

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
June 8, 2021

The Kingsbury County Board of County Commissioners met Tuesday, June 8, 2021 at 8:30 AM in the Courtroom in the County Courthouse with Commissioners Roger Walls, Delmer Wolkow, Steve Spilde, Doug Kazmerzak and Corey Lundquist present. Chairman Walls presided.

Attending via Zoom were, Tammy Anderson, Director of Equalization, and Mike Siefker, Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

APPROVE AGENDA

Lundquist moved and Spilde seconded to approve the agenda. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

APPROVE CLAIMS

Spilde moved and Wolkow seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

MISCELLANEOUS

ACE GROUP LLC 1966.01 SUPPLIES, ACUITY SPEC PRODUCTS INC 105.99 , AMERICAN BANK & TRUST 30390.00 BIG DITCH BOND, APPEARA 57.61 SUPPLIES, ARON'S ELECTRIC LLC 305.92 REPAIRS/MAINTENANCE, AT&T 97.58 UTILITIES, BADGER OIL COMPANY 654.50 SUPPLIES, JENNIFER BARNARD 268.32 TRAVEL REIMBURSEMENT, CINDY BAU 60.00 UTILITIES, BAYMONT HOT SPRINGS 231.00 TRAVEL, BAZLER HEALTH SERVICES 160.00 PROFESSIONAL SERVICES, BEADLE COUNTY SHERIFF 2100.00 PRISONER CARE, HOLLY BICKETT 71.00 JUROR FEES, PMB 0112 6.25 PROFESSIONAL SERVICES, ELAINE BLACHFORD 4.12 SUPPLIES, RONALD BLACHFORD 137.50 TRACTOR RENTAL, BOB BODE CONSTRUCTION 3137.76

