

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
July 19, 2022

The Kingsbury County Board of County Commissioners met Tuesday, July 19, 2022, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Doug Kazmerzak, Steve Spilde, Roger Walls, Corey Lundquist and Kyle Lee present. Chairman Kazmerzak presided.

Attending via Zoom were Tammy Anderson - Director of Equalization, Michelle Longville - Treasurer, Sheriff Strande, Amy Halverson- Kingsbury Journal, and Cindy Bau- Emergency Management.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Motion by Lee and seconded by Lundquist to approve the agenda. All present voting aye. Motion carried.

MINUTES

Motion by Lee and seconded by Lundquist to approve the minutes from July 7, 2022, with the following corrections:

...into Planning and Zoning at 9:07 A.M. P.M.- remove P.M.

...INTERLAKES COMMUNITY ACTION 794.84 COMMUNITY SERV WORK 0722- change to 07/22

...The Board adjourned to Tuesday, July 19, 2022, at 8:30 A.M.- change to Friday, July 8, 2022

All present voting aye. Motion carried.

Motion by Walls and seconded by Lee to approve the minutes from July 8, 2022. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

AUDITOR

Echo Steffensen, Auditor, requested approval to travel to Pierre August 3-4, 2022 for an Auditor's election workshop.

Motion by Lundquist and seconded by Lee to approve travel for the Auditor to travel to Pierre August 3-4, 2022, for an Auditor's election workshop. All present voting aye. Motion carried.

Steffensen informed the Board of the need to auto supplement the Extension budget with grant funds received from Midwest Dairy for \$750.00. The grant funds were issued to Kingsbury County but should have been issued to the 4-H Leaders Association, therefore the County needs to issue a check to the Leaders Association.

Steffensen read the following resolution:

RESOLUTION 2022-13  
GRANT SUPPLEMENTAL BUDGET

WHEREAS, UNANTICIPATED FUNDS WERE RECEIVED FROM THE MIDWEST DAIRY ASSOCIATION UNDENIABLY DAIRY GRANT PROGRAM. THE FOLLOWING ITEMS WILL BE REIMBURSED FOR MONIES EXPENDED IN THE 2022 BUDGET FOR:

101-611-426 EXTENSION SUPPLIES	\$750.00
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NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF KINGSBURY COUNTY COMMISSIONERS DO HEREBY PROPOSE, MAKE AND MOVE FOR ADOPTION OF THIS GRANT SUPPLEMENTAL BUDGET IN THE ITEM SET FORTH ABOVE.

DATED IN DE SMET THIS 19TH DAY OF JULY, 2022.

Motion by Walls and seconded by Lundquist to accept and adopt Resolution 2022-13 and for Chairman Kazmerzak to sign the same. All present voting via roll call. Kazmerzak - aye, Lee - aye, Walls - aye, Lundquist - aye and Spilde - aye. Motion carried.

Steffensen informed the Board of the need to auto supplement the Emergency Management budget for BRIC grant funds received from the State of South Dakota as point of dispensing for Kingsbury Electric.

Steffensen read the following resolution:

RESOLUTION 2022-14  
GRANT SUPPLEMENTAL BUDGET

WHEREAS, UNANTICIPATED FUNDS WERE RECEIVED FROM THE STATE OF SOUTH DAKOTA FROM THE SOUTH DAKOTA BRIC FOR THE POD (POINT OF DISPENSING) GRANT PROGRAM THE FOLLOWING ITEMS WILL BE REIMBURSED FOR MONIES EXPENDED IN THE 2022 BUDGET FOR:

226-222-426.20 EMERGENCY MANAGEMENT HAZARD MITIGATION \$83,211.49

NOW, THEREFORE, BE IT RESOLVED, THAT THE BOARD OF KINGSBURY COUNTY COMMISSIONERS DO HEREBY PROPOSE, MAKE AND MOVE FOR ADOPTION OF THIS GRANT SUPPLEMENTAL BUDGET IN THE ITEM SET FORTH ABOVE.

DATED IN DE SMET THIS 19TH DAY OF JULY 2022.

Motion by Walls and seconded by Lundquist to accept and adopt Resolution 2022-14 and for Chairman Kazmerzak to sign the same. All present voting via roll call. Kazmerzak - aye, Lee - aye, Walls - aye, Lundquist - aye and Spilde - aye. Motion carried.

Steffensen presented the Board with a request from Wilkinson and Schumacher Law to satisfy a poor lien on the real property described as Lot 4, Block 17, Brown's Addition, City of De Smet in the amount of \$339.28.

Motion by Spilde and seconded by Lee to satisfy the poor lien on the real property described as Lot 4, Block 17, Brown's Addition, City of De Smet in the amount of \$339.28. All present voting aye. Motion carried.

#### HIGHWAY

Dave Sorenson, Highway Superintendent, updated the Board on highway matters and budget request for 2023

#### OPEN DISCUSSION

The Board discussed the possibility of a Road/Bridge Levy. The County could pass by resolution a levy up to \$.90/1000. The resolution would become effective 20 days after it was published if no petition was presented by Kingsbury County voters to request the levy be brought to a vote. No action was taken.

The Board discussed the gravel pit with Sorenson, Highway Superintendent.

#### WEED BOARD

Tanya Flegel, Weed Board updated the Board on Weed Board matters and budget request for 2023.

