

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONER

De Smet, South Dakota
October 7, 2025

The Kingsbury County Board of County Commissioners met Tuesday, October 7, 2025, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Corey Lundquist, Roger Walls, Steve Spilde and Troy Nelson present. Chairman Lee presided/

Also attending via Zoom were Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Amy Halverson - Kingsbury Journal, Kristen Longville - Emergency Management.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Chairman Lee asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, requested adding a discussion on an email received from SDSU Extension inquiring if the County would like to participate in a 4-H review program and approval of office reports.

Motion by Lundquist and seconded by Spilde to approve the agenda with said additions. All present voting aye. Motion carried.

MINUTES

Motion by Spilde and seconded by Nelson to approve the minutes of September 16, 2025. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Spilde and seconded by Lundquist that the following claims presented to the Board for consideration be approved and the County

Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

ANDERSON LUMBER, LLC 152.98 SUPPLIES, TAMMY ANDERSON 287.90 DOE TRAVEL, APPEARA 319.30 SUPPLIES, ASPHALT PAVING & MATERIALS 183.60 PATCHING, BADGER OIL COMPANY 4220.86 FUEL, JEFFREY M. BANKS 220.53 CAA FEES, BARBARA BROSVIK-PAULSON 300.34 VSO TRAINING, CINDY BAU 80.00 EM MGT TRAINING, BAU PLUMBING & HEATING 121.94 BUILDING REPAIRS, BEADLE COUNTY AUDITOR 6000.00 PROFESSIONAL SERVICES, BEADLE COUNTY SHERIFF 5460.00 PRISONER CARE, BLUE360 MEDIA LLC 111.95 SUPPLIES, BOB BODE CONSTRUCTION 4224.49 CULVERT, BOWES CONSTRUCTION, INC 169023.16 PATCHING, BROOKINGS COUNTY SHERIFF'S OFF 682.50 PRISONER CARE, JEFF BURNS 180.00 CAA FEES, BUTLER MACHINERY COMPANY 10285.47 REPAIRS/MAINTENANCE, CENTURY BUSINESS PRODUCTS 28.56 COPIER CONTRACT, COMPLETE AUTOMOTIVE LLC 275.00 SHERIFF- REPAIRS, COWBOY COUNTRY STORE-DESMET 65.87 FUEL, CRCORNER LLC 86.98 SEALING, CREATIVE PRINTING 103.05 SUPPLIES, AVERA DESMET HOSPITAL 126.00 PRO SERVICES, DE SMET WELDING 1401.23 INV 064138 REPAIRS/MAINT, KATHY DEDEYNE 189.33 TRAVEL & SUPPLIES, DIAMOND MOWERS LLC 530.96 SUPPLIES, BRANDON DUFFY 420.00 UNIFORMS & TRAVEL, G & R CONTROLS, INC 2661.82 REPAIRS AND MAINTENANCE, GARY ZELL'S AUTOGLASS INC 1690.00 REPAIRS/MAINTENANCE, HEIMAN FIRE EQUIPMENT 56.00 SUPPLIES, TIM HOGAN 1692.00 CAA FEES, CARYN HOJER 212.76 TRAVEL DIST MTG, HOLIDAY INN CITY CENTER SF 1691.00 TRAVEL, CITY OF HURON 6317.95 FEES, I STATE TRUCK CENTER 77.96 SUPPLIES, INNOVATIVE BUSINESS CONSULTANT 5204.73 HEALTH INS, INDEPENDENCE UPFITTERS 7271.15 EQUIPMENT-VEHICLES, INFOTECH SOLUTIONS 3204.97 TECH PRO SERV, INTERSTATE POWER SYSTEMS 4686.23 REPAIRS -GENERATOR, INTERLAKES COMMUNITY ACTION 543.50 COMM SERV WORKER SEPT, JAY'S AUTOBODY 2140.22 REPAIRS/MAINTENANCE, JEBRO, INCORPORATED 401154.15 SEALING, JOHN DEERE FINANCIAL 54.26 REPAIRS/MAINTENANCE, KINGBROOK RURAL WATER 93.75 UTILITIES, KINGSBURY ELECTRIC COOP 242.59 REPAIRS/MAINTENANCE, KINGSBURY ELECTRIC COOP 155.00 REPAIRS, KINGSBURY JOURNAL 65.00 PROFESSIONAL SERVICES, KINGSBURY JOURNAL 2919.88 PUBLISHINGS, LINDE GAS & EQUIPMENT INC 250.23 SUPPLIES, KRISTEN LONGVILLE 265.00 TRAVEL, LOUIS DU RANDT 217.26 VSO TRAINING, CURT LUNDQUIST 90.82 BOARD OF ADJ MEETING, MACS HARDWARE 109.64 SUPPLIES, MARSHALL & SWIFT 2355.10 PRO SERVICES, MCLEODS PRINTING & OFFICE SUPP 573.48 SUPPLIES, MILLS PROPERTY MANAGEMENT 1127.49 PRO SERVICES/SUPPLIES, MULTI BUSINESS SOLUTIONS, INC 11660.00 PRO SERVICES, EASTLINE SUPPLY 608.31 SUPPLIES, EASTLINE SUPPLY 81.19 SUPPLIES, NAPA CENTRAL 13.80 SUPPLIES, NIMBLE WASH, LLC 331.54 CARWASHES, BYRON NOGELMEIER 60.00 PRO SERVICES, GEORGE NORGAAARD 400.00 REPAIR/MAINTENANCE, NUTRIEN AG SOLUTIONS 1715.00 WEED/PEST CONTROL, O'KEEFE IMPLEMENT 3716.00 SUPPLIES, O'KEEFE IMPLEMENT 118.85 SUPPLIES, OFFICE PEEPS INC 1942.68 SUPPLIES, PRAIRIE AG PARTNERS 72.87 REPAIRS/MAINT, SD PUBLIC HEALTH LABORATORY 100.00 PRO SERVICES, MAGGIE PURINTUN 180.00 TRAVEL, QUILL 308.52 SUPPLIES, RAMKOTA HOTEL- PIERRE 112.00 TRAINING/TRAVEL, RFD NEWS GROUP 1966.16 PUBLISHINGS, ROBERTS COUNTY SHERIFFS OFFICE 1380.00 PRISONER CARE, PAUL ROBY 1100.00 MOWING, SCOTT'S AUTO BODY 83.36 REPAIRS, SD DEPARTMENT OF PUBLIC SAFETY 2340.00 TELETYPE SERVICE, SD DEPT OF TRANSPORTATION 246.69 PROFESSIONAL