REPAIRS/MAINT/SUPPLIES, BOWES CONSTRUCTION, INC 7500.00 PATCHING, BOYER
FORD TRUCKS 10.41 SUPPLIES, BROOKINGS ENGRAVING 112.00 SUPPLIES, CARLSONS
SERVICE CENTER 286.25 REPAIRS/MAINTENANCE, CENTURYLINK 313.80 UTILITIES,
CLUBHOUSE HOTEL & SUITES-PIERR 586.88 TRAVEL, DEPT OF AG & NATURAL
RESOURCES 250.00 REPAIRS/MAINTENANCE AGREEMENT, SMITH'S LUMBER 67.56
SUPPLIES, SMITH'S LUMBER 56.00 SUPPLIES, DE SMET CITY 121.42 UTILITIES, DE
SMET WELDING 2033.52 REPAIRS/MAINT/SUPPLIES, DIAMOND MOWERS LLC 1036.61
SUPPLIES, DIGIT-ALL 514.35 REPAIRS/MAINTENANCE, DAVID DOESCHER 76.88 JUROR
FEES, ELO PROF, LLC 115.00 PROFESSIONAL SERVICES, EQUIPMENT BLADES INC
1000.08 SUPPLIES, ETERNAL SECURITY PRODUCTS, LLC 44.32 SUPPLIES, FITE,
PIERCE & RONNING LAW OFF 247.50 CAA FEES, GALLS, LLC- DBA NEVE'S UNIFORM
335.50 CLOTHING, ANGELA GUMS 71.00 JUROR FEES, PATRICIA J. HARTSEL, RPR
54.40 PROFESSIONAL SERVICES, HILLYARD/SIOUX FALLS 402.79 SUPPLIES, CITY OF
HURON 3967.47 911 EMERGENCY SURCHARGE, INTERLAKES COMMUNITY ACTION 783.16
COMMUNITY SERVICE WORKER, JACKRABBIT TIRE & SERVICE 71.07
REPAIRS/MAINTENANCE, JOHN DEERE FINANCIAL 101.33 SUPPLIES, KERRI COOK
HUBER 482.90 BMI, KINGSBURY COUNTY TREAS 63.60 HIGHWAY LICENSE FEES,
KINGBROOK RURAL WATER 40.45 UTILITIES, KINGSBURY JOURNAL 31.50 PUBLISHING,
KINGSBURY JOURNAL 658.30 PUBLICATIONS, LEWIS DRUG STORES 34.92 PRISONER
CARE, LINCOLN COUNTY 181.50 BMI, MICHELLE LONGVILLE 186.00 TRAVEL
REIMBURSEMENT, MAYNARD'S FOOD CENTER 29.44 SUPPLIES, MCLEODS PRINTING &
OFFICE SUPP 239.90 SUPPLIES, MIDWEST GLASS, LLC 551.23
REPAIRS/MAINTENANCE, EASTLINE SUPPLY 324.94 SUPPLIES, NATIONAL SHERIFFS'
ASSOCIATION 68.00 MEMBERSHIP DUES, RONALD NESSEIM 56.72 JUROR FEES,
NORTHERN TRUCK EQUIPMENT CORP 143067.00 EQUIPMENT, MATT NUTTER 191.65
CLOTHING REIMBURSEMENT, O'KEEFE IMPLEMENT 260.95 SUPPLIES, O'KEEFE
IMPLEMENT 61.12 REPAIRS/MAINTENANCE, OFFICE PEEPS INC 898.97 SUPPLIES,
OUTLAW GRAPHICS 12.50 REPAIRS/MAINTENANCE, STEVE PALMER 50.00 JUROR FEES,
PRAIRIE AG PARTNERS 2671.13 SUPPLIES/FUEL, WAYNE PEDERSON 50.00 JUROR
FEES, PRAXAIR DISTRIBUTION INC. 513.59 SUPPLIES, MAGGIE PURINTUN 124.80
TRAVEL REIMBURSEMENT, QUILL 89.75 SUPPLIES, REDWOOD TOXICOLOGY LABORATORY
279.00 PRISONER SUPPLIES, RFD NEWS GROUP 25.00 PUBLICATIONS, RFD NEWS
GROUP 1304.39 PUBLICATIONS, RICH'S GAS & SERVICE 168.50 PATCHING, RICH'S
GAS & SERVICE 23.89 SUPPLIES, RUNNING SUPPLY INC. 94.99 SUPPLIES, SD DEPT
OF REV 300.00 2021-2022 BEVERAGE LICENSE REN, SD DEPT OF TRANSPORTATION
96.78 BRIDGE INSPECTIONS, SDACC 1212.00 CCPR FUND, SDACO 214.00 5/2021 MP
& R FEES, SDVSOA 100.00 MEMBERSHIP DUES/CONF FEE, SPENCER QUARRIES/
38722.07 SEALING, STAN HOUSTON EQUIPMENT COMPANY 59.99 SUPPLIES, DAVID
STEFFENSEN 64.28 JUROR FEES, ANTHONY J. TEESDALE 564.15 CAA FEES,
TRANSOURCE 126.82 SUPPLIES, TRUENORTH STEEL 2441.67 CULVERTS/SUPPLIES,
TRUSTWORTHY HARDWARE 33.78 SUPPLIES, TRUSTWORTHY HARDWARE 83.93 SUPPLIES,
UNCOMMON USA, INC 1112.43 SUPPLIES, US POSTAL (POSTAGE-BY-PHONE) 100.00
POSTAGE MACHINE, USPS 62.95 POSTAGE, USPS 390.00 ANNUAL BOX RENT, USPS
62.95 POSTAGE, VERIZON 210.25 UTILITIES, VISA 191.38 FURNITURE/SUPPLIES,
FRANK VIRCHOW 600.00 TOWER RENT, VISA 191.38 FURNITURE/SUPPLIES, LUKE
WEBER 55.44 TRAVEL REIMBURSEMENT, GLEN WENDEL 50.84 JUROR FEES, DAVID
WHEELER 99.00 BMI, WOODS HEATING & COOLING LLC 229.59 REPAIRS/MAINTENANCE,

WILKINSON & SCHUMACHER LAW 3515.50 EXPENSE REIMBURSEMENT, WW TIRE 117.08
REPAIRS/MAINTENANCE, WW TIRE 343.54 REPAIRS/MAINTENANCE,

OPEN DISCUSSION

The Board discussed the west parking / sidewalk project.

MINUTES

Two typos were corrected in the May 18, 2021 minutes.

Lundquist moved and Wolkow seconded to approve the minutes of May 18, 2021 as edited. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Wolkow moved and Spilde seconded to approve the special meeting minutes of May 20, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Joe Jensen, Planning & Zoning Officer, joined the meeting.
Tammy Anderson, Director of Equalization, and Steve Strande, Sheriff, joined the meeting via Zoom.

PLANNING AND ZONING

Wolkow moved and Lundquist seconded to adjourn from regular session and move into Planning and Zoning at 9:10 A.M. to review a Plat. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 9:30 A.M.

Barnard read the following Resolution:

RESOLUTION # 2021-17

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Wilder Pass Subdivision located in the E 1/2 of Section 9, Township 111 North, Range 56 West of the 5th PM, Kingsbury County, South Dakota on June 8 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Wilder Pass Subdivision located in the E 1/2 of Section 9, Township 111 North, Range

56 West of the 5th PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Kazmerzak moved and Wolkow seconded to accept and approve Resolution 2021-17. All present voting via roll call: Wolkow - aye, Kazmerzak - aye, Lundquist - aye, Spilde - aye, Walls - aye. Motion carried.

DIRECTOR OF EQUALIZATION

Anderson met with the Board and introduced her new employee, Bradley Robinson.

