to approve the request for \$581.00. All present voting aye, motion carried.

Barnard provided information from Civil Design regarding the scope of work for weed maintenance for the Big Ditch, and a cost breakdown for the replacement of a culvert in the water shed area. With the enlarging of the culvert, there is concern of this crossing the line from maintenance to improvement.

Barnard informed the Board she had been notified the newly received Pepsi machine will be removed along with several others in De Smet due to lack of volume.

It was the consensus of the Board to not obtain another option.

Barnard had received an invoice for funeral expenses. No application for county coverage had been received.

It was the consensus of the Board to have the application requested and assets looked into prior to approving the invoice.

Barnard requested to move into Executive Session for personnel.

Jensen moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 3:48 P.M. All present voting aye, motion carried.

Vice Chairman Walls declared the Board out at 3:51 P.M.

Barnard went over the information provided in the 2020 Budget binders that had been provided.

The Board adjourned to Tuesday, June 18, 2019 at 8:30 AM.

SIGNED _____
Roger Walls, Vice Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.