SERVICES, SD SHERIFF'S ASSOCIATION 270.00 FALL CONFERENCE, SDACC 4873.00
 FEES, SDEMA 150.00 EM MGT CONFERENCE & BANQUET, SHERATON SIOUX FALLS
 660.00 VSO TRAVEL, RHONDA SIEFKER 223.68 TRAVEL, SIR LINES-A-LOT 39003.13
 PROFESSIONAL SERVICES, STAN HOUSTON EQUIPMENT COMPANY 41.55 SUPPLIES, ECHO
 STEFFENSEN 223.68 TRAVEL, STEVENS CONSTRUCTION, LLC 7187.13 ROAD
 REPAIRS/MAINTENANCE, STEVE STRANDE 250.00 CORONER FEES, THE BUG GUY 225.00
 PROFESSIONAL SERVICES, TRANSOURCE 2308.49 REPAIR/MAINTENANCE, TRUCK &
 TRAILER SPECIALISTS LL 3827.72 REPAIRS AND MAINTENANCE, TRUENORTH STEEL
 1876.90 CULVERTS, TRUSTWORTHY HARDWARE 56.79 SUPPLIES/REPAIRS, ULTEIG
 3666.35 PROFESSIONAL SERVICES, ULTRA 2085.00 PROFESSIONAL SERVICES, VALLEY
 FIBERCOM 169.44 UTILITIES, VERIZON 254.92 PHONE UTILITY, VERIZON 239.40
 PHONE UTILITY, VISA 843.88 SUPPLIES/MAINT/EQUIP, VISA 192.03 SHERIFF
 SUPPLIES, MIDWAY SERVICE DBA VOLLAN OIL 45852.36 FUEL, WW TIRE 36710.47
 REPAIRS/MAINTENANCE, WW TIRE 713.92 TIRES -SHERIFF VEHICLES

END OF MONTH

COURTHOUSE SALARIES	\$75,350.01
HIGHWAY SALARIES	32,422.25

PAYROLL DEDUCTIONS

Wellmark Health Plan	40,192.60
IBC (MERP)	6,008.82
AFLAC	1,456.30
AFLAC	311.80
Reliance Life Insurance	252.60
Reliance Matrix Dental	1,736.96
Reliance Matrix Vision	258.96
SD Retirement Supplement Pretax	287.00
SD Retirement System	16,276.72
SD Retirement Supplement	465.00
AFSCME	288.36
Kingsbury County	30,993.48

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of August 2025 were reviewed by the Board. Motion by Nelson and seconded by Spilde that the Auditor's report with the Treasurer as of the close of business August 31, 2025, be accepted. All present voting aye. Motion carried.

TRAVEL REQUESTS

Motion by Lundquist and seconded by Nelson to approve the following travel requests. All present voting aye. Motion carried.