Anderson informed the Board of a change to her time out of the office.

END OF MONTH

COURTHOUSE SALARIES	\$57,542.35
HIGHWAY SALARIES	29,570.62

PAYROLL DEDUCTIONS

Sanford Health Plan	23,161.00
AFLAC	1,153.23
AFLAC	456.40
Office of Child Support Enforcement	403.00
The Principal Financial Group	232.67
Garnishment	619.38
Delta Dental	566.40
Avesis Third Party Administrators	138.46
SD Retirement Supplement Pretax	275.00
SD Retirement System	13,159.12
SD Retirement Supplement	725.00
AFSCME	287.40
Kingsbury County	26,676.94

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of May 2021 were reviewed by the Board. Wolkow moved and Spilde seconded that the Auditor's report with the Treasurer as of the close of business May 2021 be accepted as follows. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Cash on Hand	\$ 3,300.59
Checks in Treas. Possession less than 3 days	25,151.23
Credit Card	2,474.12
Cash Short	336.14
Cash Long-ISF Check	0.00
Demand Deposits	13,721.03

Savings Account	4,396,317.16
Revolving Loan Fund	295,412.83
Big Ditch MM	341,192.14
American Rescue Plan MM	500.00
Time Deposits	1,657,523.80
TOTAL	6,738,929.04

BREAKDOWN OF MONEY BY FUNDS

County General Fund	3,200,119.18
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	2,590,879.73
Drainage Ditch #4	165,996.79
Drainage Ditch Debt Service Cash	-576.33
Amount held for School Dist.	371,911.77
Amount held for Townships	41,652.62
Amount held for Cities	55,781.02
Amount held for East Dakota Water Dist.	1,419.64
State Remittance	170,203.63
Amount held for others	138,540.99
TOTAL	10,288,081.07

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management, met with the Board to discuss implementing a county wide burn ban. Bau informed the Board all the fire chiefs in the county agree this is needed.

Spilde moved and Kazmerzak seconded to initiate a county wide burn ban effective immediately. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

TREASURER APPOINTMENT INTERVIEW

Michelle Longville, Deputy Treasurer, met with the Board in interview for the appointment to Treasurer. Longville requested to move into Executive Session for personnel.

Wolkow moved and Lundquist seconded to adjourn from regular session and move into Executive Session for personnel at 10:10 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Lundquist moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 11:07 A.M.

Lundquist moved and Kazmerzak seconded to appoint Longville to Treasurer effective June 11, 2021 at 4:00 P.M. with an annual salary of \$45,000.00. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

COMMISSIONER DISTRICT III APPOINTMENT INTERVIEWS

Spilde moved and Lundquist seconded to adjourn from regular session and move into Executive Session for personnel for the purpose of interviewing four candidates for the District III seat at 11:12 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Lundquist seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 12:55 P.M.

AUDITOR

Barnard discussed various items with the Board.

Barnard informed the Board she had received a request from AAA Collections to authorization to take legal action for a claim that had not been paid.

Kazmerzak moved and Spilde seconded for Chairman Walls to sign the authorization for legal action. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Barnard informed the Board the Zoom account will be automatically renewed on June 11, 2021 unless it is cancelled. The cost is \$149.99 for the year.

Kazmerzak moved and Wolkow seconded to continue the Zoom account. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Barnard requested the Board approve FMLA leave for an employee who is needing more leave then accrued vacation and sick time is available. The reason or the leave falls under a qualified FMLA request.

Lundquist moved and Wolkow seconded to approve the FMLA leave. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

TREASURER

Blachford met with the Board to inform the Board the 180 days has lapsed for the property in Lake Preston which was taken by Tax Deed in December 2020. Blachford informed the Board there has been discussion with the Lake Preston Development Corp and Lake Preston City to take the property from the County by Quit Claim Deed. Taxes due on this property total \$4,871.54 from 2015 to current and will need to be abated.

After some discussion, the item was tabled for verification of updated information on the process needed.

Walls read a letter of resignation as presented by Blachford.

Spilde moved and Lundquist seconded to accept Blachford's resignation to be effective June 11, 2021 at 4:00 P.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Blachford requested to move into Executive Session for personnel.

Kazmerzak moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel at 1:26 P.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Wolkow moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 2:05 P.M.

Lundquist moved and Kazmerzak seconded to allow Longville to hire temporary/supplemental help for the Treasurer's office. All present voting aye - 4, nay - 0, abstain - 1. Motion carried.

Kazmerzak moved and Spilde seconded to appoint Kyle Lee to the Commissioner District III seat effective July 1, 2021. All present voting aye - 4, nay - 0, abstain - 1. Motion carried.

The Board adjourned to Tuesday, June 15, 2021 at 10:00 A.M.

SIGNED _____
Roger Walls, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.