

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

July 20, 2021

The Kingsbury County Board of County Commissioners met Tuesday, July 20, 2021, at 8:30 AM in the Courtroom in the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, Doug Kazmerzak and Corey Lundquist present. Chairman Walls presided.

Also attending via Zoom were, Joey Klinkhammer - Deputy Auditor, Tammy Anderson - Director of Equalization, and Mike Siefker, Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Kazmerzak moved and Spilde seconded to approve the agenda. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

HIGHWAY SUPERINTENDENT

David Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson informed the Board the seal coating on Manchester Road was completed and the crew would move to CR 6 from Highway 25 to Highway 81 through Oldham. Sorenson also stated graveling had been done on Orange Bridge Road in Lake Preston.

Sorenson informed the Board Kingsbury County qualified for a grant through Volkswagen and will be receiving \$100,486.00 for the purchase of a new truck. There are steps that need to be taken before the funds can be received and Sorenson requested Chairman Walls signature on the agreement documents.

Kazmerzak moved and Lee seconded to authorize Chairman Walls to sign the agreement and for Sorenson to follow the steps necessary for the funds to be received. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

#### MINUTES

Lundquist moved and Kazmerzak seconded to approve the minutes of July 8, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Spilde seconded to approve the minutes of July 16, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

#### EMERGENCY MANAGEMENT/E911 COORDINATOR

Cindy Bau, Emergency Management/E911 Coordinator, met with the Board to discuss various items.

Bau discussed making the Burn Ban Ordinance more detailed. The ordinance had not been reviewed since April of 2000.

Bau discussed the EM 101 class in Watertown on September 14, 2021 and recommended the Board members attend. Bau also reminded the Board these classes are available online.

Bau stated the Tabletop full scale exercise will be in Arlington on August 18, 2021 beginning at 9:00 A.M. There will be a pre-exercise walkthrough for those in the command center roles on August 3, 2021.

Bau discussed the option for First District in Watertown to create new County maps with various boundaries including but not limited to City, Fire District, and Emergency coverages. The information gathering plus 16 maps would cost \$5,500.00.

Bau requested Chairman Walls sign her Quarterly Report for the State.

Spilde moved and Kazmerzak seconded for Chairman Walls sign the Quarterly Report for the State. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Bau discussed the 2022 budget requests with the Board.

#### Director of Equalization

Anderson met with the Board to discuss various items.

Anderson informed the Board she is able to return to work as tolerated, and her next need to be away from the office has been scheduled.

Anderson requested authorization to schedule a presentation for Eagle View to present information to the Board. This would help track new construction and building updates throughout the county annually.

Anderson requested to move into Executive Session for personnel.

Lundquist moved and Kazmerzak seconded to adjourn from regular session and move into Executive Session for personnel at 9:51 A.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 9:55 A.M.

Anderson discussed the 2022 budget requests with the Board.

Steve Strande - Sheriff, joined the meeting via Zoom.

#### KNOWINK - DUSTIN VAMBALEN

Vambalen presented information and an equipment demonstration for electric pole pads for elections.

#### BUDGET

Gary Schumacher, State's Attorney/VSO Officer met with the Board to discuss the 2022 budget requests.

Mary Bauer, Extension/4-H, met with the Board to discuss the 2022 budget requests. Bauer also requested the approval of comp time to be accrued during Achievement Days for Kathy DeDeyne, 4-H office manager.

Kazmerzak moved and Spilde seconded to approve all comp time accrual for DeDeyne during the 2021 Achievement Days. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Lee moved and Lundquist seconded to allow DeDeyne to use all comp time accrued through the end of December 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Jennifer Barnard, Auditor, requested approval for two outside budget requests and for Chairman Walls to sign the letters of agreement for each.

Barnard read the following resolution from First District:

#### RESOLUTION TO CONTINUE SUPPORT FOR THE

FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS  
DURING FISCAL YEAR 2022

(October 1, 2021 - September 30, 2022)

The Kingsbury County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 8th day of June, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2022 (October 1, 2021 - September 30, 2022). To support the Joint Cooperative Agreement and the activities of the District staff, the Kingsbury County Board of County Commissioners will provide \$13,504.40 to the First District Association of Local Governments during the aforementioned Fiscal Year 2022 period.

Lundquist moved and Spilde seconded to approve the Resolution to Continue Support for the First District Association of Local Government for the upcoming fiscal year and for Chairman Walls to sign the same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Lundquist seconded to approve the 2022 budget request of \$581.00 for South Dakota Glacial Lakes and Prairies, and for Chairman Walls to sign the letter of agreement. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

AUDITOR

Barnard met with the Board to discuss multiple items.

Barnard discussed the sale of a lawn mower that had been declared surplus by the Fair Board.

Walls stated the mower had not worked for over a year and was going to be added to the auction. Ronald Blachford, Fairground's caretaker, called Walls and stated interest had been expressed and was able to sell it for \$250.00. Walls stated the Board would need to approve the surplus and sale retroactively.

Lundquist moved and Kazmerzak seconded to surplus the lawn mower and accept the sale of \$250.00. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Barnard informed the Board Craig Bjordahl has requested to plant two trees on the courthouse grounds in memory of Steve Page.

It was the consensus of the Board to put a plan in place for landscaping and tree placement. Once that is complete, consideration for memorial plantings would be taken.

The Board adjourned for lunch from 12:30 P.M. to 1:00 P.M.

Barnard presented information for the Board's consideration regarding County Road and Bridge Senate Bill 1 from 2015, Rural Infrastructure pertaining to HB 1259 and the regulations for funds, and recommended updates to the County Policy Manual.

#### APPROVE CLAIMS

Spilde moved and Lundquist seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

#### MISCELLANEOUS

CASEY HARTY 14.00 DUPLICATE CHECK, CENTURYLINK 234.17 ACCT# 854-3935, CENTURYLINK 776.07 , COOK'S WASTEPAPER & RECYCLING 48.63 ACCT#3032-116933, COOK'S WASTEPAPER & RECYCLING 370.01 INV #3390056, KINGSBURY ELECTRIC COOP 315.80 ACCT #3180001, BYRON NOGELMEIER 625.00 6/21 CAM FEES, NORTHWESTERN 67.70 2572828-8 2572427-9 2565333-8, NORTHWESTERN 59.71 ACCT# 2571996-4, O'KEEFE IMPLEMENT 1154.63 MULTIPLE INVOICES, OTTERTAIL POWER COMPANY 45.55 14030727, OTTERTAIL POWER COMPANY 68.32 14029611,14025709,14028312, OTTERTAIL POWER COMPANY 1718.65 ACT#14030753, SD DEPT OF REVENUE 184362.02 STATE REMITTANCE, SD UNEMPLOYMENT 467.79 2021 2ND QTR, SDACO 298.00 JUNE 2021, THYSSENKRUPP ELEVATOR CORP 173.58 INV# 30060028048, TYLER TECHNOLOGIES, INC. 134.40 INV#025-338355, VERIZON 445.11 342045930-00001,

Kazmerzak moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 2:19 P.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Lundquist seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 2:53 P.M.

The Board adjourned to Tuesday, August 3, 2021 at 8:30 A.M.

SIGNED \_\_\_\_\_  
Roger Walls, Chairman

ATTEST \_\_\_\_\_  
Jennifer Barnard, County Auditor

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