The Board asked Flegel if the Weed Board had decided on the pickup discussed earlier this year. Flegel stated the Weed Board agreed the pickup could be transferred to the Highway.

Motion by Lee and seconded by Spilde to transfer the 2001 Ford F350 Vin#1FDWF37D81EA33994 pickup from the Weed Board inventory to the Highway inventory. All present voting aye. Motion Carried.

#### TREASURER

Michelle Longville, Treasurer, met with the Board to discuss the budget request for 2023.

Longville requested to move into executive session for personnel.

Motion by Lee and seconded by Lundquist to adjourn from regular session and move into Executive Session for personnel at 10:41 A.M. All present voting aye. Motion carried.

Motion by Spilde and seconded by Lee to adjourn from Executive Session. Chairman Kazmerzack declared the Board out at 11:24 A.M.

Motion by Spilde and seconded by Lee to authorize Longville to advertise for the open Deputy Treasurer position. All present voting aye. Motion carried.

#### LAKE THOMPSON

Jim Knight met with the Board to discuss the water level at Lake Thompson. Knight explained the process that was taken to set the legal outlet level and informed the Board the outlet is currently dry.

Knight updated the Board on the status of forming a Water District. The petition for the Water District is ready to be forwarded to the State Water Board and Knight requested a letter of support from the Board.

#### PUBLIC COMMENT

Paul McMasters attended the meeting to discuss the current level of Lake Thompson. McMasters stated the actual measurement of the water level was over the legal limit and the water was still too high. McMasters requested further measurements be taken to provide proof the level is at the 1687.5 feet.

Knight agreed further measurements could be taken and he would contact East Dakota Water District to make a request. East Dakota Water District had made the previous measurements.

#### DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to request Executive Session for personnel.

Motion by Walls and seconded by Spilde to adjourn from regular session and move into Executive Session for personnel at 12:23 P.M. All present voting aye. Motion carried.

Motion by Spilde and seconded by Lee to adjourn from Executive Session. Chairman Kazmerzak declared the Board out at 12:25 P.M.

#### PERFORMANCE REVIEW

Motion by Lundquist and seconded by Spilde to increase the Auditor salary by \$5,000.00 annually retroactive to her 6-month anniversary date of May 12, 2022. All present voting aye. Motion carried.

#### AUDITOR

Steffensen, Auditor requested the Board set the date for the Public Auction for County owned real property described as Lots 1-3, Block 2, Prairie View Heights, NE1/4 Section 32 of Township 111 North, Range 56.

Motion by Lee and seconded by Spilde to set the Public Auction for County owned real property described as Lots 1-3, Block 2, Prairie View Heights, NE1/4 Section 32 of Township 111 North, Range 56 on August 16, 2022, at 12:00 P.M. All present voting aye. Motion carried.

#### REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, informed the Board the quote for the 3 computers from Infotech for the Treasurer's office that was approved at the July 7, 2022, meeting was incorrect. The 3 computers would cost approximately \$4,500.00 instead of \$3,500.00. Hojer is also requesting other quotes. Hojer asked for approval to purchase 3 computers for the amount up to \$4,500.00.

Motion by Lee and seconded by Spilde to approve the purchase of 3 computers for the Treasurer's office for the amount up to \$4,500.00. All present voting aye. Motion carried.

Hojer informed the Board that a request had been made to investigate other software for the County offices. She has been in contact with Tyler Technologies to request a demonstration of their software.

#### APPROVE CLAIMS

Motion by Walls and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

#### MISCELLANEOUS

CINDY BAU 60.00 UTILITIES, BEADLE COUNTY AUDITOR 4000.00 VICTIM WITNESS COORDINATOR, RONALD BLACHFORD 112.50 REPAIRS/MAINT, CENTURY BUSINESS PRODUCTS 86.23 PRO SERVICES, CENTURYLINK 229.36 UTILITIES, CENTURYLINK 1133.61 UTILITIES, COOK'S WASTEPAPER & RECYCLING 416.41 UTILITIES, DE SMET CITY 209.02 UTILITIES, GOVERNMENT FORMS & SUPPLIES 161.21 SUPPLIES, INFOTECH SOLUTIONS 2786.99 PROFESSIONAL SERV, KINGSBURY ELECTRIC COOP 320.00 UTILITIES, NORTHWESTERN 77.38 UTILITIES, NORTHWESTERN 49.59 UTILITIES, OTTERTAIL POWER COMPANY 76.95 UTILITIES, OTTERTAIL POWER COMPANY 1420.92 UTILITIES, SHARDAY PAGAN 100.00 COURT INTERPRETER, SDN COMMUNICATIONS 916.00 PROFESSIONAL SERVICES, TRUSTWORTHY HARDWARE 250.80 SUPPLIES,

#### OPEN DISCUSSION

Doug Kazmerzak, Chairman, informed the Board members of an inquiry of the possibility of a horse arena be added to or near the fairgrounds.

#### EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management Director, met with the Board to request approval and signature of her quarterly report.

Motion by Walls and seconded by Lee to approve the quarterly report and have the chairman sign same. All present voting aye. Motion carried.

Bau discussed her 2023 Budget request for Emergency Management and 911 Services with the Board.

Bau recognized Brandon Duffy, Deputy Sheriff, for his help with credentialing; Caryn Hojer, Register of Deeds, and Shelley Strande, Sheriff's Office Dispatcher for helping during the storm on July 6, 2022.

#### AUDITOR