DOE - McCook County - Oct 15th or 24th, DOE/Deputy- Oct 15th or 24th,
 District Meeting Pierre- Oct 22, 2025, Deputy- Executive Board and
 DOE - Education Committee

Auditor/Deputy Auditor - Auditor Election training - Nov. 19, 2025-
Pierre

EM- Brandon - Oct 27, 2025 - TIMS training

Pierre - Nov 11, 2025 - Rapid Needs Assessment

Aberdeen - Jan 21-23, 2026 - ICS-300

Rapid City - Mar 3-6, 2026 - Pediatric Disaster Response

Pierre - May 7, 2026 - EM102

Pierre - June 10-11, 2026 - EM103

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson requested the Board adopt the 5-yr County Highway and Bridge Improvement Plan and for Resolution 2025-18 adopting the plan be read and approved.

Motion by Spilde and seconded by Walls to adopt the 5-yr County Highway and Bridge Improvement Plan and accept and adopt Resolution 2025-18 and for Chairman Lee to sign the same.

Echo Steffensen, Auditor, read Resolution 2025-18.

RESOLUTION 2025-18

A RESOLUTION ADOPTING THE KINGSBURY COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and

WHEREAS, Kingsbury County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Kingsbury County held a public meeting on September 16, 2025, to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE KINGSBURY COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR KINGSBURYCOUNTY.

Dated at Kingsbury, South Dakota this 7th Day of October, 2025.

All present voted via roll call. Lee - Aye, Nelson - Aye, Spilde - Aye, Walls - Aye and Lundquist - Aye. Motion carried.

Sorenson presented a Right-of-Way agreement application from East River Electric Cooperative Valley Energy for an electric transmission line along CR16/418th Ave.

Motion by Lundquist and seconded by Nelson to approve the Right-of-Way agreement application from East River Electric Cooperative for an electric transmission line along CR16/418th Ave. All present voting aye. Motion carried.

Sorenson requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel.

Motion by Lundquist and seconded by Nelson to adjourn from regular session and move into executive session for personnel at 8:54 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 9:03 A.M.

AUDITOR

Steffensen requested the Board approve hiring Jennifer Krueger for the Deputy Auditor position at a rate of \$19.34 per hour with a starting date of October 20, 2025.

Motion by Walls and seconded by Lundquist to approve hiring Jennifer Krueger for the Deputy Auditor position at a rate of \$19.34 per hour with a starting date of October 20, 2025. All present voting aye. Motion carried.

Steffensen presented Resolution 2025-17 to approve and adopt the Pre-Disaster Mitigation plan for 2024-2030.

Steffensen read the following resolution:

RESOLUTION # 2025-17

Kingsbury County Commission

Resolution Adopting the Kingsbury County Pre-Disaster Mitigation Plan
2024 - 2030

WHEREAS, Kingsbury County received assistance in the preparation of the Kingsbury County Pre-Disaster Mitigation Plan 2024-2030 from representatives of Kingsbury County and received funding from the South Dakota Office of Emergency Management / FEMA; and

WHEREAS, several public planning meetings were held between January of 2024 and January of 2025 regarding the development and review of the Kingsbury County Pre-Disaster Mitigation Plan 2024-2030; and

WHEREAS, the Kingsbury County Pre-Disaster Mitigation Plan 2024-2030 contains several potential future projects to mitigate hazard damage in Kingsbury County; and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Kingsbury County Pre-Disaster Mitigation Plan on July 14, 2025; and

WHEREAS, a duly-noticed public hearing was held by the Kingsbury County Pre-Disaster Mitigation Team on January 16, 2025 to solicit public comment on the Kingsbury County Pre-Disaster Mitigation Plan 2024-2030; and

WHEREAS, a duly-noticed public meeting was held by the Kingsbury County Commission on October 7, 2025 to formally approve and adopt the final Kingsbury County Pre-Disaster Mitigation Plan 2024-2030.

NOW, THEREFORE BE IT RESOLVED that the Kingsbury County Commission adopts the Kingsbury County Pre-Disaster Mitigation Plan 2024-2030.

Motion by Lundquist and seconded by Spilde to accept and adopt Resolution 2025-17 and for Chairman Lee to sign the same.

All present voting via roll call. Lee - aye, Nelson - aye, Spilde - aye, Walls - aye and Lundquist - aye. Motion carried.

Steffensen requested approval from the Board to unrestrict funds set aside for pavement marking from 2024 and 2025 in the amount of \$26,090.74 to be used to pay for the 2025 pavement marking.

Motion by Lundquist and seconded by Nelson to have the Auditor unrestrict the funds set aside for pavement marking from 2024 and 2025 in the amount of \$26,090.74 to be used to pay for the 2025 pavement marking. All present voting aye. Motion carried.

Steffensen presented a bid from Efraimson Electric to replace vault heaters in the main floor offices. More information was requested, and no action was taken.

Steffensen presented an estimate for materials to repair the courtroom ceiling from Witten paint and repairs and requested the County allow Witten to obtain the materials as needed from Anderson Lumber and for Anderson Lumber to bill the county for said materials. It was the consensus of the Board for Witten to do so and for Anderson Lumber to bill the County.

EMERGENCY MANAGEMENT

Kristen Longville, Emergency Manager, presented her quarterly report for approval and for the Chairman to sign

Motion by Lundquist and seconded by Spilde to approve the Emergency Manager's quarterly report and for the Chairman to sign the same.

Longville provided an update on the TextMyGov app the County has started using.

Longville advised the Board of an adjustment to the travel request that was approved earlier in the meeting. The Tims training in Brandon would be changed to a later date and be in Kingsbury County.

Longville presented an estimate to install a repeater in Lake Preston for \$8,174.79 from Two Way Radio.

Motion by Nelson and seconded by Spilde to accept the estimate. All present voting aye.

Longville requested approval to upgrade the County Emergency Management Explorer to a Mobile Command Center and presented an estimate of \$5,657.00.

Motion by Lundquist and seconded by Nelson to approve said upgrade and accept the presented estimate. All present voting aye. Motion carried.

Longville requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel.

Motion by Lundquist and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 9:46 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 9:50 A.M.

Longville informed the Board of the following training opportunities scheduled for County Employees:

Stop the Bleed:	October 8	6:30pm	in Em Conference Room
Active Shooter:	October 17	9:00am to Noon	in Em Conference Room
Stop the Bleed:	October 23	6:30pm	in Em Conference Room
CPR/AED:	November 6	9am to noon	in Em Conference Room
CPR/AED:	November 14	1pm to 3:50 pm	in Em Conference Room

Motion by Nelson and seconded by Spilde to approve overtime pay for employees that attend the Stop the Bleed training. All present voting aye. Motion carried.

Longville requested the County pay for employees to take the CPR/AED training at \$50/person.

Motion by Spilde and seconded by Nelson to approve the County paying an amount of \$50/person for CPR/AED training. All present voting aye. Motion carried.

The Board reviewed the

TIF #1 DEVELOPMENT AGREEMENT

Toby Morris, Colliers Securities LLC, Tammy Anderson, Director of Equalization, and Andrew Kangas - Civil Design, Inc joined the meeting.

Anderson provided income estimates for the TIF.

Morris provided a proposal to work with a local bank to borrow the funds for improvements to 425th Ave and presented a schedule of estimated payments.

Morris stated the next step would be for the Board to adopt the Development Agreement and for the Chairman to sign so the project could move forward.

Chairman Lee called for any questions from the Board. There were none.

The Board will review the agreement. No action was taken

STATE AUDITOR

Maria Schwader, Department of Legislative Audit, met with the Board to inform them the 2023-2024 audit review was in process and presented an engagement letter for the Chairman to sign.

Motion by Lundquist and seconded by Spilde for the Chairman to sign said engagement letter. All present voting aye. Motion carried.

OPEN DISCUSSION

The Board held a discussion on the TIF #1 Development Agreement noting some changes needed. Chairman Lee will discuss with Toby Morris and have the States Attorney review.

Commissioner Walls spoke on information he had received at the First District Meeting on Planning and Zoning processes being done online.

AUDITOR

Steffensen requested approval for the County to participate in the 4-H Evaluation process offered by Julia Thaden, Program Manager-Regional Youth Educator.

Motion by Lundquist and seconded by Nelson approve participation in the 4-H Evaluation process. All present voting aye. Motion carried.

HUMAN RESOURCES

Natalie Remund, HR Consultant, joined the meeting.

Remund requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel and pursuant to SDCL 1-25-2 (3) for contract negotiations.

Motion by Walls and seconded by Nelson to adjourn from regular session and move into executive session for personnel and contract negotiations at 12:20 P.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 1:52 P.M.

Remund requested approval to hire Madeline Reintz for the paralegal position at \$24.22 per hour.

Motion by Nelson and seconded by Spilde to approve hiring Madeline Reintz for the paralegal position at \$24.22 per hour.

Remund reminded the Board performance evaluations for employees will need to be completed by December.

The Board adjourned to Tuesday, October 21, 2025, at 8:30 A.M.

SIGNED _____
Kyle Lee, Chairman

ATTEST _____

Echo Steffensen, County Auditor
Published 1 week at the total approximate cost of _____.